

NEWRY, MOURNE & DOWN DISTRICT COUNCIL

Ref: AHC/2021

**Minutes of Active and Healthy Communities Committee Meeting held on
Monday 15 November 2021 at 6.00pm in the Mourne Room, Downshire
Estate and via Microsoft Teams**

Chairperson: Councillor K McKeivitt (Chamber)

In attendance in Chamber: Councillor C Casey Councillor A Finnegan
Councillor V Harte Councillor A Lewis
Councillor L McEvoy Councillor A McMurray
Councillor G O'Hare Councillor B Ó Muirí
Councillor W Walker

In attendance via Teams: Councillor G Malone Councillor G Sharvin
Councillor J Tinnelly

Also in Chamber: Councillor T Andrews

**Officials in attendance
In Chamber:** Mr M Lipsett, Director of Active & Healthy Communities
Ms S Taggart, Democratic Services Manager (Acting)
Mrs D Starkey, Democratic Services Officer

**Officials in attendance
Via Teams:** Mrs J Hillen, Assistant Director Community Engagement
Mr P Tamati, Assistant Director Leisure and Sport
Mr E Devlin, Assistant Director Health and Wellbeing
Ms S Geary, Area Manager, Leisure and Sport
Mrs L Cummins, Democratic Services Officer

AHC/212/2021: APOLOGIES & CHAIRPERSON'S REMARKS

Apologies were received from Councillors Gallagher and Trainor.

The Chairperson asked that letters of congratulations be sent to the following teams:

- Burren Minor Ladies team, the first team in South Down to win a Minor Football Championship and the Burren boys who also won a Minor Football Championship.
- Kilcoo GAA on winning the Senior Football Championship.
- Our Lady's Grammar School, Newry U-16 camogie team on winning the Ulster Championship.
- Mayobridge GAA Camogie team on winning the Down Intermediate Championship against An Riocht.

- Aughlisnafin GAA on winning the Down GAA Junior Football Championship.
- Kilclief GAC Camogie team on winning the Junior Championship final.
- An Ríocht GAA on winning the Camogie Down Intermediate final.

The Chairperson commended all stakeholders involved in delivering the great 3G facilities at Ballyhornan.

The Chairperson praised all community groups on organising the local Halloween events across the District.

Members were informed the Downpatrick Leisure Centre was currently closed until further notice due to an unforeseen technical issue and officers were working with the Council's maintenance team to resolve the matter ASAP. The Chairperson confirmed membership discounts would be applied in accordance with the disruption period.

AHC/213/2021: DECLARATIONS OF INTEREST

There were no declarations of interest.

AHC/214/2021: ACTION SHEET OF THE ACTIVE & HEALTHY COMMUNITIES COMMITTEE MEETING HELD ON MONDAY 18 OCTOBER 2021

Read: Action sheet of the Active & Healthy Communities Committee Meeting held on Monday 18 October 2021. **(Copy circulated).**

Agreed: **It was agreed on the proposal of Councillor Ó Muirí, seconded by Councillor Walker, to note the Action Sheet of the Active and Healthy Communities Committee Meeting held on Monday 18 October 2021.**

DIRECTORS PAPERS

AHC/215/2021 MID-YEAR BUSINESS PLAN ASSESSMENT 2021/22

Read: Report dated 15 November 2021 from Mr M Lipsett, Director of Active and Healthy Communities Committee regarding the Mid-Year Business Plan Assessment 2021/22.

Agreed: **It was agreed on the proposal of Councillor McEvoy, seconded by Councillor Sharvin, to approve the Mid-Year Business Plan Assessment 2021/22.**

COMMUNITY ENGAGEMENT

AHC/216/2021 PEACE IV UPDATE

Read: Report dated 15 November 2021 from Mrs J Hillen, Assistant Director, Community Engagement regarding Peace IV Update. **(Copy circulated)**

In response to Councillor Tinnelly's request for a briefing regarding the Tom Dunn Project, Mrs Hillen provided an overview and confirmed a revised proposal was being considered and the recommendation would protect the allocation of funding for the project and allow for negotiations between the group and SEUBP.

