

October 13th, 2016

**Notice Of Meeting**

You are invited to attend the Strategy Policy and Resources Committee Meeting to be held on **Thursday, 13th October 2016 at 5:00 pm** in **Mourne Room, Downshire Civic Centre, Downpatrick.**

The Members of the Strategy Policy and Resources Committee are:-

Chair: Councillor P Brown

Vice Chair: Councillor C Enright

Members: Councillor T Andrews Councillor N Bailie

Councillor R Burgess Councillor P Byrne

Councillor M Carr Councillor W Clarke

Councillor S Doran Councillor M Murnin

Councillor B Ó'Muirí Councillor B Quinn

Councillor M Ruane Councillor G Sharvin

Councillor W Walker

# Agenda

**1 Apologies**

Cllr G Craig

Cllr W Clarke

**2 Declarations of Interest**

**3 Action Sheet of the Strategy, Policy and Resources Committee Meeting held on**

[SPR-15092016.pdf](#)

Page 1

**4 Report of Narrow Water Bridge Stakeholder Group Meeting held on Monday 3 October 2016 (Report to follow)**

---

*Community Planning and Well-being*

---

**5 Report from Community Planning Project Board Meeting (copy attached)**

[Report Community Planning Partnership Board 2016.pdf](#)

Page 7

[Community Planning Partnership Board 15092016.pdf](#)

Page 8

**6 Strategic Environmental Screening and Determination from NIEA (copy attached)**

[Report for SEA Screening Report and Determination.pdf](#)

Page 13

[SEA Screening Report for Newry, Mourne and Down August 2016.pdf](#)

Page 14

[DAERA NI response SEA Determination for Newry Mourne and Down Strategic Community Plan Sept 2016.pdf](#)

Page 33



**12 Report on Former Chairpersons' Portraits (copy attached)**

Chairmans Portraits SPR13102016.pdf

Page 70

**13 Request from United Nations Association NI for Council to receive a copy of the United Nations Charter (copy attached)**

United Nations Charter.pdf

Page 72

**14 Request from the NI Human Rights Commission (copy attached)**

NI Human Rights Commission.pdf

Page 75

**15 Report on Streaming/Video Conferencing (copy attached)**

Report on Video Conferencing and Streaming 13th October 2016.pdf

Page 80

Video Conferencing and Streaming.pdf

Page 82

---

*Corporate Services - Human Resources*

---

**16 Report re Elected Member to undertake Accredited Training (copy attached)**

Report for Elected Member to undertake Accredited Training.pdf

Page 84

Appendix 1- The Councillor's Application Form for Accredited Training.pdf

Page 86

Appendix 2-Diploma in Irish Language programme content.pdf

Page 88

---

*Performance*

---

**17 Corporate Services and SPP Business Plans and Presentation (to follow)**

CS Directorate Business Plan 2016-17.pdf

Page 90

SPP Directorate - Business Plan 2016-17 v1.7 @ SP&R.pdf

Page 107

---

*Estate*

---

- 18            **Correspondence received from the Department for Communities re Rock Pool, Newcastle (copy attached)**

*Rock Pool.pdf*

Page 132

- 19            **Correspondence received from LPS re disposal of land at Sugar Island, Newry (copy attached)**

*sugar island.pdf*

Page 144

- 20            **Disposal of Land at Carnbane Road, Newry (copy attached)**

*Land at Carnbane.pdf*

Page 152

---

*For Consideration and/or Decision*

---

- 21            **Letter from Mayor of Kirovsk re City 85th Anniversary (copy attached)**

*Invitation from Mayor of Kirovsk.pdf*

Page 158

---

*For Noting*

---

- 22            **Scheme of Delegation (copy attached)**

*Cover Sheet for Scheme of Delegation Report.pdf*

Page 159

*Delegations for SPRC - 13 October 2016.pdf*

Page 160

---

*Grant Aided Programmes*

---

- 23            **The Age Factor Project**

*Report Age Factor Project October 2016.pdf*

Page 163

- 24            **The Peace IV Submission**

---

*Items Restricted in accordance with Part 1 of Schedule 6 of the Local Government Act (NI) 2014*

---

**25 Presentation and Report - Right of Way Proposal at Ballyedmond, Killowan, Rostrevor**

Item 25 is deemed to be restricted by virtue of **paragraph 5** of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information in relation to which a claim to legal professional privilege could be maintained in legal proceedings.

*Report re Ballyedmond.pdf*

Page 167

**26 Report of Efficiencies Working Group held on 26.9.2016 (copy attached)**

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business.

*Efficiency Working Group 26.9.2016.pdf*

Page 169

**27 Future Use of the Former Warrenpoint Boat House, Marine Parade, Warrenpoint (copy attached)**

This item is deemed to be restricted by virtue of **paragraph 3** of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the council holding that information).

*Warrenpoint Boat House.pdf*

Page 176

# Invitees

Cllr Terry Andrews	<a href="mailto:terry.andrews@downdc.gov.uk">terry.andrews@downdc.gov.uk</a>
Cllr Naomi Bailie	<a href="mailto:naomi.bailie@nmandd.org">naomi.bailie@nmandd.org</a>
Cllr Patrick Brown	<a href="mailto:patrick.brown@nmandd.org">patrick.brown@nmandd.org</a>
Cllr Robert Burgess	<a href="mailto:robert.burgess@nmandd.org">robert.burgess@nmandd.org</a>
Cllr Stephen Burns	<a href="mailto:stephen.burns@downdc.gov.uk">stephen.burns@downdc.gov.uk</a>
Ms Sonya Burns	<a href="mailto:sonya.burns@newryandmourne.gov.uk">sonya.burns@newryandmourne.gov.uk</a>
Cllr Pete Byrne	<a href="mailto:pete.byrne@nmandd.org">pete.byrne@nmandd.org</a>
Mr Gerard Byrne	<a href="mailto:gerard.byrne@nmandd.org">gerard.byrne@nmandd.org</a>
Cllr Michael Carr	<a href="mailto:michael.carr@newryandmourne.gov.uk">michael.carr@newryandmourne.gov.uk</a>
Mrs Dorinnia Carville	<a href="mailto:dorinnia.carville@nmandd.org">dorinnia.carville@nmandd.org</a>
Cllr charlie casey	<a href="mailto:charlie.casey@newryandmourne.gov.uk">charlie.casey@newryandmourne.gov.uk</a>
Cllr William Clarke	<a href="mailto:william.clarke@downdc.gov.uk">william.clarke@downdc.gov.uk</a>
Cllr Patrick Clarke	<a href="mailto:patrick.clarke@downdc.gov.uk">patrick.clarke@downdc.gov.uk</a>
Cllr Garth Craig	<a href="mailto:garth.craig@downdc.gov.uk">garth.craig@downdc.gov.uk</a>
Cllr Dermot Curran	<a href="mailto:dermot.curran@downdc.gov.uk">dermot.curran@downdc.gov.uk</a>
Mr Eddy Curtis	<a href="mailto:eddy.curtis@newryandmourne.gov.uk">eddy.curtis@newryandmourne.gov.uk</a>
Cllr Laura Devlin	<a href="mailto:laura.devlin@downdc.gov.uk">laura.devlin@downdc.gov.uk</a>
Ms Louise Dillon	<a href="mailto:louise.dillon@newryandmourne.gov.uk">louise.dillon@newryandmourne.gov.uk</a>
Cllr Sean Doran	<a href="mailto:sean.doran@newryandmourne.gov.uk">sean.doran@newryandmourne.gov.uk</a>
Cllr Sinead Ennis	<a href="mailto:sinead.ennis@nmandd.org">sinead.ennis@nmandd.org</a>
Cllr Cadogan Enright	<a href="mailto:cadogan.enright@downdc.gov.uk">cadogan.enright@downdc.gov.uk</a>
Cllr Gillian Fitzpatrick	<a href="mailto:gillian.fitzpatrick@newryandmourne.gov.uk">gillian.fitzpatrick@newryandmourne.gov.uk</a>
Mr Patrick Green	<a href="mailto:patrick.green@downdc.gov.uk">patrick.green@downdc.gov.uk</a>
Cllr Glyn Hanna	<a href="mailto:glyn.hanna@nmandd.org">glyn.hanna@nmandd.org</a>
Mr Liam Hannaway	<a href="mailto:liam.hannaway@nmandd.org">liam.hannaway@nmandd.org</a>
Cllr Valerie Harte	<a href="mailto:valerie.harte@newryandmourne.gov.uk">valerie.harte@newryandmourne.gov.uk</a>
Cllr Harry Harvey	<a href="mailto:harry.harvey@newryandmourne.gov.uk">harry.harvey@newryandmourne.gov.uk</a>
Cllr Terry Hearty	<a href="mailto:terry.hearty@newryandmourne.gov.uk">terry.hearty@newryandmourne.gov.uk</a>
Cllr David Hyland	<a href="mailto:david.hyland@newryandmourne.gov.uk">david.hyland@newryandmourne.gov.uk</a>
Miss Veronica Keegan	<a href="mailto:veronica.keegan@downdc.gov.uk">veronica.keegan@downdc.gov.uk</a>
Cllr Liz Kimmins	<a href="mailto:liz.kimmins@nmandd.org">liz.kimmins@nmandd.org</a>
Cllr Mickey Larkin	<a href="mailto:micky.larkin@nmandd.org">micky.larkin@nmandd.org</a>
Mr Michael Lipsett	<a href="mailto:michael.lipsett@downdc.gov.uk">michael.lipsett@downdc.gov.uk</a>
Cllr Kate Loughran	<a href="mailto:kate.loughran@newryandmourne.gov.uk">kate.loughran@newryandmourne.gov.uk</a>
Cllr Jill Macauley	<a href="mailto:jill.macauley@nmandd.org">jill.macauley@nmandd.org</a>
Mrs Regina Mackin	<a href="mailto:regina.mackin@newryandmourne.gov.uk">regina.mackin@newryandmourne.gov.uk</a>
Cllr Kevin Mc Ateer	<a href="mailto:kevin.mcateer@nmandd.org">kevin.mcateer@nmandd.org</a>
Mr Johnny Mc Bride	<a href="mailto:johnny.mcbride@newryandmourne.gov.uk">johnny.mcbride@newryandmourne.gov.uk</a>
Colette McAteer	<a href="mailto:collette.mcateer@newryandmourne.gov.uk">collette.mcateer@newryandmourne.gov.uk</a>
Cllr Declan McAteer	<a href="mailto:declan.mcateer@newryandmourne.gov.uk">declan.mcateer@newryandmourne.gov.uk</a>
Ms Heather Mckee	<a href="mailto:heather.mckee@newryandmourne.gov.uk">heather.mckee@newryandmourne.gov.uk</a>

Mr Eamon McManus	<a href="mailto:eamon.mcmanus@newryandmourne.gov.uk">eamon.mcmanus@newryandmourne.gov.uk</a>
Eileen McParland	<a href="mailto:eileen.mcparland@newryandmourne.gov.uk">eileen.mcparland@newryandmourne.gov.uk</a>
Catrina Miskelly	<a href="mailto:catrina.miskelly@downdc.gov.uk">catrina.miskelly@downdc.gov.uk</a>
Mr Colin Moffett	<a href="mailto:colin.moffett@newryandmourne.gov.uk">colin.moffett@newryandmourne.gov.uk</a>
Cllr Roisin Mulgrew	<a href="mailto:roisin.mulgrew@nmandd.org">roisin.mulgrew@nmandd.org</a>
Cllr Mark Murnin	<a href="mailto:mark.murnin@nmandd.org">mark.murnin@nmandd.org</a>
Mrs Aisling Murray	<a href="mailto:aisling.murray@newryandmourne.gov.uk">aisling.murray@newryandmourne.gov.uk</a>
Cllr Barra O Muiri	<a href="mailto:barra.omuiri@nmandd.org">barra.omuiri@nmandd.org</a>
Cllr Pol O'Gribin	<a href="mailto:pol.ogribin@nmandd.org">pol.ogribin@nmandd.org</a>
Mr Canice O'Rourke	<a href="mailto:canice.orourke@downdc.gov.uk">canice.orourke@downdc.gov.uk</a>
Ms Patricia Oakes	<a href="mailto:patricia.oakes@downdc.gov.uk">patricia.oakes@downdc.gov.uk</a>
Cllr Brian Quinn	<a href="mailto:brian.quinn@newryandmourne.gov.uk">brian.quinn@newryandmourne.gov.uk</a>
Cllr Henry Reilly	<a href="mailto:henry.reilly@newryandmourne.gov.uk">henry.reilly@newryandmourne.gov.uk</a>
Ms Alison Robb	<a href="mailto:Alison.Robb@downdc.gov.uk">Alison.Robb@downdc.gov.uk</a>
Cllr Michael Ruane	<a href="mailto:michael.ruane@newryandmourne.gov.uk">michael.ruane@newryandmourne.gov.uk</a>
Democratic Services	<a href="mailto:democratic.services@nmandd.org">democratic.services@nmandd.org</a>
Cllr Gareth Sharvin	<a href="mailto:gareth.sharvin@downdc.gov.uk">gareth.sharvin@downdc.gov.uk</a>
Cllr Gary Stokes	<a href="mailto:gary.stokes@nmandd.org">gary.stokes@nmandd.org</a>
Sarah Taggart	<a href="mailto:sarah-louise.taggart@downdc.gov.uk">sarah-louise.taggart@downdc.gov.uk</a>
Cllr David Taylor	<a href="mailto:david.taylor@newryandmourne.gov.uk">david.taylor@newryandmourne.gov.uk</a>
Caroline Taylor	<a href="mailto:Caroline.Taylor@downdc.gov.uk">Caroline.Taylor@downdc.gov.uk</a>
Cllr Jarlath Tinnelly	<a href="mailto:jarlath.tinnelly@nmandd.org">jarlath.tinnelly@nmandd.org</a>
Cllr John Trainor	<a href="mailto:john.trainor@nmandd.org">john.trainor@nmandd.org</a>
Cllr William Walker	<a href="mailto:william.walker@nmandd.org">william.walker@nmandd.org</a>
Mrs Marie Ward	<a href="mailto:marie.ward@downdc.gov.uk">marie.ward@downdc.gov.uk</a>