Agreed: It was agreed on the proposal of Councillor Tinnelly, seconded by Councillor Ó Muirí, to approve the recommendations of the PEACE IV Partnership as set out below:

- To procure and appoint suitable providers for the Newcomer Programme. Estimated costs: £43,725.
- Tom Dunn project: delegated authority requested to progress the project. Estimated costs: £77,000.

AHC/217/2021 DISTRICT ELECTORAL AREA (DEA) FORUMS UPDATE REPORT

Read: Report dated 15 November 2021 from Mrs J Hillen, Assistant Director, Community Engagement regarding District Electoral Area (DEA) Forums Update Report **(Copy circulated)**

Councillor Ó Muirí thanked Mrs Hillen for her response in ensuring the timing of Slieve Gullion DEA meetings enabled the action sheets to be presented to the Committee.

Agreed: It was agreed on the proposal of Councillor Sharvin, seconded by Councillor Ó Muirí, to note the report and approve the actions in the action sheets attached to the officer's report for:

- Slieve Gullion DEA Forum Private Meeting held on Monday 11 October 2021.
- Crotlieve DEA Forum Private Meeting held on Tuesday 12 October 2021.
- Downpatrick DEA Forum Private Meeting held on Tuesday 12 October 2021.
- Newry DEA Forum Private Meeting held on Thursday 21 October 2021.
- Rowallane DEA Forum Private Meeting held on Thursday 28 October 2021.

AHC/218/2021 COMMUNITY COORDINATION HUB – UPDATE REPORT

Read: Report dated 15 November 2021 from Mrs J Hillen, Assistant Director, Community Engagement regarding an update report for the Community Coordination Hub. **(Copy circulated)**

Councillor Sharvin enquired if the South Eastern Health and Social Care Trust and Council had endorsed and made an agreement to share costs for the new Parkrun in Downpatrick. Mrs Hillen advised she would follow up and respond to Councillor Sharvin directly on the matter.

Agreed: It was agreed on the proposal of Councillor Ó Muirí, seconded by Councillor McKeivitt, to approve the actions in the Action Sheet attached for the Community Coordination Hub (CCH) Meeting held on Wednesday 27 October 2021.

AHC/219/2021 **COVID-19 FINANCIAL INCLUSION FUNDING FROM DEPARTMENT FOR COMMUNITIES (DFC)**

Read: Report dated 15 November 2021 from Mrs J Hillen, Assistant Director, Community Engagement regarding Covid-19 Financial Inclusion Funding from Department for Communities (DFC). **(Copy circulated)**

Agreed: It was agreed on the proposal of Councillor McMurray, seconded by Councillor Sharvin, to note the report and agree to award the COVID-19 Financial Inclusion Funding of £83,547.00 from the Department for Communities (DfC) to 'Community Advice Newry, Mourne and Down'.

AHC/220/2021 **LEASE OF COMMERCIAL SPACE AT THE MCGRATHS CENTRE**

Read: Report dated 15 November 2021 from Mrs J Hillen, Assistant Director, Community Engagement regarding lease of commercial space at the McGraths Centre. **(Copy circulated)**

In response to a query from Councillor Casey, Mrs Hillen advised Council had previously agreed to sell the commercial space however that decision had been revised in the short term.

Agreed: It was agreed on the proposal of Councillor Casey, seconded by Councillor Harte, that as per the Acquisition and Disposal of land procedure to approve the use of an Agent to market and lease the commercial ground floor space at the McGrath Centre, Newry.

HEALTH AND WELLBEING

AHC/221/2021 **REQUEST FOR CAPITAL BUDGET ENERGY MANAGEMENT PROGRAMME**

Read: Report dated 15 November 2021 from Mr E Devlin, Assistant Director Health and Wellbeing regarding a request for capital budget energy management programme. **(Copy circulated)**

Councillor Sharvin enquired that as part of the programme if community centres in the old Down District Council area could be included, and a generic path followed.

Mr Lipsett confirmed there were Service Level Agreements with a number of Community Associations that had buildings and they could apply through financial assistance. Mr Lipsett stated he was happy to revert back to Councillor Sharvin regarding this at another time.

Councillor Sharvin commented that some community groups did not have the luxury of officer's expertise and Mr Devlin advised the Sustainability Officer and the soon to be recruited Energy Management Officer could provide advice and assistance.

Agreed: **It was agreed on the proposal of Councillor Ó Muirí, seconded by Councillor McMurray, to approve the contribution of £100,000 in the Capital Budget for 2022/2023 for development & implementation of an Energy Management Programme.**

AHC/222/2021 **REQUEST FOR CAPITAL BUDGET WATER FOUNTAINS – SINGLE USE PLASTICS PROGRAMME**

Read: Report dated 15 November 2021 from Mr E Devlin, Assistant Director Health and Wellbeing regarding a request for capital budget water fountains, single use plastics programme.

Councillor Casey enquired about the cost for water fountains and Mr Devlin advised the request was allow for a suggested budget within the capital budget and that a procurement exercise would be undertaken.

In response to Councillor Shervin's query regarding the locations for the water fountains, Mr Devlin advised those decisions had not been made yet and were likely go through the DEAs to allocate. He added it was intended to be a rolling programme and a report would be brought back to the Active and Healthy Communities Committee for Members to consider proposed locations.

Agreed: **It was agreed on the proposal of Councillor Ó Muirí, seconded by Councillor McKeivitt, to approve the contribution of £22,200 in the Capital Budget for 2022/2023 to procure 2 External and 8 Internal Drinking Water Fountains to encourage refilling of water bottles as part of the Council's Single Use Plastics Strategy.**

AHC/223/2021 **REQUEST FOR CAPITAL BUDGET ACTIVE TRAVEL PROGRAMME**

Read: Report dated 15 November 2021 from Mr E Devlin, Assistant Director Health and Wellbeing regarding a request for capital budget active travel programme. **(Copy circulated)**

Councillors Sharvin and Ó Muirí welcomed the report and the provision of bike parking and shelters facilities contained within.

Councillor Sharvin proposed officers examine the Blue/Green Fund that Minister Mallon had available to see if the £40,000 could be doubled from external grant money to be able reach out to more schools for community active travel. Councillor Ó Muirí seconded Councillor Sharvin's proposal.

Agreed: It was agreed on the proposal of Councillor Sharvin, seconded by Councillor Ó Muirí, to approve the contribution of £40,000 in the Capital Budget for 2022/2023 to fund Active Travel Infrastructure including Bike Parking and Shelter Facilities and items for Schools and Community Active Travel educational programmes as part of the Council's Active Travel Masterplan.

It was agreed on the proposal of Councillor Sharvin, seconded by Councillor Ó Muirí, for officers to examine the Blue/Green Fund that Minister Mallon had available to see if the £40,000 could be doubled from external grant money to be able reach out to more schools for community active travel.

AHC/224/2021 **SERVICE LEVEL AGREEMENT WITH CAUSEWAY COAST AND GLENS BOROUGH COUNCIL IN RELATION TO PRODUCT SAFETY FUNDING**

Read: Report dated 15 November 2021 from Mr E Devlin, Assistant Director Health and Wellbeing, regarding the service level agreement with Causeway Coast and Glens Borough Council in relation to product safety funding. **(Copy circulated)**

Agreed: It was agreed on the proposal of Councillor O'Hare, seconded by Councillor McKeivitt, to approve that the Committee approve the signing of the attached Service Level Agreement between Causeway Coast and Glens Borough Council and Newry, Mourne and Down District Council, for the purpose of administering funding from the Department of Business, Energy and Industrial Strategy (BEIS).

AHC/225/2021 **2021/22 DFC AREAS AT RISK FUNDING FOR BESSBROOK AND CROSSMAGLEN – ADDITIONAL FUNDING SECURED**

Read: Report dated 15 November 2021 from Mrs J Hillen, Assistant Director Community Engagement, regarding notification of additional DfC funding available for the Areas at Risk programme. **(Copy circulated)**

Agreed: It was agreed on the proposal of Councillor Finnegan, seconded by Councillor McKeivitt, to note there was an additional £5,000 per location, in addition to the £24,000 previously secured to run educational programmes for residents from the Crossmaglen and Bessbrook areas, through DfC Areas at Risk Scheme. paying the annual subscription for membership of the NFLA to the value of £1283.00.