**ACTION SHEET – STRATEGY, POLICY AND RESOURCES COMMITTEE MEETING (SPR) – THURSDAY 15 SEPTEMBER 2016**

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SPR/189/2016	Action Sheet of the Strategy, Policy and Resources Committee Meeting held on 11 August 2016	It was agreed to endorse the new action sheet format.	Democratic Services (DSO)		
SPR/190/2016	Minutes of Strategic Projects Working Group – 30 August 2016	The minutes and recommendations were agreed.	P Oakes	Noted	Y
SPR/191/2016	Newry Street Unite Project, Kilkeel	It was agreed on the proposal of Councillor Doran, seconded by Councillor Quinn to accept the officer's recommendation and to write letters of support to all Departments, if required to expedite the start date.			
SPR/192/2016	Former Kindle Primary School – Business Case	It was agreed to accept the officer's recommendation to purchase the site from Department of Education in order to develop a community centre, subject to a full economic appraisal and business case being carried out on the site.	M Lipsett		

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SPR/193/2016	IT Strategy	It was agreed that Council: <ul style="list-style-type: none"> <li>• agree the principles of the strategy;</li> <li>• agree, in principle, an estimated expenditure of £7.6m over a four year period;</li> <li>• approve commencement of the year 1 activity.</li> </ul>	D Carville		
SPR/195/2016	Staff Celebration Event	It was agreed to approve a staff celebration event to be held in the Down area on Friday 2 December 2016 at a maximum cost of £5,000.	D Carville		
SPR/196/2016	Local Democracy Week 2016	It was agreed to accept the officer's recommendation to host a Question Time event for local Youth Councils on Wednesday 12 October 2016.	E McParland		
SPR/197/2016	SOLACE NI Conference – 3 November 2016	It was agreed to accept the officer's recommendation that Elected Members and officers who would like to attend the SOLACE NI conference should download the registration form and forward completed form to <a href="mailto:events@solace.org.uk">events@solace.org.uk</a> .	Officers & Councillors		

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SPR/198/2016	Consideration of Final Submission of European Funding under Liberate	It was agreed to accept the officer's recommendation to join Liberate, at no cost to Council.	E Curtis	Actioned	Y
SPR/199/2016	Abandoned Boat in Dundrum Inner Bay	It was agreed to enter into negotiations with a third party to remove the boat at Dundrum Inner Bay at no cost to the Council and a report be brought back to Committee on the course of action considered to be best value for money.	P Green		
SPR/200/2016	Report on Brexit	<p>It was agreed to accept the officer's recommendation to:</p> <ul style="list-style-type: none"> <li>• Newry, Mourne and Down District Council request all Councils along the border corridor to participate in the appointment of a consultant via East Border Region Company to carry out a scoping exercise on the economic and social impact of Brexit.</li> <li>• Council representatives to lobby Brussels at a meeting on 10th October 2016 with the AFCO Committee. East Border Region to cover the cost of their Chairperson, Vice-Chairperson and one official attending the meeting.</li> <li>• The Council would have to</li> </ul>	S Burns		

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
		<p>meet the cost of any delegates it wished to send in addition to those from the East Board Region.</p> <ul style="list-style-type: none"> <li>Write to the Republic of Ireland Government to seek that they expedite the SWELL funding application and other relevant cross-border initiatives.</li> <li>Organise a conference for Councils to manage Brexit for the future.</li> </ul>			
SPR/201/2016	Minutes of Inaugural Peace IV Partnership Meeting	The minutes were agreed.	S Burns		
SPR/202/2016	Proposed Lease of Jack Mackin Park Gaelic Pitch at Rooneys Meadow, Newry to St John Bosco GAC	It was agreed to accept the officer's recommendation to proceed with the lease, subject to Housing Executive approval.	C McKenna		
SPR/203/2016	Release of Charge – Lislea Community Association	It was agreed to accept the officer's recommendation to release the charge for Lislea Community Association.	P Green		
SPR/204/2016	Capital Projects - Update	The report regarding the update in relation to the progress of Capital Projects was noted.	E McManus		

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SPR/205/2016	Newry Leisure Centre – Phase II- Additional Costs for Accommodation	It was agreed to accept the officer's recommendation to provide office accommodation for Leisure Services and Sports Department staff within Phase 2 of Newry Leisure Centre at an estimated cost of £70,000.	E McManus		
SPR/207/2016 SPR/208/2016	Ballynahinch Community Centre Department of Education Youth Capital Fund: Ballynahinch Community Hub	It was agreed to accept the officer's recommendation.	E Curtis	Actioned	Y
SPR/209/2016	Delegation Visit to Brussels East Border Region Committee – 9 October 2016	It was agreed that Council send the Chief Executive, Chairperson of Council and Chairperson of SPR Committee.	E Curtis	Actioned	Y

## ITEMS RESTRICTED IN ACCORDANCE WITH PART 1 OF SCHEDULE 6 OF THE LOCAL GOVERNMENT ACT (NI) 2015

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
SPR/210/2016	Derelict Site- Daisy Hill, Newry	<p>It had been agreed to accept the officer's recommendations as follows:</p> <ul style="list-style-type: none"> <li>• Council declare the land as surplus</li> <li>• Request Land &amp; Property Services to provide a current market valuation and a recommendation on the most appropriate way to dispose of the land</li> <li>• The concrete shed on site to be demolished, if required, in advance of the proposed sale</li> <li>• Review, and if necessary, improve security at the site to reduce unauthorised entry/anti-social behaviour.</li> </ul>	K Scullion		

<b>Report to:</b>	<b>Strategy, Policy &amp; Resources Committee</b>
<b>Date of Meeting:</b>	Thursday 13 October 2016
<b>Subject:</b>	Report of the Community Planning Partnership Board meeting
<b>Reporting Officer (Including Job Title):</b>	Heather McKee Assistant Director Community Planning
<b>Contact Officer (Including Job Title):</b>	Heather McKee Assistant Director Community Planning

<b>Decisions required:</b>	
Noting	
<b>1.0</b>	<b>Purpose and Background:</b>
1.1	The first formal meeting of the Community Planning Partnership Board met to agree their Terms of Reference and review the first draft of the Strategic Newry, Mourne and Down Community Plan.
<b>2.0</b>	<b>Key issues:</b>
2.1	Following submissions from Partnership Board members the draft Strategic Community Plan should be ready to go to Public Consultation by the end of October 2016.
<b>3.0</b>	<b>Recommendations:</b>
3.1	Noting of the Report.
<b>4.0</b>	<b>Resource implications</b>
4.1	N/A
<b>5.0</b>	<b>Equality and good relations implications:</b>
5.1	N/A
<b>6.0</b>	<b>Appendices</b>
	Appendix I: Report of the Community Planning Partnership Board meeting.

**NEWRY, MOURNE AND DOWN COMMUNITY PLANNING STRATEGIC  
PARTNERSHIP BOARD**

**Minutes of the Community Planning Strategic Partnership Board Meeting of  
Newry, Mourne and Down District Council held in the Commedagh Room,  
Downshire, Downpatrick on 15 September 2016 at 2:00pm**

---

**In attendance:**

Mark Bleakney, Invest Northern Ireland  
 Jerome Burns, Department of Agriculture, Environment and Rural Affairs  
 Stephen Burns, Newry, Mourne and Down District Council  
 Celia Chambers, Department for Infrastructure  
 Nicola Creagh, Department of Communities  
 Jacqui Durkin, Department of Education  
 Lesley Hamilton, Southern Regional College  
 Harry Harvey, Newry, Mourne and Down District Council  
 Ailbhe Hickey, Northern Ireland Housing Executive  
 Davy Hyland, Newry, Mourne and Down District Council  
 Gillian Fitzpatrick, Newry, Mourne and Down District Council (Chair)  
 Hugh McCaughey, South Eastern Health & Social Care Trust  
 Nicholas McCrickard, County Down Rural Community Network  
 Rosemarie McDonnell, Citizens Advice, Newry, Mourne & Down  
 Reynold Nicholson, Transport NI  
 Paul Reid, Superintendent, PSNI  
 Gerard Rocks, Southern Health & Social Care Trust  
 Victor Spence, Northern Ireland Fire and Rescue Service  
 Rosemary Taylor, Public Health Agency  
 John Trainor, Newry, Mourne and Down District Council  
 Ken Webb, South Eastern Regional College

**Officers in attendance:**

Liam Hannaway, Chief Executive, Newry, Mourne and Down District Council  
 Eddie Curtis, Director, Director of Strategic Planning & Performance  
 Heather McKee, Assistant Director, Community Planning, Newry, Mourne and Down District Council  
 Sarah-Louise Taggart, Democratic Services Officer  
 Caroline Taylor, Democratic Services Officer

**1. Apologies and Chairman's Remarks**

Apologies were received from Adrienne Adair, Libraries NI, Terry Hearty, Newry, Mourne and Down District Council and Gary Stokes, Newry, Mourne and Down District Council.



## 2. Welcome and Introductions

Gillian Fitzpatrick, Chairperson, Newry, Mourne & Down District Council, welcomed everyone to the meeting and invited members to introduce themselves.

## 3. Terms of Reference and Partnership Agreement

Liam Hannaway explained this was the first meeting of the Strategic Partnership Board, the purpose of which was to agree the Terms of Reference and the Partnership Agreement.

Heather McKee provided background information on the process the Terms of Reference had gone through, saying they had been drafted and discussed following workshops over the past year, in particular workshops on 25 August 2015. She emphasised that they were still in draft form, and comments from members were welcomed.

Liam Hannaway advised members the Community Plan would soon be published for consultation and Council's Press department were happy to share the press release with their press departments and publicity and co-operation from the partner organisations would be welcomed.

### 1.6 – Decision Making

The Chairperson said the current suggestion was that decisions would be made by consensus and she asked for Members suggestions.

**AGREED: It was unanimously AGREED that decisions would be made by consensus as far as possible.**

### 2.1 - Membership

The Chairperson advised Council had agreed political representation as outline and a list of Statutory Partners had been included and invited to this meeting.

Members requested the following would be included:

- **The 2 Health Trusts: The South Eastern Health and Social Care Trust and the Southern Health and Social Care Trust to be listed separately.**
- **SRC and SERC to be listed separately.**
- **Amend membership to "Representatives", rather than 1 representative.**

### 3.1 – Responsibilities of Community Planning Partners

The Chairperson asked Members if they were content with the list of their responsibilities.

In response to Gerard Rocks query regarding 'ensuring structures are in place between all partners to facilitate the sharing of information and resources to support the delivery of community planning activities', Heather McKee advised that this had been discussed in the thematic groups and referred to the data sharing agreement which was in place with some partners. She advised this would be an action of the implementation of the plan.

Liam Hannaway added it was important to share information throughout the partners and this would be important for coordinated delivery of the community plan.

Nicola Creagh said it was important mechanisms were in place to share information in the partner organisations as the success of the Community Plan would depend on the organisations ensuring that community planning was properly integrated throughout their organisation.

### **3.3 – Proposed Meeting Structure**

Liam Hannaway said consistency was required regarding attendance at meetings. He advised the nominated Councillors would be unable to send a substitute to meetings as they had been nominated at Council, although partners would be entitled to send a substitute. He also asked Members to decide on a quorum.

Mark Bleakney requested obtaining the dates of future Community Planning Strategic Board meetings in advance.

In relation to a quorum, Nicola Creagh suggested as this was a body which would be making strategic level decisions and 50% of members present would make up the quorum.

Jacqui Durkin referred to the earlier point regarding membership, saying it was important that the statutory community planning partners were represented, but queried whether a decision could be taken if one of those partners was absent.

**AGREED: It was unanimously agreed that the quorum of the Community Planning Strategic Board would be 50% of members present.**

Hugh McCaughey said as the South Eastern Health & Social Care Trust worked across a number of council areas, a Director would substitute for him on occasions when he could not attend. He referred to the details regarding the agendas of future meetings, saying they were too prescriptive; therefore it may not be helpful to have this information agreed in the Terms of Reference.

Heather McKee advised the information on forthcoming meetings had been discussed at the thematic groups, but could be taken out.

Gerard Rocks supported Hugh McCaughey's point regarding substitutions at meetings.

Liam Hannaway suggested a minimum of 3 meetings per year.

**AGREED: It was unanimously agreed that there would be a minimum of 3 Community Planning Strategic Partnership Board meetings per year.**

### **Thematic Groups and DEA**

Heather McKee explained the role of the 7 District DEAs to the Members, saying that they would deliver Community Planning at a local level and the 4 themed thematic groups would work more strategically.

### **Partnership Agreement**

Celia Chambers requested the Department for Infrastructure would be included in the list of partners.

Nicola Creagh said although Departments were not statutory partners, a number of Departments had indicated they would participate and she confirmed the Department of Communities were happy to be named as a partner organisation.

Reynold Nicholson requested Transport NI be amended to Transport NI and Rivers Agency.

Jacqui Durkin suggested correspondence be sent to each Department, who would in turn ask their Minister for agreement on being a named partner.

Nicola Creagh concurred with Jacqui Durkin's comments.

**AGREED: It was agreed that correspondence be sent to each Department, asking the Minister for agreement on being a named partner in the Newry, Mourne and Down Community Planning Partnership Terms of Reference and Partnership Agreement.**

**It was also agreed that the Terms of Reference be amended as suggested by members in the detail above.**

## **4. Presentation on Development of Community Plan**

Heather McKee made a comprehensive presentation on the Development of the Community Plan.

Hugh McCaughey commended the Community Plan saying the themes had a flow and structure. He referred to the 'Good Start in Life', suggesting early

intervention with pre-school children would be included. He also suggested including a section on mental health and suicide.

Nicholas McCrickard and Stephen Burns congratulated Heather McKee on the Community Plan.

Stephen Burns agreed with Ms McKee's comment that it was relevant for the partnership Board to understand and monitor how the Community Plan would fit into the Programme for Government but there was no need to put this into the Community Plan. Going forward from a local level the Programme for Government needed to be strategically shaped by the Community Plans.

Nicola Creagh concurred with Stephen Burns, saying it would be a useful working document for the Board to have.

After discussion on the way forward for the Community Plan, it was agreed that amendments would be made to the Community Plan as discussed by Members. Members agreed to submit any further additions to Heather McKee by 3 October 2016. The amended document would be circulated to all Partners electronically by mid-October with a view to going out to consultation at the end of October 2016.

Ken Webb suggested if Partners did not respond with their comments or amendments, then that would mean they were content with the Plan.

Jerome Burns suggested unless a strategic issue arose, the Board would not need to meet in October.

**AGREED: It was agreed that following additions from Partners, the amended plan would be circulated to all Partners electronically by mid October 2016 with a view of going out to consultation at the end of October 2016.**

Liam Hannaway advised should anyone from any of the partner organisations wish to discuss the Community Plan, Heather McKee would be more than happy to do so.

There being no further business, the meeting finished at 3:10pm.

<b>Report to:</b>	<b>Strategy, Policy &amp; Resources Committee</b>
<b>Date of Meeting:</b>	Thursday 13 October 2016
<b>Subject:</b>	Strategic Environmental Assessment Screening Report and Determination from NIEA
<b>Reporting Officer (Including Job Title):</b>	Heather McKee Assistant Director Community Planning
<b>Contact Officer (Including Job Title):</b>	Heather McKee Assistant Director Community Planning

<b>Decisions required:</b>	
Noting	
<b>1.0</b>	<b>Purpose and Background:</b>
1.1	The first formal meeting of the Community Planning Partnership Board met to agree their Terms of Reference and review the first draft of the Strategic Newry, Mourne and Down Community Plan.
<b>2.0</b>	<b>Key issues:</b>
2.1	DAERA considered the SEA Screening Report and agree with the conclusion that the Strategic Newry, Mourne and Down Community Plan is not likely to have significant environmental effects.  As the Newry, Mourne and Down Strategic Community Plan is high level and any specific activities arising will be separately screened by either the Local Development Plan process or another strategy or work delivery programme, it is not likely to have significant environmental effects.
<b>3.0</b>	<b>Recommendations:</b>
3.1	Noting of the Screening Report and the Determination.
<b>4.0</b>	<b>Resource implications</b>
4.1	N/A
<b>5.0</b>	<b>Equality and good relations implications:</b>
5.1	N/A
<b>6.0</b>	<b>Appendices</b>
	Appendix I: Screening Report and Determination

## Newry, Mourne and Down

### Strategic Environmental Assessment Screening Form

This SEA screening report template was developed by Fermanagh and Omagh District Council and has been adapted by Newry, Mourne and Down District Council's Community Planning Team for use on the emerging priority issues identified by our own community planning processes. The contents of this report relate to the requirements contained within Schedule 1 of the Environment Assessment of Plans and Programmes Regulation (Northern Ireland) 2004 and will assist in determining the need for an SEA for Newry, Mourne and Down's interim Community Plan.

### SEA SCREENING REPORT

#### Part 1

<b>Consultation Body:</b>	Department of the Agriculture, Environment and Rural Affairs  Northern Ireland Environment Agency (NIEA) Klondyke Building, Cromac Avenue, Gasworks Business Park, Lower Ormeau Road, Belfast, BT7 2JA
<b>Legislative Requirement:</b>	The Development, implementation and monitoring of the Community Plan is a legislative function prescribed in the <i>Local Government Act (NI) 2014</i> .

#### Part 2

Screening is required as outlined in the 'EU Directive 2001/42/EC on the assessment of the effects of certain plans and programmes on the environment – (commonly known as the 'SEA Directive' and translated into a Northern Ireland law in '*The Environmental Assessment of Plans and Programmes Regulation (Northern Ireland) 2004*'.

#### Determination

An SEA is not required because the Community Plan is unlikely to have significant environmental effects. It is high level and any specific activities arising as a result of the outcomes contained within the plan will be separately screened either via the Local Development Planning process or the screening of another strategy. The Community Plan will consist of a series of outcomes and indicators/measures which will be delivered via the strategies and work programmes of various community planning partners.

**The Responsible Authority is Newry, Mourne and Down District Council.**

**Contact Officer: Heather Mc Kee, Assistant Director Community Planning**

**Signed:.....Heather McKee.....Date:.....7 September 2016...**

### **Context of Newry, Mourne and Down SEA**

Strategic Environmental Assessment ("SEA"), namely the environmental assessment of plans and programmes which exist to provide the framework for detailed decision making, was required to take effect within the Member States of the EU by July 21, 2004. It fills the gap not covered by environmental impact assessment Directive 85/337/EEC in requiring the transparent assessment of the likely environmental effects of the hierarchy of plans and programmes which have a strategic role in directing not only development but other interventions in the environment.

At the moment, major projects likely to have an impact on the environment must be assessed under Directive 85/337/EEC. However, this assessment takes place at a stage when options for significant change are often limited. Decisions on the site of a project, or on the choice of alternatives, may already have been taken in the context of plans for a whole sector or geographical area. The SEA Directive plugs this gap by requiring the environmental effects of a broad range of plans and programmes to be assessed, so that they can be taken into account while plans are actually being developed, and in due course adopted. The public must also be consulted on the draft plans and on the environmental assessment and their views must be taken into account.

The EU Directive 2001/42/EC on the assessment of the effects of certain plans and programmes on the environment – (commonly known as the 'SEA Directive') has the objective of providing for a high level of protection of the environment and to contribute to the integration of environmental considerations into the preparation of and adoption of plans and programmes with a view to promoting sustainable development, by ensuring that, in accordance with the Directive, an environmental assessment is carried out of certain plans and programmes which are likely to have significant effects on the environment.

Article 32 of the SEA Directive details the characteristics that 'plans and programmes' must possess for the SEA Directive to apply and include those:

*'which are subject to preparation and/or adoption by authority at national, regional or local level or which are prepared by an authority for adoption, through a legislative procedure by parliament or Government, and, which are required by legislative, regulatory or administrative provisions'.*

The Community Plan for Newry, Mourne and Down falls within the scope of Article 2 of the EU Directive 2001/42/EC as it is a plan that is (a) subject to adoption by the Council and (b) is directed by the legislative and regulatory provisions of the *Local*

*Government Act (Northern Ireland) 2014.*

The EU Directive 2001/42/EC has been transposed into Northern Ireland law within the *Environmental Assessment of Plans and Programmes Regulation (Northern Ireland) 2004* and provides in Part I that a determination needs to be made as to whether certain plans or programmes are required to undertake an SEA process. Making a determination is the first stage of the SEA process and is referred to as 'screening'.

Screening is required under the above named regulations to determine whether the policies or objectives of any plan or programme would be likely to have significant effects on the environment.

The aim of this report is to determine if the Community Plan requires an SEA to be undertaken. The objectives are:

- To set out and consider the characteristics of the Community Plan.
- To set out and consider the characteristics of the environmental effects of the Community Plan and the areas likely to be affected.
- To inform and advise the Northern Ireland Environment Agency (NIEA) and Newry, Mourne and Down's Community Planning Partnership of the determination made.

Article 2 and 3 of the SEA Directive sets out the criteria which determines the requirement for an SEA process to be processed. Article 3 provides for a determination on a case by case basis as to whether plans are likely to have a significant environmental effect taking into account the criteria of Annex II of the Directive (transposed into Northern Ireland law this refers to Schedule 1 of the *Environmental Assessment of Plans and Programmes Regulation (Northern Ireland) 2004*).

Application of the Screening criteria was applied with guidance from 'A Practical Guide to the Strategic Environmental Assessment Directive' from the Office of the Deputy Prime Minister and 'Strategic Environmental Assessment: Consultation Bodies' Services and Standards for Responsible Authorities' from the Northern Ireland Environment Agency.

*Table 1*

<b>Responsible Authority</b>	Newry, Mourne and Down District Council (as facilitator of the Community Plan)
------------------------------	--



<b>Contact Address/ Person</b>	Mrs Heather Mc Kee Assistant Director Community Planning Downshire Civic Centre Downshire Estate Ardglass Raod Downpatrick BT30 6GQ T: 0300 013 2233 E: heather.mckee@nmandd.org
<b>Approval Signature</b>	H Mc kee
<b>Date of Submission</b>	07 September 2016
<b>Title of Plan</b>	Newry, Mourne and Down's Strategic Community Plan
<b>Purpose of Plan</b>	The Community Plan will be a strategic long-term plan for the geographical area of Newry, Mourne and Down which will inform the design and delivery of public services. The Local Development Plan will provide the spatial strategy for the Community Plan.
<b>What Prompted the Plan (i.e. legislation, regulatory or administrative provision)</b>	The Council has a legislative duty, under the Local Government Act (NI) 2014 to 'initiate, maintain, facilitate, and participate in Community Planning'. The Community Planning (Partners) Act requires statutory partners to participate and assist the Council in the discharge of its duties in relation to Community Planning.
<b>Subject</b>	Community Planning
<b>Period covered by the Plan</b>	10-15 years with a review of performance against outcomes published every two years and a review of the plan every four years.
<b>Area covered by the Plan</b>	Newry, Mourne and Down District Council a (map attached at appendix 1)
<b>Summary of nature/ content of the Plan</b>	The Community Plan will set out the long-term vision, desired outcomes and indicators for the social, economic and environmental well-being of the area. This will include: <ul style="list-style-type: none"> <li>- Development of a baseline of the existing conditions in the area;</li> <li>- An integrated view of the social, economic and environmental needs of the area in the context of regional, national and European policies and strategies and taking account of communities and issues that extend into neighbouring council areas and jurisdictions;</li> <li>- Long-term vision for the area;</li> <li>- Long-term outcomes against which progress can be monitored and evaluated via a set of indicators;</li> <li>- A focus on delivering in the short to medium term to achieve the long-term vision</li> <li>- Governance structure and delivery arrangements</li> </ul>
<b>Are there any proposed Plan objectives? a. Are these attached?</b>	Our plan will have outcomes rather than objectives. These are still in development but our proposed vision, goals and commitments are attached for information (see appendix 2).

**1. The characteristics of plans and programmes, having regard, in particular, to –**

**(a) the degree to which the plan or programme sets a framework for projects and other activities, either with regard to the location, nature, size and operating conditions or by allocating resources;**

**Likely to have significant environmental effects** YES  NO

**Summary of significant environmental effects (negative and positive)**

The Community Plan is a long-term strategic framework for the Newry, Mourne and Down area developed by the Council and its partners as outlined in the Local Government (Northern Ireland ) Act 2014; the Local Government (Community Planning Partners Order) 2014 and associated Community Planning guidance. It will provide the strategic and policy direction for the delivery of services by community planning partners within the Newry, Mourne and Down area.

Its key principles and purpose will be to determine:

- ensure effective community engagement in the planning and delivery of local services;
- utilise the strengths and resilience within communities;
- promote equality and tackle inequality;
- adopt a preventative approach;
- drive efficiency and performance improvement;
- support a sustainable approach to development

Newry, Mourne and Down's Community Plan will be centred on a number of strategic high-level outcomes, with corresponding indicators/measures, which will hopefully be achieved via the development and implementation of strategies and programmes by various community planning partners. The Plan will not identify specific locations or projects/activities but will contain high-level outcomes and indicators/measures to determine progress. Therefore the plan will not set any precedent for development.

**(b) the degree to which the plan or programme influences other plans and programmes including those in a hierarchy;**

**Likely to have significant environmental effects** YES  NO

**Summary of significant environmental effects (negative and positive)**

The Community Plan will be the influential and strategic plan governing the Newry, Mourne and Down geographic area. It will inform all other partner agency plans who are legally obliged to align plans and strategies to 'take account' of the Community Plan. The *Local Government (Northern Ireland) Act 2014* and the amendments to the *Planning Act (NI) 2011* provide a statutory link between the Community Plan and Local Development Plan. The Strategic Planning Policy Statement for Sustainable Development 2014 clearly states that Councils 'must take account of the Community Plan when preparing a Local Development Plan'.