AHC/226/2021 **FINANCIAL ASSISTANCE**

Read: Report dated 15 November 2021 from Mrs J Hillen, Assistant Director Community Engagement, regarding Financial Assistance. **(Copy circulated)**

Agreed: **It was agreed on the proposal of Councillor Finnegan, seconded by Councillor McKeivitt to note the Financial Assistance report.**

ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2014

AHC/227/2021 **TROJAN HORSE UPDATE**

Agreed: **On the proposal of Councillor McEvoy, seconded by Councillor Finnegan, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.**

Read: Report dated 15 November 2021 from Mrs J Hillen, Assistant Director Community Engagement, regarding an update report on proposed replacement of Trojan Horse community facility & upgraded play park, Downpatrick. **(Copy circulated)**

Agreed: **On the proposal of Councillor McEvoy, seconded by Councillor Harte, it was agreed the Committee come out of closed session.**

Agreed: **It was agreed on the proposal of Councillor Sharvin, seconded by Councillor O'Hare to note the report updating on the progress of the Trojan Horse Project.**

AHC/228/2021 **NEWCASTLE CENTRE CAPITAL PROJECT**

Agreed: **On the proposal of Councillor McEvoy, seconded by Councillor Finnegan, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.**

Read: Report dated 15 November 2021 from Mr M Lipsett, Director of Active and Healthy Communities, regarding the Newcastle Centre Capital Project. **(Copy circulated)**

Agreed: **On the proposal of Councillor McEvoy, seconded by Councillor Harte, it was agreed the Committee come out of closed session.**

Agreed: **It was agreed on the proposal of Councillor Ó Muirí, seconded by Councillor Sharvin to approve the Business Case for this project as per appendix 1 of the officer's report and to include the Tropicana Steel Slide in the planned demolition works at the Newcastle Centre.**

AHC/229/2021 **EXPRESSION OF INTEREST – LEASING LISMORE PLAYING FIELDS CROSSMAGLEN**

Agreed: **On the proposal of Councillor McEvoy, seconded by Councillor Finnegan, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.**

Read: Report dated 15 November 2021 from Mr P Tamati, Assistant Director, Leisure and Sport regarding expression of interest for leasing Council land at Lismore Playing Fields, Crossmaglen. **(Copy circulated)**

Agreed: **On the proposal of Councillor McEvoy, seconded by Councillor Harte, it was agreed the Committee come out of closed session.**

Agreed: **It was agreed on the proposal of Councillor Finnegan, seconded by Councillor Sharvin to approve the Lismore Site in Crossmaglen to progress to a public Expression of Interest process in line with the Sports & Community Facility Management & Leasing Policy (2016).**

AHC/230/2021 **LEISURE REOPENING PLAN**

Agreed: **On the proposal of Councillor McEvoy, seconded by Councillor Finnegan, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the**

public may, by resolution, be excluded during this item of business.

Read: Report dated 15 November 2021 from Mr P Tamati, Assistant Director, Leisure and Sport regarding updates to the Leisure Reopening Plan and relaxations of Indoor Leisure COVID-19 protocols. **(Copy circulated)**

Agreed: **On the proposal of Councillor McEvoy, seconded by Councillor Harte, it was agreed the Committee come out of closed session.**

Agreed: **It was agreed on the proposal of Councillor McEvoy, seconded by Councillor Harte to approve the following COVID-19 Protocols to remain in place and under review at all Indoor Leisure Facilities:**

- 1. Track and Trace Protocols**
- 2. Social Distancing at 2 meters**
- 3. One-way systems**
- 4. Sanitisation Points**
- 5. Priority booking for Online and Advanced Bookings**
- 6. Controlled Sessions (Moving to booking and access every 15 minutes where applicable)**
- 7. Activity Capacity Caps**
- 8. Requests for COVID-19 Risk Assessments from Block Bookers**
- 9. Enhance Cleaning Regimes**

• **Appendix 1 COVID-19 Restrictions and Guidance was considered, and it was agreed Health Suites (Sauna, Steam Rooms and Spas) remained closed and under review.**

• **Appropriate membership discounts and/or extensions continue to be applied for any loss in service provision as a result of the above recommendations.**

AHC/231/2021

NOTICE OF MOTION – ACCESSIBILITY ONTO BEACHES IN NEWRY MOURNE AND DOWN AREA

Agreed: **On the proposal of Councillor McEvoy, seconded by Councillor Finnegan, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.**

Read: Report dated 15 November 2021 from Mr M Lipsett, Director of Active and Healthy Communities, regarding Outdoor Recreation NI (ORNI) completing a Feasibility Study for Disability Access to Beaches. **(Copy circulated)**

Agreed: On the proposal of Councillor McEvoy, seconded by Councillor Harte, it was agreed the Committee come out of closed session.