Newry, Mourne and Down's Community Plan will be centred on a number of strategic high-level outcomes, with corresponding indicators/measures, which will hopefully be achieved via the development and implementation of strategies and programmes by various community planning partners. Other Council plans, including the Economic Development Strategy, Tourism Strategy, Local Biodiversity Action Plan and Rural Development Strategy may be implementation vehicles for the delivery against the social, economic and environmental well-being outcomes and to contribute to the achievement of sustainable development. The Community Plan will not specify locations or specific activities that should be undertaken to achieve its outcomes and therefore will not set any precedent for development.

**(c) the relevance of the plan or programme for the integration of environmental considerations in particular with a view to promoting sustainable development;**

**Likely to have significant environmental effects**      YES       NO

**Summary of significant environmental effects (negative and positive)**

The *Local Government Act (Northern Ireland) 2014* states that community planning will 'identify long-term objectives in relation to the district for contributing to the achievement of sustainable development in NI'. Community Planning Guidance (section 8 page 22) states that the Community Planning Partnership 'should set out sustainable development and integration of social, economic and environmental priorities as a key principle of their community plans and should have regard to the Executive's Sustainable Development Strategy in development of their Community Plan'.

The community planning outcomes are based on the three pillars of sustainable development and will help promote social, economic and environmental wellbeing.

**(d) environmental problems relevant to the plan or programme; and**

**Likely to have significant environmental effects**      YES       NO

**Summary of significant environmental effects (negative and positive)**

Newry, Mourne and Down’s Community Plan will be centred on a number of strategic high-level outcomes, with corresponding indicators/measures, which will hopefully be achieved via the development and implementation of strategies and programmes by various community planning partners. The Community Plan will identify key priorities and outcomes in relation to the environmental well-being of the area but these will be taken forward via the development of action plans or via other strategies. The Community Plan will not set a precedent to development and will not specify specific locations for activities.

**(e) the relevance of the plan or programme for the implementation of Community legislation on the environment (e.g. plans and programmes linked to waste management or water protection).**

**Likely to have significant environmental effects**      YES       NO

**Summary of significant environmental effects (negative and positive)**

Newry, Mourne and Down’s Community Plan will be centred on a number of strategic high-level outcomes, with corresponding indicators/measures, which will hopefully be achieved via the development and implementation of strategies and programmes by various community planning partners. The Community Plan is the long-term strategic framework for the Newry, Mourne and Down area affecting the Council and its partners as outlined in *the Local Government (Northern Ireland) Act 2014; the Local Government (Community Planning Partners order) 2014 and associated guidance*. It will provide strategic and policy direction for the delivery of services by all of its partners. It is expected that all partners will take account of community planning outcomes in terms of their own corporate and business planning processes. However, legislative functions and responsibilities of each of the partners’ will remain the duty of the designated body.

**2. Characteristics of the effects and of the area likely to be affected, having regard, in particular, to –**

**a) the probability, duration, frequency and reversibility of the effects;**

**Likely to have significant environmental effects**      YES       NO

**Summary of significant environmental effects (negative and positive)**

The Community Plan will set the overall strategic and policy direction on issues relating to the environment which will be implemented utilising action plans and associated strategies where applicable. Outcomes and indicators identified within the Community Plan will have their own associated delivery mechanisms.

It is likely that other strategies and plans that have been informed by the Community Plan or that will help implement the aims and actions of the Community Plan could themselves have permanent and irreversible effects. These include, for example, decisions linked to the Local Development Plan such as housing development, road infrastructure, walking routes and protection of coastal communities. These plans or activities will undoubtedly be subject to their own Environmental Impact Assessment or Strategic Environmental Assessment. The Community Plan will not set a precedent to development and will not specify specific locations for activities.

**(b) the cumulative nature of the effects;**

**Likely to have significant environmental effects**      YES       NO

**Summary of significant environmental effects (negative and positive)**

The Community Plan will be a collaborative document which is informed by a wide and diverse range of statutory and support partners as outlined in the *Local Government (Community Planning Partners Order) 2014*. The collation of data and evidence across boundaries in relation to social, economic and environmental well-being and development of associated long-term outcomes and actions will

create a platform to develop real synergy across many service areas. The Community Plan will ultimately seek to improve environmental well-being and one of the goals of Newry, Mourne and Down's Community Plan is to create a sustainable, high quality and cohesive environment (built and natural) that is valued and accessible. The Community Plan will not set a precedent to development and will not specify specific locations for activities.

**(c) the trans boundary nature of the effects;**

**Likely to have significant environmental effects**      YES       NO

**Summary of significant environmental effects (negative and positive)**

Newry, Mourne and Down does not border with the Republic of Ireland but there will be a need for discussion and engagement with neighbouring Councils to consider potential implications and areas of collaborative work that will increase the positive impact the Plan may have.

**(d) the risks to human health or the environment (e.g. due to accidents)**

<b>Likely to have significant environmental effects</b>	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
<b>Summary of significant environmental effects (negative and positive)</b>		
<p>The overall purpose of the Community Plan is to improve health and well-being across social, economic and environmental issues for all the citizens that live, work or visit the Newry, Mourne and Down area. While the Community Plan will include outcomes, indicators and delivery mechanisms will not contain information on specific projects as these will be undertaken via a Community Planning partner and if specific projects would require a SEA these would be undertaken separately. The Community Plan will not set a precedent to development and will not specify specific locations for activities.</p>		
<b>(e) the magnitude and spatial extent of the effects (geographical area and size of the population likely to be affected);</b>		
<b>Likely to have significant environmental effects</b>	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
<b>Summary of significant environmental effects (negative and positive)</b>		
<p>Newry, Mourne and Down is home to 157,000 people over 228 square miles, with 115 miles of coastline. 80% of residents in Newry, Mourne and Down live in 25% of the District. The Community Plan covers the whole of the District and all the services that are delivered for the benefit of people in the District. Community planning focuses on improving social, economic and environmental well-being and the outcomes currently being discussed relate to our natural environment being protected, accessible, enhanced and understood. The Plan may seek to improve our understanding of local environmental systems and help people adapt to the impact of coastal processes by increasing their own resilience and ability to cope.</p> <p>The Community Plan will not set a precedent to development and will not specify specific locations for activities.</p>		

<b>(f) the value and vulnerability of the area likely to be affected due to –</b>		
<b>(i) special natural characteristics or cultural heritage;</b>		
<b>(ii) exceeded environmental quality standards or limit values; or</b>		
<b>(iii) intensive land-use;</b>		
<b>Likely to have significant environmental effects</b>	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
<b>Summary of significant environmental effects (negative and positive)</b>		

Newry, Mourne and Down's Community Plan will be centred on a number of strategic high-level outcomes, with corresponding indicators/measures, which will hopefully be achieved via the development and implementation of strategies and programmes by various community planning partners.

The Community Plan is unlikely to have a significant impact on the environment. Quality and accessibility of the local environment as well as understanding and living in harmony with environmental processes are potential priority issues that will be addressed within the Community Plan. The Community Plan will not set a precedent to development and will not specify specific locations for activities.

**(g) the effects on areas or landscapes which have a recognised national, Community or international Protection status.**

**Likely to have significant environmental effects**      YES       NO

**Summary of significant environmental effects (negative and positive)**

Newry, Mourne and Down's Community Plan will be centred on a number of strategic high-level outcomes, with corresponding indicators/measures, which will hopefully be achieved via the development and implementation of strategies and programmes by various community planning partners.

There are a diverse range of conservation sites of international, national and local importance throughout the Newry, Mourne and Down area. The sites have been designated to preserve a wide range of NI priority habitats and species. In Newry, Mourne and Down there are the following designated sites:

- 3 Special Protected Areas (SPAs)
- 11 Special Areas of Conservation (SACs)
- 4 RAMSAR Sites
- 62 Areas of Special Scientific Interest (ASSIs)
- 2 Areas of Scientific Interest
- 7 National Nature Reserves/Nature Reserves
- 1 Marine Conservation Zone
- 3 Areas of Outstanding Natural Beauty
- 25 Landscape Character Areas
- 5 Regional Landscape Character Areas
- 7 Regional Seascape Character Areas
- 187 Sites of Local Nature Conservation Importance (SLNCIs)
- Ancient and long-established Woodlands

The Community Plan will not set a precedent to development and will not specify specific locations for activities.

Full details of designated sites are listed under appendix 3

### **Summary of Screening Report and the significant environmental effects of Newry, Mourne and Down's Community Plan.**

The Community Plan will be the long-term strategic framework document providing the overarching policy and strategic outcomes focused framework for the delivery of services by community planning partners within the Newry, Mourne and Down area.

The Plan will be focused on outcomes, indicators and delivery mechanisms to ensure that the vision and commitments contained within the Plan are realised. Sustainable development and its principles have been integrated into the community planning process and the Plan will focus on improving the social, economic and environmental well-being of the District.

The Community Plan falls within the scope of Section 5(4) but as it does not set a precedent for development, and due to it being based on a series of high-level outcomes, the implementation of the plan will not have a significant environmental impact.

Following careful review and consideration it is recognised that the Community Plan does not require an SEA because it falls short of the scope of Section 5(1). The Community Plan will not set a precedent to development and will not specify specific locations for activities.





## Appendix 2 – 5 High Level Outcomes

All people in Newry Mourne and Down get a good start in life and fulfil their lifelong potential

All people in Newry Mourne and Down enjoy good health and wellbeing

All People in Newry Mourne and Down benefit from prosperous communities

All people in Newry, Mourne and Down benefit from a clean, quality and sustainable environment

All people in Newry, Mourne and Down live in respectful, safe and vibrant communities

## **Appendix 3 – List of designations**

### Areas of Outstanding Natural Beauty

1. Ring of Gullion, designated 1991.
2. Mourne, designated 1986.
3. Strangford and Lecale, designated 2010

### Special Protection Areas

1. Killough Bay SPA
2. Strangford Lough SPA
3. Carlingford Lough SPA

### Special Areas of Conservation

1. Aghnadarragh Lough SAC
2. Turmennan SAC
3. Lecale Fens SAC
4. Hollymount SAC
5. Ballykilbeg SAC
6. Murlough SAC
7. Eastern Mourne SAC
8. Strangford Lough SAC
9. Derryleckagh SAC
10. Rostrevor Wood SAC
11. Slieve Gullion SAC

### Ramsar Sites

1. Turmennan Ramsar Site
2. Killough Bay Ramsar Site
3. Strangford Lough Ramsar Site
4. Carlingford Lough Ramsar Site

### Areas of Scientific Interest

1. Mourne Coast
2. South Mourne Coast

### National Nature Reserves

1. Hollymount Forest
2. Killard
3. Murlough
4. Cloughy
5. Quoile Pondage Basin
6. Bohill Forest

### Nature Reserves

1. Rostrevor Forest

### Marine Conservation Zone

1. Strangford Lough

Areas of Special Scientific Interest

1	Ardglass ASSI	32	Hollymount ASSI
2	Aughnadarragh Lough ASSI	33	Kilbroney River ASSI
3	Aughnagon Quarry ASSI	34	Kilkeel Steps ASSI
4	Ballybannan ASSI	35	Killard ASSI
5	Ballycam ASSI	36	Killough Bay and Strand Lough ASSI
6	Ballykilbeg ASSI	37	Levallymore ASSI
7	Ballynagross Lower ASSI	38	Lislea ASSI
8	Black Lough ASSI	39	Loughaveely ASSI
9	Cam Lough ASSI	40	Loughkeelan ASSI
10	Camlough Quarry ASSI	41	Loughmoney ASSI
11	Carlingford Lough ASSI	42	Lurgan Lough ASSI
12	Carrickastickan ASSI	43	Mourne Coast ASSI
13	Carrivemaclone ASSI	44	Mullaghbane ASSI
14	Carrowcarlin ASSI	45	Murlough ASSI
15	Cashel Loughs ASSI	46	Quoile ASSI
16	Castle Enigan ASSI	47	Rostrevor Wood ASSI
17	Castlewellan Lake ASSI	48	Samuel's Port ASSI
18	Clermont and Anglesey Mountain ASSI	49	Sheepland Coast ASSI
19	Cloghinny ASSI	50	Shimna River ASSI
20	Corbally ASSI	51	Slieve Croob ASSI
21	Derryleckagh ASSI	52	Slieve Gullion ASSI
22	Drumlougher Lough ASSI	53	St John's Point ASSI
23	Eastern Mournes ASSI	54	Strangford Lough Part 2 ASSI
24	Fathom Upper ASSI	55	Strangford Lough Part 3 ASSI
25	Glendasha ASSI	56	Tullyard ASSI
26	Goraghowood Quarry ASSI	57	Tullyratty ASSI
27	Gransha ASSI	58	Turmennan ASSI
28	Greenan ASSI	59	Tyrella and Minerstown ASSI
29	Greenan Lough ASSI	60	Western Mournes and Kilfeaghan Upper ASSI
30	Gruggandoo ASSI	61	White Water River ASSI
31	Heron and Carrigullian Loughs ASSI	62	Woodgrange ASSI

### Northern Ireland Landscape Character Assessment

66	Armagh Drumlins
67	Armagh/Banbridge Hills
68	Carrigatuke Hills
69	Newry Basin
70	Crossmaglen Drumlins and Loughs
71	Ring of Gullion
72	Slieve Roosley
73	Kilkeel Coast
74	The Kingdom of Mourne
75	Mourne Mountains
76	Ballyrone Basin
77	Iveagh Slopes
83	Lower Slieve Croob Foothills

84	Mourne Foothills
85	Newcastle Valleys
86	Tyrella Coastal Dunes
87	Slieve Croob Summits
88	Craggy Dromara Uplands
90	Ravarnet Valley
91	Quoile Valley Lowlands
92	Ballyquintin and Lecale Coast
93	Portaferry and North Lecale
94	Strangford Drumlins and Islands
95	Ballygowan Drumlins
96	Castlereagh Plateau

### Sites of Local Nature Conservation Importance

1	Aghadavoyle Ponds	33	Ballyvaston	65	Cloghoge
2	Aghanduff Lower Mountain	34	Bernish Rock	66	Clonalig Lough
3	Aghmakane Fen	35	Bessbrook	67	Clontygora
4	Aghmakane Fen South	36	Betty's Hill Fen	68	Commons Hall Road
5	Aghmakane Fen West	37	Black Hill	69	Cornahove Lough
6	Altnadua Lough	38	Bohill	70	Creenkill Grassland
7	Altnadua Lough	39	Bow Lough	71	Creeve
8	Anglesey Mountain	40	Brookvale Bog and Lough	72	Creevy Lough and Rocks
9	Annaghgad Grassland	41	Bunarilla	73	Creggan Bane Fen
10	Annaghmare Lough	42	Burren Lowlands incorporating Donaghaguy Reservoir	74	Croreagh, Newry
11	Annalong River	43	Burren, Shimna and Trassey Rivers	75	Crosslieve
12	Annesley Demesne	44	Camlough Mountain	76	Crosslieve Pond Fen
13	Ardglass	45	Canal Wood	77	Crossmaglen Fen
14	Ardglass – Cloghan Head	46	Cappagh Lough Fen and Cappagh Grassland	78	Crossmaglen North Fen
15	Ardglass – Ringfad Point	47	Carnally Fen North	79	Cullion Fen
16	Ardglass Bay	48	Carnally Fen South	80	Cullyhanna Lough
17	Ardmeen Fen	49	Carnally Grassland	81	Cullywater
18	Attical Moraine Complex	50	Carran Fen	82	Cuttyslane Bog
19	Aughadanove	51	Carrickastickan Grassland	83	Damolly
20	Aughanduff Upper Mountain	52	Carrickbawn	84	Derryleckagh Lake
21	Aughnagon Quarry	53	Carrickbawn Wood	85	Dorsy
22	Ballintate Woodland	54	Carrickbroad	86	Dorsy Hearty Fen
23	Ballybeg Fen	55	Carrickmacstay	87	Downpatrick Marshes
24	Ballydugan Lake	56	Carrickmannon Lough	88	Drin Wood
25	Ballydyan	57	Carrigans Grassland	89	Dromantine College
26	Ballygallum Ponds	58	Carrogs – Carnbane Wood and Daisy Hill Wood (both within NewryCity)	90	Drumantine Grassland
27	Ballylough Grasslands	59	Cashel	91	Drumboy Lough
28	Ballymacdermot Mountain	60	Cassy Water	92	Drumgooland Lake
29	Ballymagreehan Quarry	61	Castlemahon Fen	93	Drumilly
30	Ballymartin Moraine incorporating Ballyveagh Beg	62	Claragh Lough	94	Drumintee
31	Ballymenagh Fen Site	63	Clarkill	95	Drummackavale Lough
32	Ballynoe Fen Site	64	Clea Lakes	96	Drummilt Railway, Lough Gilly and Dane's Lough

<b>97</b>	Dublin Road Bridge	<b>129</b>	Lisamry Lough	<b>161</b>	Sheeptown Fen
<b>98</b>	Duburren Pastures	<b>130</b>	Lisleitrim Lough	<b>162</b>	Sheetrim Lough
<b>99</b>	Dundrum Wood	<b>131</b>	Longfield Grassland	<b>163</b>	Silverbridge
<b>100</b>	Dunnanelly	<b>132</b>	Longfield Road	<b>164</b>	Slieve Croob
<b>101</b>	Eshwary Fen	<b>133</b>	Lough Alina	<b>165</b>	Slieve Croob
<b>102</b>	Fathom Lower Woods and Grasslands	<b>134</b>	Lough Money	<b>166</b>	Slievegullion Grassland
<b>103</b>	Flagstaff	<b>135</b>	Lough Patrick	<b>167</b>	Slievenaboley Road
<b>104</b>	Foughilletra East and Foughellitra Mountain	<b>136</b>	Lough Ross	<b>168</b>	Slievenacappel
<b>105</b>	Foughilletra Fen	<b>137</b>	Loughinisland	<b>169</b>	Slievenagriddle
<b>106</b>	Gargarry Fen	<b>138</b>	Loughran's Lane	<b>170</b>	South Down Coast
<b>107</b>	Garvagh Lough	<b>139</b>	Lurgan Lough	<b>171</b>	Spelga Dam incorporating Spelga Dam Stream
<b>108</b>	Ghann River	<b>140</b>	Magheracranmoney Wood	<b>172</b>	St John's Point
<b>109</b>	Glassdrumman	<b>141</b>	Magheralone	<b>173</b>	St. Pious Hill
<b>110</b>	Glassdrumman Fen	<b>142</b>	Maginnis Villas	<b>174</b>	Tamary
<b>111</b>	Glassdrumman Fen and Lake	<b>143</b>	McAuley's Lake	<b>175</b>	Tamnaghbane
<b>112</b>	Glassdrumman Lough	<b>144</b>	Mill Pond	<b>176</b>	Tannaghmore Reservoir
<b>113</b>	Glebe House, Rathmullan	<b>145</b>	Milltown Lough	<b>177</b>	Teer
<b>114</b>	Goragh Wood and Goraghwood Quarry	<b>146</b>	Moneycarragh River	<b>178</b>	Tievecrom
<b>115</b>	Granite View	<b>147</b>	Mourne Park incorporating White Water River and Cranfield Moraine	<b>179</b>	Tullydonnell Grassland
<b>116</b>	Gransha	<b>148</b>	Mullaghbane Mountain	<b>180</b>	Tullynacree
<b>117</b>	Great Dam	<b>149</b>	Mullartown Moraine	<b>181</b>	Tullyratty
<b>118</b>	Greenan Wood	<b>150</b>	Narrow Water Forest	<b>182</b>	Tullyree
<b>119</b>	Hawthorn Hill	<b>151</b>	Pollramer Lake	<b>183</b>	Tyrella/Minerstown
<b>120</b>	Hawthorn Hill Upper	<b>152</b>	Portulla Wood	<b>184</b>	Ummeracam
<b>121</b>	JonesDistrict Fen and Grasslands	<b>153</b>	Rathmullan Point	<b>185</b>	Upper Burren Lake and Fen
<b>122</b>	Kilbroney Park	<b>154</b>	Rathmullan West	<b>186</b>	Western Mournes Habitat and Geology incorporating Rocky Mountain
<b>123</b>	Killeen Fen North	<b>155</b>	Ringawaddy Reedbed	<b>187</b>	Yates Corner
<b>124</b>	Kiltybane Lough	<b>156</b>	Rostrevor River		
<b>125</b>	Knocksticken	<b>157</b>	Sandy Port		
<b>126</b>	Lecale Coast	<b>158</b>	Seaconnell		
<b>127</b>	Leesans Cottage	<b>159</b>	Seaforde Lakes		
<b>128</b>	Levallymore Grassland	<b>160</b>	Shague Hill		



Natural Environment Division  
Klondyke Building  
Cromac Avenue  
Gasworks Business Park  
Malone Lower  
BELFAST  
BT7 2JA

Heather McKee  
Assistant Director: Community Planning

Telephone: 00 44 28 905 69579

Oifig Dhun Padriag  
Downpatrick Office  
Newry, Mourne and Down District Council  
Downshire Civic Centre  
Downshire Estate, Ardglass Road  
Downpatrick, BT30 6GQ

26 September 2016

## Re: SEA Screening Report for Newry, Mourne and Down Community Plan

Dear Heather

Thank-you for your email dated 07 September 2016 regarding the SEA Screening report for Newry, Mourne and Down Community Plan. The Department of Agriculture, Environment and Rural Affairs Northern Ireland (DAERA) Northern Ireland Environment Agency has considered the document and our opinions are set out below.

### Consideration of likely significant effects

DAERA have considered the SEA Screening Report for the Newry, Mourne and Down Community Plan and agree with the conclusions drawn that the Plan is not likely to have significant environmental effects in line with the requirements of Regulation 9 of the Environmental Assessment of Plans and Programmes Regulations (Northern Ireland) 2004 (SEA Regulations).

We note that:

- The Plan will provide strategic and policy direction for the delivery of services by all of its partners and will contain high-level outcomes and indicators/measures to determine progress. The Plan will not identify specific locations or projects/activities and will therefore not set any precedent for development.
- It is expected that all partners will take account of community planning outcomes in terms of their own corporate and business planning processes. It is hoped that outcomes will be achieved via the



development and implementation of action plans, strategies and programmes by various Community Planning Partners.

- The outcomes and indicators identified within the Community Plan will therefore have their own Community Planning Partners delivery mechanisms and the legislative functions and responsibilities of each of the Community Planning Partners' will remain the duty of the designated body.
- It is likely that other strategies, plans or projects undertaken via a Community Planning Partners that have been informed by the Community Plan or that will help implement the aims and actions of the Community Plan, for example Local Development Plans, will be subject to their own separate Environmental Impact Assessment or Strategic Environmental Assessment considerations.

In the absence of any further information regarding the final content of the Newry, Mourne and Down Community Plan this SEA determination would fall under Regulation 9(5) as DAERA have agreed with the determined that the Newry, Mourne and Down Community Plan is not likely to have significant environmental effects. Regulation 10 Publicity of Determinations should be initiated.

We would recommend that the content of the Community Plan is reviewed as it is being developed to ensure its content aligns with the content envisaged in the SEA Screening Report.

#### Whether the Newry, Mourne and Down Community Plan is a plan or programme subject to the SEA Regulations

We note in relation to the scope of Regulation 5(4) of SEA Regulations that the summary conclusion indicates that the Plan does not set a precedent for development. Please note that DAERA does not have any statutory role in interpreting or determining whether a specific plan or programme submitted to them sets a framework for development consent in relation to the SEA Regulations. Newry, Mourne and Down District Council are the 'Responsible Authority' and we acknowledge that they have the statutory responsibility to make these interpretations and determinations in respect of the Newry, Mourne and Down Community Plan.

#### General Comments

The SEA screening document included limited information about nationally important cultural heritage sites that exist in the local authority area or refer to any designations in this respect (Scheduled Historic Monuments, State Care Monuments, Listed Buildings, Historic Parks Gardens and Demesnes). The link



below provides access to the HED GIS datasets on these and would be of use to those preparing the community plan.

<https://www.communities-ni.gov.uk/publications/historic-environment-digital-datasets>

In these regards the forthcoming Community Plan could include some emphasis on the unique maritime natural and cultural heritage of this region and how to make the most of these assets through sympathetic approaches.

#### Habitats Regulations Considerations

We recommend that the Newry, Mourne and Down Community Plan undertakes Habitat Regulation Considerations prior to its adoption to ensure the Plan is not likely to have a significant effect on any Natura 2000 site within Northern Ireland. (The Conservation (Natural Habitats, etc.) Regulations (Northern Ireland) 1995 (as amended)).

Please contact the SEA Team at [seateam@doeni.gov.uk](mailto:seateam@doeni.gov.uk) should you have any queries or require clarification.

Yours sincerely



Dr Mark Hammond  
[mark.hammond@daera-ni.gov.uk](mailto:mark.hammond@daera-ni.gov.uk)

Tele: 028 90569579





<b>Report to:</b>	Strategic Planning and Resources Committee
<b>Date of Meeting:</b>	13 October 2016
<b>Subject:</b>	Terms of Reference: Irish Language Strategy Cross Party Working Group
<b>Reporting Officer (Including Job Title):</b>	Regina Mackin, Assistant Director of Corporate Planning and Policy
<b>Contact Officer (Including Job Title):</b>	Ursula Mhic An tSaoir Irish Language Development Officer

<b>Decisions required:</b>	
Members are asked to approve the Terms of Reference for the Irish Language Strategy Cross Party Working Group	
<b>1.0</b>	<b>Purpose and Background:</b>
1.1	Council has requested the establishment of an Irish Language Strategy Cross Party Working Group. The Working Group will primarily be a facilitated discussion space. It will play a role in considering and discussing the implementation of the Irish Language Strategy with a view of reaching a common understanding, agreement and actions which will facilitate the promotion of the Bilingualism Policy.
<b>2.0</b>	<b>Key issues:</b>
2.1	The meetings will be arranged on a quarterly basis or as and when required. This will be reviewed when the Irish language Strategy has been developed.
<b>3.0</b>	<b>Recommendations:</b>
3.1	To agree the Terms of Reference for the Irish Language Strategy Cross Party Working Group.
<b>4.0</b>	<b>Resource implications</b>
4.1	None anticipated at present.
<b>5.0</b>	<b>Equality and good relations implications:</b>
5.1	The Terms of Reference takes account of the Council's statutory duties to have due regard towards the promotion of equality of opportunity and regard towards the promotion of good relations.
<b>6.0</b>	<b>Appendices</b>
	Appendix I: Terms of Reference for Councillors Irish Language Strategy Cross Party Working Group.

## THE IRISH LANGUAGE STRATEGY CROSS PARTY WORKING GROUP

### Terms of Reference

#### Scope:

The Irish Language Strategy Cross Party Working Group will primarily be a facilitated discussion space. It will play a role in considering and discussing the implementation of the Irish Language Strategy with a view of reaching a common understanding, agreement and actions which will facilitate the promotion of the Bilingualism Policy.