Agreed: It was agreed on the proposal of Councillor Sharvin, seconded by Councillor McEvoy for Outdoor Recreation NI (ORNI) to complete a Feasibility Study for Disability Access to Beaches within the District as per appendix 1 of the officer's report and as part of the ORNI Service Level Agreement planned 2022/23.

AHC/232/2021

BUSINESS CASE FOR COACH/MINIBUS/TAXI HIRE FRAMEWORK

Agreed: On the proposal of Councillor McEvoy, seconded by Councillor Finnegan, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Read: Report dated 15 November 2021 from Mrs J Hillen, Assistant Director, Community Engagement regarding a business case for Coach/Minibus/Taxi Hire Framework. **(Copy circulated)**

Agreed: On the proposal of Councillor McEvoy, seconded by Councillor Harte, it was agreed the Committee come out of closed session.

Agreed: It was agreed on the proposal of Councillor O'Hare, seconded by Councillor McEvoy to note the report and approve the business case for a framework appointment for a three-year coach/minibus/taxi hire procurement for the entire Council at a value detailed within the officer's report.

AHC/233/2021

BUSINESS CASE FOR BALLYNAHINCH COMMUNITY CENTRE

Agreed: On the proposal of Councillor McEvoy, seconded by Councillor Finnegan, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Read: Report dated 15 November 2021 from Mrs J Hillen, Assistant Director, Community Engagement regarding a business case for the reconfiguration of Ballynahinch Community Centre. **(Copy circulated)**

Agreed: On the proposal of Councillor McEvoy, seconded by Councillor Harte, it was agreed the Committee come out of closed session.

Agreed: It was agreed on the proposal of Councillor Walker, seconded by Councillor Sharvin to:

- **Approve the business case as outlined within the officer's report for the reconfiguration of Ballynahinch Community Centre including the associated professional fees.**
- **Submit the project for consideration in the 2022/2023 Capital rate estimates.**
- **When funding is secured proceed to finalise drawings and costings for the preferred option and apply for all necessary statutory approvals and prepare tender documents based on the preferred Option 3 as outlined in the business case.**

AHC/234/2021

NO 16 THE SQUARE, ROSTREVOR

Agreed: On the proposal of Councillor McEvoy, seconded by Councillor Finnegan, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Read: Report dated 15 November 2021 from Mrs J Hillen, Assistant Director, Community Engagement regarding an update report of capital works for No 16 the Square, Rostrevor. (Copy circulated)

Agreed: On the proposal of Councillor McEvoy, seconded by Councillor Harte, it was agreed the Committee come out of closed session.

Agreed: It was agreed on the proposal of Councillor Tinnelly, seconded by Councillor McKeivitt to note the contents of section 2.7 of the officer's report.

Agreed: On the proposal of Councillor McEvoy, seconded by Councillor Finnegan, it was agreed to exclude the public and press from the meeting during discussion on the next matters which related to exempt information by virtue of para. 3 of Part 1 of Schedule 6 of the Local Government (Northern Ireland) 2014 – Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

Read: Report dated 15 November 2021 from Mrs J Hillen, Assistant Director, Community Engagement regarding an update report on reopening of community facilities. (Copy circulated)

Agreed: On the proposal of Councillor McEvoy, seconded by Councillor Harte, it was agreed the Committee come out of closed session.

Agreed: It was agreed on the proposal of Councillor Harte, seconded by Councillor McEvoy to note the contents of the officer's report.

There being no further business the meeting ended at 7.26pm.

Signed: Councillor K McKeivitt
Chairperson

Signed: Michael Lipsett
Director Active and Healthy Communities