#### Membership:

Membership shall be composed of:

- Council Chairperson
- Council Deputy Chairperson
- Two Councillors nominated from Sinn Fein
- Two Councillors nominated from SDLP
- One Councillor nominated from DUP
- One Councillor nominated from UUP
- One representative nominated from the smaller parties/independents

#### Chairperson:

Council Chairperson will chair meetings.

In the absence of the Chairperson, the Deputy Chairperson will chair the meeting. If both are not present, the meeting will select a Chair from those present.

#### Meetings:

The Irish Language Strategy Cross Party Working Group does not have decision making powers, it makes recommendations only. Recommendations arising will be tabled at the Council's Strategic Planning and Resources Committee for consideration.

It does not operate to any quorum and meetings proceed regardless of numbers in attendance. The meetings will be arranged on a quarterly basis or as and when required. This will be reviewed when the Irish Language Strategy has been developed.

Meetings will be conducted in a Bilingual format utilising the Simultaneous Translation system.

Meetings will be convened by the Assistant Director of Corporate Planning and Policy.

#### Officers:

Chief Executive, Director of Strategic Planning and Performance, Assistant Director of Corporate Planning and Policy, Irish Language Development Officer and Equality Officer.

#### Press:

Not open to the press.

#### Public:

Not open to the public.

**GRÚPA OIBRE TRASPÁIRTÍ UM STRAITÉIS NA GAEILGE****Téarmaí Tagartha****Scóip:**

Is pléghrúpa éascaithe é an grúpa oibre traspháirtí um Straitéis na Gaeilge. Beidh feidhm ag an ghrúpa seo i gcíoradh agus i bplé chur i bhfeidhm Straitéis na Gaeilge, d'fhonn comhthuiscint, comhaontú agus bearta a bhaint amach chun chur chun cinn an Pholasaí Dhátheangachais a éascú.

**Ballraíocht:**

Bheadh an bhallraíocht comhdhéanta de:

- Cathaoirleach na Comhairle
- LeasChathaoirleach na Comhairle
- Beirt Chomhairleoirí ainmnithe ag Sinn Féin
- Beirt Chomhairleoirí ainmnithe ag Páirtí Sóisialta agus Daonlathach an Lucht Oibre
- Comhairleoir amháin ainmnithe ag an Pháirtí Aontachtach Daonlathach
- Comhairleoir amháin ainmnithe ag an Pháirtí Aontachtach Uladh
- Ionadaí amháin ainmnithe ag na páirtithe beaga eile/na comhaltai neamhspleácha

**An Cathaoirleach**

Beidh Cathaoirleach na Comhairle i gceannas ag na cruinnithe. Nuair nach mbíonn Cathaoirleach na Comhairle ag na cruinnithe rachadh an Leaschathaoirleach sa chathaoir. Nuair nach mbíonn an bheirt sin i láthair, roghnófar an Chathaoirleach ó mheasc iad siúd a bheas i láthair.

**Cruinnithe:**

Ní bheas aon chumhacht cinnteoireachta ag an ghrúpa oibre seo, ní féidir leis ach moltaí a dhéanamh. Cuirfear moltaí ag éiri as na cruinnithe seo faoi bhráid Choiste Pheanála Straitéisí agus Acmhainní lena bhreathnú.

Níl sé riachtanach córam a bhaint amach agus leanfaidh na cruinnithe ar aghaidh beag beann ar thinreamh ag na cruinnithe. Socrófar na cruinnithe gach ráithe nó nuair is gá. Déanfar athbhreithniú ar an leasú seo nuair a forbrófar Straitéis na Gaeilge 2016-19.

Úsáidfear an Ghaeilge agus an Béarla ag na cruinnithe seo agus cuirfear an córas aistriúcháin comhuaineach ar fáil dóibh siúd gan an Ghaeilge.

Gairfidh an LeasStiúrthóir Pleanála Corparáide agus Polasaí na cruinnithe.

**Oifigigh:**

An Príomhfheidhmeannach, Stiúrthóir Pleanála Straitéisí agus Feidhmíochta, LeasStiúrthóir Pleanála Corparáide agus Polasaí, Oifigeach Forbartha Gaeilge agus Oifigeach Comhionannais.

**An Preas:**

Níl cead ag an phreas freastáil ar na cruinnithe seo.

**An Pobal:**

Níl sé ar oscailt don phobal

**THE IRISH LANGUAGE STRATEGY CROSS PARTY WORKING GROUP****Terms of Reference****Scope:**

The Irish Language Strategy Cross Party Working Group will primarily be a facilitated discussion space. It will play a role in considering and discussing the implementation of the Irish Language Strategy with a view of reaching a common understanding, agreement and actions which will facilitate the promotion of the Bilingualism Policy.

**Membership:**

Membership shall be composed of:

- Council Chairperson
- Council Deputy Chairperson
- Two Councillors nominated from Sinn Fein
- Two Councillors nominated from SDLP
- One Councillor nominated from DUP
- One Councillor nominated from UUP
- One representative nominated from the smaller parties/independents

**Chairperson:**

Council Chairperson will chair meetings.

In the absence of the Chairperson, the Deputy Chairperson will chair the meeting. If both are not present, the meeting will select a Chair from those present.

**Meetings:**

The Irish Language Strategy Cross Party Working Group does not have decision making powers, it makes recommendations only. Recommendations arising will be tabled at the Council's Strategic Planning and Resources Committee for consideration.

It does not operate to any quorum and meetings proceed regardless of numbers in attendance.

The meetings will be arranged on a quarterly basis or as required. This will be reviewed when the Irish Language Strategy 2016 – 2019 has been developed.

Meetings will be conducted in a Bilingual format utilising the Simultaneous Translation system.

Meetings will be convened by the Assistant Director of Corporate Planning and Policy.

**Officers:**

Chief Executive, Director of Strategic Planning and Performance, Assistant Director of Corporate Planning and Policy, Irish Language Development Officer and Equality Officer.

**Press:**

Not open to the press.



GRÚPA OIBRE TRASPÁIRTÍ UM STRAITÉIS NA GAEILGE – TÉARMAÍ TAGARHA  
THE IRISH LANGUAGE STRATEGY CROSS PARTY WORKING GROUP – TERMS OF REFERENCE

41

**Public:**

Not open to the public.

<b>Report to:</b>	Strategy, Policy and Resources Committee
<b>Date of Meeting:</b>	13 October 2016
<b>Subject:</b>	Section 75 Policy Screening Report – Quarterly Report for period July - September 2016
<b>Reporting Officer (Including Job Title):</b>	Colin Moffett, Equality Officer
<b>Contact Officer (Including Job Title):</b>	Colin Moffett, Equality Officer

<b>Decisions required:</b>	
Members are asked to note the contents of the report and to give consideration to agreement to the following:	
<ul style="list-style-type: none"> <li>To note the Section 75 Policy Screening Report – Quarterly Report for period July - September 2016.</li> </ul>	
<b>1.0</b>	<b>Purpose and Background:</b>
1.1	<p>In line with Council's Section 75 statutory duties and commitments within our approved Equality Scheme, policy screening reports are published quarterly.</p> <p>The Quarterly Report for the period July - September 2016, including screening reports, is available on Council's website <a href="http://www.newrymournedown.org">www.newrymournedown.org</a>. This information has also been forwarded to all equality consultees.</p>
<b>2.0</b>	<b>Key issues:</b>
2.1	<p>As per the Council's approved Equality Scheme:</p> <ul style="list-style-type: none"> <li>All policies Council proposes to adopt must be equality screened, prior to implementation, to assess the likely impact of the policy on the promotion of equality of opportunity and/or good relations.</li> <li>Council must publish quarterly reports on equality screening which are available on Council's website and forwarded to equality scheme consultees.</li> </ul>
<b>3.0</b>	<b>Recommendations:</b>
3.1	To note the Section 75 Policy Screening Report – Quarterly Report for period July - September 2016.
<b>4.0</b>	<b>Resource implications</b>
4.1	No financial or resources implications are anticipated.
<b>5.0</b>	<b>Equality and good relations implications:</b>
5.1	<p>No equality and good relations implications are anticipated.</p> <p>Publishing quarterly reports, including screening reports, making them available on Council's website <a href="http://www.newrymournedown.org">www.newrymournedown.org</a>, and forwarding this information to all equality consultees is in accordance with the commitments contained within the Council's approved Equality Scheme.</p>
<b>6.0</b>	<b>Appendices</b>
	<ul style="list-style-type: none"> <li>Section 75 Policy Screening Report – Quarterly Report for period July - September 2016.</li> </ul>

Newry, Mourne and Down District Council Section 75 Policy Screening Report  
Quarterly Report July - September 2016

Policy Number	Policy	Details of policy	Screening Outcome
133	Pavement Cafes Designation Policy	<p>The purpose of this Policy is to provide guidance on matters, which should be considered when deciding whether to designate a street or part thereof as a pavement café and whether to grant or refuse an application for a pavement café.</p> <p>Its aim is to provide, insofar as is possible, consistent decision making so as to develop and thereafter maintain public confidence in Newry, Mourne and Down District Council's performance of its duties.</p>	No EQIA considered necessary
	New Rural Development Programme Delivery Structure	<p>The delivery structure seeks to ensure the effective and efficient delivery of the new Rural Development Programme.</p> <p>The main threats presented with regard to the delivery of the new programme for the Council centres upon addressing the geographic spread of the Council area, maintaining a permanent presence at multiple sites, providing consistent customer access to advice and information regarding the programme and applications, and the associated challenge of delivering personal interaction through client meetings.</p> <p>The business case acknowledges and mitigates these challenges by way of a single location in Downpatrick, online submission of applications, and use of outreach offices, community centres and a hot desk facility within Newry.</p>	No EQIA considered necessary

--	--	--	--

<b>Report to:</b>	Strategy, Policy and Resources Committee
<b>Date of Meeting:</b>	13 October 2016
<b>Subject:</b>	Consultation: Education Authority Draft Development proposal 478 – Killyleagh Integrated Primary School
<b>Reporting Officer (Including Job Title):</b>	Colin Moffett, Equality Officer
<b>Contact Officer (Including Job Title):</b>	Colin Moffett, Equality Officer

**Decisions required:**

Members are asked to note the correspondence dated 19 September 2016 seeking comments regarding consultation on the Draft Development proposal 478 – Killyleagh Integrated Primary School, which proposes to establish a nursery unit at Killyleagh Integrated Primary School for 26 part time pupils with effect from 1 September 2017 or as soon as possible thereafter.

**1.0 Purpose and Background:**

1.1 The Education Authority is consulting on Draft Development proposal 478 – Killyleagh Integrated Primary School, wherein they propose to establish a nursery unit at Killyleagh Integrated Primary School for 26 part time pre-school pupils with effect from 1 September 2017 or as soon as possible thereafter.

The Education Authority South Eastern Region is seeking information on any potential adverse impact on any of the Section 75 groups which might be expected to arise from the proposal.

As per the correspondence comments should be returned by 9 November 2016.

**2.0 Key issues:**

- 2.1 The accompanying rationale for the proposal outlines:
- The data clearly shows there remains a need for a pre-school provider to service the demand within Killyleagh.
  - The inclusion of a 26 part time nursery unit will strengthen the new controlled integrated primary school and assist in the long term viability of the school.
  - There will be no impact upon other pre-school providers in the area.

**3.0 Recommendation:**

3.1 Political parties are asked to consider and provide comments directly in relation to the consultation on the Draft Development proposal 478 – Killyleagh Integrated Primary School, which proposes to establish a nursery unit at Killyleagh Integrated Primary School for 26 part time pupils with effect from 1 September 2017 or as soon as possible thereafter.

**4.0 Resource implications**

4.1 There are no financial or resources implications anticipated for the Council.

**5.0 Equality and good relations implications:**

5.1 From the documentation provided it is not anticipated that implementation of the proposal would have an adverse impact upon any Section 75 groups, but would be designated as a

	positive action measure in relation to local provision of a nursery unit for 26 young people.
<b>6.0</b>	<b>Appendices</b>
	<ul style="list-style-type: none"><li>• Correspondence from Education Authority dated 19 September 2016 re: Draft Development Proposal 478 – Killyleagh Integrated Primary School.</li></ul>

Section 75 Consultees

Ref: DP478/SM/LL

Date: 19 September 2016

Dear Consultee

**Draft Development Proposal 478 – Killyleagh Integrated Primary School**

The Education Authority proposes to establish a nursery unit at Killyleagh Integrated Primary School for 26 part time pupils with effect from 1 September 2017 or as soon as possible thereafter.

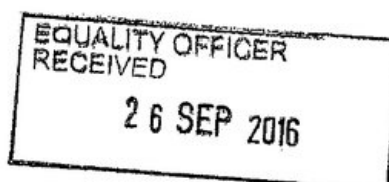
In accordance with the Northern Ireland Act 1998, the Education Authority South Eastern Region is seeking information on any potential adverse impact on any of the Section 75 groups which might be expected to arise from the proposal. Any comments you may wish to make about the proposal should be returned to Mr S Martin by 9 November 2016. Please note that any responses received may be made public under the terms of the Freedom of Information Act.

The Education Authority South Eastern Region will consider all responses received during the consultation process before submitting the proposal to the Department of Education.

Yours sincerely



Mr S Martin  
Property Services



Enc.

## EDUCATION AUTHORITY

### DRAFT DEVELOPMENT PROPOSAL No 478

Notice is hereby given that a proposal under Article 14 of the Education and Libraries (Northern Ireland) Order 1986 has been submitted by the Education Authority to the effect that:

***The Education Authority proposes to establish a nursery unit at Killyleagh Integrated Primary School for 26 part time pupils with effect from 1st September 2017 or as soon as possible thereafter.***

A copy of the Proposal may be inspected at offices of the Education Authority, Dundonald Offices located at Grahamsbridge Road, Dundonald, Belfast, BT16 2HS between the hours of 9.00 am and 4.30 pm.

Any objections to this Proposal should be lodged with the Area Planning Policy Team, Department of Education, Rathgael House, Balloo Road, BANGOR, Co Down, BT19 7PR or emailed to [dps@deni.gov.uk](mailto:dps@deni.gov.uk) within two months of the date of publication of this notice.

**NOTE:** The Department of Education and the Education Authority operate a regime of openness under the Freedom of Information Act. Letters of objection and information supplied to the Department of Education and to the Education Authority may be subject to disclosure under the Freedom of Information Act, if requested. (A fee may be charged for supplying this information).

**Gavin Boyd**  
Chief Executive



**DRAFT CASE FOR CHANGE – Supporting Information****SUMMARY / OVERVIEW**

<b>EDUCATION AUTHORITY OFFICE</b>	Dundonald
<b>DP NUMBER</b>	478
<b>PROPOSER</b>	Education Authority - South Eastern Region  Contact: Stephen Martin,  028 90 566346, Stephen.Martin2@eani.org.uk
<b>SCHOOL(S) NAME</b>	Killyleagh Integrated Primary School
<b>SCHOOL REFERENCE</b>	401 1634
<b>TYPE</b>	Primary
<b>MANAGEMENT</b>	Controlled
<b>DP PUBLICATION DATE</b>	To be agreed
<b>PROPOSAL</b>	The Education Authority proposes to establish a nursery unit at Killyleagh Integrated Primary School for 26 part time pupils with effect from 1st September 2017 or as soon as possible thereafter.

## STATUTORY CONSULTATION

BY THE AUTHORITY	<p>I confirm that the schools which the EA considers might be impacted by this proposal were consulted on 14 September 2016.</p> <p>SIGNED: _____ DATE: _____</p> <p>Letters were forwarded to the Board of Governors, staff and parents of Killyleagh Integrated Primary school to ask their opinion of the development proposal. Any schools that may be impacted by the proposal were also asked for their views.</p>
------------------	--

## BACKGROUND

Pre-school education is a non-compulsory phase of education. Whilst it is a Government commitment to ensure that at least one year of pre-school education is available to every family that wants it, there is no guarantee that a funded place will be available at a parent's preferred pre-school provider.

Research in the UK and US shows that good quality pre-school education has important benefits for individuals, families, communities and society and the economy as a whole. Children who experience good pre-school education, particularly those from disadvantaged backgrounds or with special needs, are better prepared for school, learn more quickly and have fewer emotional or behavioural difficulties in later life. In addition, parents have greater opportunity to work, undertake study or training, or care for other dependants

Killyleagh Early Years Playgroup, a voluntary provider, has been operating out of an unused classroom at Killyleagh Integrated Primary School for the last two years. However the management committee of the pre-school has indicated to PEAG that the majority of the committee will be resigning and that the playgroup is facing a very uncertain future.

PEAG has indicated to the Education Authority that provision is still required in Killyleagh and has supported the option of retaining the provision at Killyleagh Integrated Primary School.

---

## RATIONALE FOR PROPOSAL

The closure of Killyleagh Early Years Playgroup would have a detrimental impact on pre-school provision in the Killyleagh area. PEAG has agreed that there remains a need for pre-school provision within the area and that the most logical course of action is for the establishment of a nursery unit at Killyleagh Integrated Primary School. They confirmed their support at their meeting on the 18<sup>th</sup> May 2016.

The closest alternative pre-school providers that are part of the Pre-School Education Programme (PSEP) are:

Alternative	Distance to Killyleagh Early Years
Crossgar PG	4.5m
Glasswater PG	5.3m
Cedar INU	4.7m

These providers would not be able to absorb an additional 24 places if provision at Killyleagh stopped completely.

There are no other pre-school settings operating in the area.

The new nursery unit would accommodate 26 part time pre-school pupils.

The need to retain pre-school provision in Killyleagh is supported by the application and live birth statistics for the area.

	Killyleagh PG	Crossgar PG	Glasswater PG	Cedar INU
1st preferences	18	16	12	31
Total Preferences	21	21	14	33
Admitted	21	21	14	26
Allocation	24	24	18	26

Number of births in Wards	99
Number of Places Available	92
Number of 1st Preferences	74

The data clearly shows that there remains a need for a pre-school provider to service the demand within Killyleagh.

This is not a new situation – demand for pre-school provision within Killyleagh, and surrounding areas, has been strong for a number of years as detailed on tables 2 and 3 below.

	Killyleagh PG	Crossgar PG	Glasswater PG	Cedar INU
1st preferences	25	18	22	31
Total Preferences	25	26	28	39
Admitted	24	25	24	26
Allocation	24	25	24	26

Number of births in Wards	105
Number of Places Available	99
Number of 1st Preferences	96

	Killyleagh PG	Crossgar PG	Glasswater PG	Cedar INU
1st preferences	25	21	24	26
Total Preferences	26	22	25	29
Admitted	24	22	24	26
Allocation	24	24	24	26

Number of births in Wards	101
Number of Places Available	98
Number of 1st Preferences	96

## Area Planning Impact

Within the last iteration of the Area Plan it was highlighted that Killyleagh Primary School had an enrolment below 105 and would therefore be kept under review. The school's enrolment has been improving, as shown in table 4, and in 2015/2016 the enrolment was 99 and an admission of 15 for September 2016 will place the school close to the 105 threshold.

Year	Yr1	Yr2	Yr3	Yr4	Yr5	Yr6	Yr7	Total
2015/2016	18	14	18	17	9	13	10	99
2014/2015	12	15	15	8	9	9	11	79
2013/2014	16	16	9	9	9	10	8	77
2012/2013	15	9	9	8	10	8	14	73
2011/2012	10	11	7	10	9	14	10	71

A development proposal for the transformation of Killyleagh to integrated status was approved in early 2016 and the school will be operating as a controlled integrated primary school from September 2016.

The inclusion of a 26 part time nursery unit will strengthen the new controlled integrated primary school and assist in the long term sustainability of the school.

There will be no impact on other pre-school providers in the area.

---

## EDUCATIONAL IMPACT

Continuity of pre-school provision is essential and the retention of pre-school provision for the Killyleagh area is an important part of the overall PSEP.

It has been determined that part time places at a pre-school setting provide the same level of education as full time places.

---

## RESOURCE IMPLICATIONS

*Finance* – the Authority does not anticipate any additional rates / utility / maintenance costs.

*Staffing* – 1 additional teacher plus a classroom assistant at a cost of £40,000.

*Transport* – No costs associated.

*Accommodation* – the playgroup is currently housed in an unused classroom at the school. The nursery unit would continue to occupy this accommodation.

---

## STATUTORY CONSULTATION

The Education Authority will carry out consultation with the Board of Governors, parents and Staff of Killyleagh Integrated Primary School.

Schools and groups that may be affected will also be consulted.

---

**EDUCATION AUTHORITY - SOUTH EASTERN**

**Section 75 Questionnaire**  
(see Section 75 duties note)

The proposal: The Education Authority proposes to establish a Nursery Unit at Killyleagh Integrated Primary School for 26 part time pupils with effect from 1<sup>st</sup> September 2017 or as soon as possible thereafter.

Respondent's Name: \_\_\_\_\_

Organisation: \_\_\_\_\_

Contact Address: \_\_\_\_\_

1. Are you aware of, or can you identify any adverse impact on equality of opportunity in relation to the proposal with regard to:

- |                    |                              |                             |
|--------------------|------------------------------|-----------------------------|
| Age                | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Gender             | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Dependants         | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Disability         | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Marital Status     | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Race               | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Religion           | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Political Opinion  | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| Sexual Orientation | YES <input type="checkbox"/> | NO <input type="checkbox"/> |

Please tick above Section 75 categories as appropriate.

*\*Persons with dependants have primary responsibility for the care of a child, personal responsibility for the care of a person with a disability, primary responsibility for the care of a dependant elderly person.*





- 2. If you have answered YES to any of the above, can you identify the adverse impact and make suggestions on how such an impact could be reduced or alleviated?

---

---

---

---

---

- 3. Can you identify any adverse impact in relation to the promotion of good relations?

---

---

---

---

---

- 4. Other comments on the proposal?

---

---

---

---

---

Please continue on a separate page if required.



Would you prefer to make your views known in a consultation meeting?

YES

NO

**Please return this questionnaire to:**

**Mr S Martin  
Capital Development Unit  
Education Authority South Eastern Region  
Grahamsbridge Road  
Dundonald  
BT16 2HS**

**Tel: 028 9056 6346**

**Fax: 028 9056 6450**

**By: 9 November 2016**



## NOTES ON SECTION 75 DUTIES AND SECTION 75 GROUPS

Section 75 of the Northern Ireland Act 1998 imposed two sets of duties upon the Board:

- (a) A set of equality of opportunity duties;
- (b) A set of good relations promotional duties.

### **Equality of Opportunity Duties**

The equality of opportunity duties require that the Board shall, in carrying out all its functions, powers and duties have due regard to the need to promote equality of opportunity:

1. between persons of different religious belief;
2. between persons of different political opinion;
3. between persons of different racial groups;
4. between persons of different age;
5. between persons of different marital status;
6. between persons of different sexual orientation;
7. between men and women generally;
8. between persons with a disability and persons without;
9. between persons with dependants and persons without.

The above have come to be known as Section 75 categories or groups.

### **Good Relations Promotional Duties**

The good relations promotional duties require that the Board shall without prejudice to its equality obligations, have regard to the desirability of promoting good relations:

1. between persons of different religious beliefs;
2. between persons of different political opinions;
3. between persons of different racial groups.

### **The Equality Scheme and Consultation**

The Equality Scheme sets out how the Board proposes to fulfil the duties imposed by Section 75. In Chapter 4 of the scheme, the Board sets out the arrangements for consulting on matters to which an equality of opportunity duty, or a good relations promotional duty is likely to be relevant. The Equality Scheme is available on the Board's website: [www.seelb.org.uk](http://www.seelb.org.uk) or can be obtained from the Learning and Development Unit, (028) 90566271.



<b>Report to:</b>	<b>Strategy, Policy and Resources Committee</b>
<b>Date of Meeting:</b>	13 <sup>th</sup> October 2016
<b>Subject:</b>	<b>Management Accounts to 31 August 2016</b>
<b>Reporting Officer (Including Job Title):</b>	Dorinnia Carville, Director of Corporate Services
<b>Contact Officer (Including Job Title):</b>	Ken Montgomery, Assistant Director of Finance

**Decisions required:** Note Report

<b>1.0</b>	<b>Purpose and Background:</b>
1.1	The attached documents are the Management Accounts for Newry, Mourne and Down District Council showing the budget expenditure for the first five months of the 16/17 Financial Year compared to the actual expenditure and revenue for the same period.
<b>2.0</b>	<b>Key issues:</b>
2.1	The Income and Expenditure Report to 31 <sup>st</sup> August 2016 by Directorate shows an overall year to date variance of £238,855 and itemises this variance against each of the Directorates.  The second Report showing the same variance of £238,855 analyses by account category.
2.2	Points to note: 1. Loans and MRP have been adjusted to budget at this stage 2. Insurance costs are £108k favourable 3. Voluntary Contributions have been adjusted to budget where they are showing significant underspends at this stage in the financial year. 4. Planning Fees have been adjusted to reflect deferred income.
<b>3.0</b>	<b>Recommendations:</b>
3.1	For noting.
<b>4.0</b>	<b>Resource implications</b>
4.1	Results would indicate a possible deficit position at year end. The Senior Management Team however will put in place an action plan to address the main issues causing the overspend position.
<b>5.0</b>	<b>Equality and good relations implications:</b>
5.1	None.
<b>6.0</b>	<b>Appendices</b>
	None

<b>Newry Mourne &amp; Down District Council</b>		<b>Income &amp; Expenditure Report Year to Date: 31 August 2016</b>						<b>11/10/2016</b>			
			01/2017	To	05/2017						
		<b>INCOME</b>				<b>EXPENDITURE</b>			<b>NET SPEND/(INCOME)</b>		
	<b>YTD</b>	<b>YTD</b>	<b>YTD</b>		<b>YTD</b>	<b>YTD</b>	<b>YTD</b>	<b>YTD</b>	<b>YTD</b>	<b>YTD</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>		<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	
	<b>£</b>	<b>£</b>	<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	
<b>DEPARTMENT</b>											
Chief Executive	0	0	0		689,722	705,508	(15,786)	689,722	705,508	(15,786)	
Strategic Planning & Resources	14,295	425,971	411,677		1,020,250	1,177,867	(157,618)	1,005,955	751,896	254,059	
Corporate Services	22,738,593	22,788,131	49,539		7,189,319	7,127,977	61,342	(15,549,274)	(15,660,154)	110,881	
Economic Regeneration & Tourism	396,066	764,534	368,468		3,163,548	3,634,558	(471,010)	2,767,482	2,870,024	(102,542)	
Regulatory & Technical Services	1,869,862	1,719,860	(150,002)		11,078,800	11,430,356	(351,556)	9,208,938	9,710,496	(501,558)	
Active & Healthy Communities	932,144	1,053,188	121,043		4,725,887	4,830,839	(104,952)	3,793,743	3,777,651	16,091	
<b>Net District Fund Expenditure</b>	<b>25,950,960</b>	<b>26,751,685</b>	<b>800,725</b>		<b>27,867,525</b>	<b>28,907,105</b>	<b>(1,039,580)</b>	<b>1,916,565</b>	<b>2,155,420</b>	<b>(238,855)</b>	



<b>Newry Mourne &amp; Down District Council</b>		<b>Income &amp; Expenditure Report Year to Date: 31 August 2016</b>						<b>11/10/2016</b>			
		<b>01/2017</b>		<b>To</b>	<b>05/2017</b>						
		<b>INCOME</b>				<b>EXPENDITURE</b>			<b>NET SPEND/(INCOME)</b>		
	<b>YTD</b>	<b>YTD</b>	<b>YTD</b>		<b>YTD</b>	<b>YTD</b>	<b>YTD</b>	<b>YTD</b>	<b>YTD</b>	<b>YTD</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>		<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	
	<b>£</b>	<b>£</b>	<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	
<b>DEPARTMENT</b>											
034 / DEMOCRATIC REPRESENTAT. & MAN.			0		517,140	491,734	25,406	517,140	491,734	25,406	
035 / CORPORATE MANAGEMENT			0		172,583	199,225	(26,642)	172,583	199,225	(26,642)	
038 / ADMIN/PERSONNEL			0			14,550	(14,550)	0	14,550	(14,550)	
<b>Chief Executive</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>689,722</b>	<b>705,508</b>	<b>(15,786)</b>	<b>689,722</b>	<b>705,508</b>	<b>(15,786)</b>	
005 / TOURISM			0		2,250		2,250	2,250	0	2,250	
006 / CULTURE AND HERITAGE			0		46,746	47,177	(431)	46,746	47,177	(431)	
013 / ESTATES & CAPITAL PROJECTS			0		238,579	81,436	157,143	238,579	81,436	157,143	
023 / TRADING SERVICES	2,315	1,585	(730)		854	849	5	(1,460)	(736)	(725)	
025 / COMMUNITY PLANNING			0			86,815	(86,815)	0	86,815	(86,815)	
026 / ECONOMIC DEVELOPMENT		6,870	6,870		10,208	9,641	567	10,208	2,772	7,437	
028 / Urban Regeneration & Community Developme	11,980		(11,980)		176,199	65,865	110,334	164,219	65,865	98,354	
035 / CORPORATE MANAGEMENT			0		211,634	147,498	64,136	211,634	147,498	64,136	
038 / ADMIN/PERSONNEL			0		164,153	130,209	33,944	164,153	130,209	33,944	
039 / FINANCE			0		22,859	20,716	2,143	22,859	20,716	2,143	
040 / TECHNICAL/LEISURE SERVICES			0		43,767	73,723	(29,957)	43,767	73,723	(29,957)	
053 / CENTRAL SERVICES TO THE PUBLIC		6,836	6,836		6,614	10,539	(3,925)	6,614	3,703	2,911	
061 / PEACE		410,681	410,681		96,386	503,398	(407,012)	96,386	92,717	3,669	
<b>Strategic Planning &amp; Resources</b>	<b>14,295</b>	<b>425,971</b>	<b>411,677</b>		<b>1,020,250</b>	<b>1,177,867</b>	<b>(157,618)</b>	<b>1,005,955</b>	<b>751,896</b>	<b>254,059</b>	
003 / COMMUNITY SERVICES			0		66,474	76,500	(10,026)	66,474	76,500	(10,026)	
010 / ENVIRONMENTAL HEALTH			0		63,748	53,438	10,310	63,748	53,438	10,310	
012 / PUBLIC CONVENIENCES			0			148	(148)	0	148	(148)	
023 / TRADING SERVICES		1,062	1,062		2,550	1,600	950	2,550	538	2,012	
035 / CORPORATE MANAGEMENT			0			57,905	(57,905)	0	57,905	(57,905)	
036 / BANK INTER. & INVESTMENT INC.	5,833	-9,187	(15,020)		1,667	1,914	(248)	-4,167	11,101	(15,268)	
038 / ADMIN/PERSONNEL	31,056	23,138	(7,918)		5,024,755	4,944,335	80,420	4,993,699	4,921,197	72,502	
039 / FINANCE	6,667	5,529	(1,138)		1,823,229	1,669,371	153,858	1,816,563	1,663,842	152,721	
045 / MONAGHAN ROW OFFICES			0		5,032	87,392	(82,360)	5,032	87,392	(82,360)	
050 / GENERAL GRANT	2,574,532	2,574,532	0				0	(2,574,532)	(2,574,532)	0	
051 / ASSET MANAGEMENT REVENUE AC			0			2,669	(2,669)	0	2,669	(2,669)	

<b>Newry Mourn &amp; Down District Council</b>										
<b>Income &amp; Expenditure Report Year to Date: 31 August 2016</b>										
		01/2017	To	05/2017					11/10/2016	
	<b>INCOME</b>				<b>EXPENDITURE</b>			<b>NET SPEND/(INCOME)</b>		
	<b>YTD</b>	<b>YTD</b>	<b>YTD</b>	<b>YTD</b>	<b>YTD</b>	<b>YTD</b>	<b>YTD</b>	<b>YTD</b>	<b>YTD</b>	
	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	
052 / NON DISTRIBUTABLE COSTS	33,720	60,051	26,332	79,984	132,756	(52,772)	46,265	72,704	(26,440)	
053 / CENTRAL SERVICES TO THE PUBLIC	13,655	59,876	46,221	121,878	99,948	21,931	108,224	40,072	68,152	
056 / DISTRICT RATES	20,073,130	20,073,130	0			0	(20,073,130)	(20,073,130)	0	
<b>Corporate Services</b>	<b>22,738,593</b>	<b>22,788,131</b>	<b>49,539</b>	<b>7,189,319</b>	<b>7,127,977</b>	<b>61,342</b>	<b>(15,549,274)</b>	<b>(15,660,154)</b>	<b>110,881</b>	
002 / RECREATION AND SPORT	86,152	95,602	9,450	274,061	350,637	(76,576)	187,909	255,035	(67,125)	
005 / TOURISM	199,637	293,272	93,636	1,088,198	1,410,596	(322,398)	888,562	1,117,324	(228,762)	
006 / CULTURE AND HERITAGE	103,844	86,769	(17,075)	806,008	819,503	(13,495)	702,164	732,733	(30,570)	
024 / MINOR WORKS	625	30	(595)	56,547	26,400	30,148	55,922	26,370	29,553	
026 / ECONOMIC DEVELOPMENT	5,808	288,860	283,052	778,237	963,805	(185,568)	772,429	674,945	97,484	
037 / DISTRICT DEVELOPMENT DEPT			0	159,622	63,632	95,990	159,622	63,632	95,990	
038 / ADMIN/PERSONNEL			0	874	(15)	889	874	(15)	889	
<b>Economic Regeneration &amp; Tourism</b>	<b>396,066</b>	<b>764,534</b>	<b>368,468</b>	<b>3,163,548</b>	<b>3,634,558</b>	<b>(471,010)</b>	<b>2,767,482</b>	<b>2,870,024</b>	<b>(102,542)</b>	
002 / RECREATION AND SPORT	34,435	40,236	5,801	879,729	970,782	(91,053)	845,294	930,546	(85,252)	
007 / WASTE COLLECTION	375,172	292,694	(82,478)	4,942,692	5,119,099	(176,407)	4,567,520	4,826,406	(258,885)	
008 / WASTE DISPOSAL		1,440	1,440	188,383	445,065	(256,682)	188,383	443,625	(255,242)	
009 / OTHER CLEANING	667	-50	(717)	962,838	1,040,108	(77,270)	962,171	1,040,158	(77,987)	
010 / ENVIRONMENTAL HEALTH	6,250	34,542	28,292	167,447	169,079	(1,632)	161,197	134,537	26,660	
011 / CEMETERY, CREMATION & MORTUARY	13,750	15,735	1,985	63,016	40,138	22,878	49,266	24,403	24,863	
012 / PUBLIC CONVENIENCES	1,604	494	(1,110)	69,938	85,512	(15,574)	68,334	85,018	(16,685)	
013 / BUILDING CONTROL	411,781	511,313	99,532	457,860	409,559	48,301	46,079	(101,754)	147,833	
016 / LICENSING	73,821	46,005	(27,816)	90,439	42,778	47,662	16,619	(3,228)	19,846	
023 / TRADING SERVICES	21,083	27,607	6,524	69,427	97,616	(28,189)	48,344	70,009	(21,665)	
024 / MINOR WORKS			0	17,923	17,460	463	17,923	17,460	463	
029 / Planning Policy	590,417	493,776	(96,641)	818,036	871,909	(53,873)	227,620	378,133	(150,513)	
032 / Off-Street Parking Services	263,299	238,414	(24,885)	203,123	178,480	24,643	(60,176)	(59,934)	(242)	
039 / FINANCE			0	125	24	101	125	24	101	
040 / TECHNICAL/LEISURE SERVICES			0	275,185	312,806	(37,621)	275,185	312,806	(37,621)	
041 / BUILDING MAINTENANCE	2,083		(2,083)	729,439	837,038	(107,599)	727,356	837,038	(109,683)	
042 / GARAGE MAINTENANCE			0	397,029	127,242	269,787	397,029	127,242	269,787	

<i>Newry Mourne &amp; Down District Council</i>		Income & Expenditure Report Year to Date: 31 August 2016						11/10/2016		
		01/2017	To	05/2017						
		INCOME			EXPENDITURE			NET SPEND/(INCOME)		
	YTD Budget	YTD Actual	YTD Variance	YTD Budget	YTD Actual	YTD Variance	YTD Budget	YTD Actual	YTD Variance	
	£	£	£	£	£	£	£	£	£	
044 / GREENBANK OFFICES	7,167	7,043	(124)	221,254	177,239	44,015	214,088	170,196	43,891	
045 / MONAGHAN ROW OFFICES	10,000	10,610	610	223,664	241,347	(17,683)	213,664	230,737	(17,073)	
049 / Downshire Civic Centre - Headquarters	58,333		(58,333)	301,169	247,007	54,162	242,835	247,007	(4,171)	
052 / NON DISTRIBUTABLE COSTS			0	83	67	16	83	67	16	
<b>Regulatory &amp; Technical Services</b>	<b>1,869,862</b>	<b>1,719,860</b>	<b>(150,002)</b>	<b>11,078,800</b>	<b>11,430,356</b>	<b>(351,556)</b>	<b>9,208,938</b>	<b>9,710,496</b>	<b>(501,558)</b>	
002 / RECREATION AND SPORT	756,127	720,653	(35,474)	2,265,143	2,373,321	(108,178)	1,509,017	1,652,669	(143,652)	
003 / COMMUNITY SERVICES	131,851	142,205	10,354	1,016,474	1,019,682	(3,208)	884,624	877,478	7,146	
010 / ENVIRONMENTAL HEALTH	21,250	157,631	136,381	957,497	997,932	(40,435)	936,247	840,301	95,946	
037 / DISTRICT DEVELOPMENT DEPT			0	102,475	69,035	33,441	102,475	69,035	33,441	
040 / TECHNICAL/LEISURE SERVICES	10,417	10,616	199	41,969	26,330	15,639	31,552	15,715	15,838	
043 / EH & BS ADMIN DEPARTMENT		150	150	38,606	76,288	(37,682)	38,606	76,138	(37,532)	
053 / CENTRAL SERVICES TO THE PUBLIC	12,500	21,933	9,433	303,722	268,250	35,472	291,222	246,316	44,905	
<b>Active &amp; Healthy Communities</b>	<b>932,144</b>	<b>1,053,188</b>	<b>121,043</b>	<b>4,725,887</b>	<b>4,830,839</b>	<b>(104,952)</b>	<b>3,793,743</b>	<b>3,777,651</b>	<b>16,091</b>	
<b>Net District Fund Expenditure</b>	<b>25,950,960</b>	<b>26,751,685</b>	<b>800,725</b>	<b>27,867,525</b>	<b>28,907,105</b>	<b>(1,039,580)</b>	<b>1,916,565</b>	<b>2,155,420</b>	<b>(238,855)</b>	

<i>Newry, Mourne and Down District Council</i>				
		<b>Income &amp; Expense Totals to 31/8/16</b>		
		<b>Period From</b>	<b>001/2017</b>	
		<b>Period To</b>	<b>005/2017</b>	
		<b>Y-T-D Budget</b>	<b>Y-T-D Actual</b>	<b>Y-T-D Variance</b>
		<b>£</b>	<b>£</b>	<b>£</b>
001	EMPLOYEE COSTS	12,882,534	13,782,109	(899,576)
002	PREMISES	1,475,085	1,219,496	255,589
003	TRANSPORT	1,008,749	994,495	14,254
004	SUPPLIES & SERVICES	7,591,395	7,648,702	(57,306)
006	TRANSFER PAYMENTS	787,927	1,170,425	(382,498)
007	SUPPORT COSTS	20,542	(9,415)	29,957
009	ASSET MANAGEMENT REVENUE ACCT.		0	0
010	CAPITAL FINANCING RESERVE-P&L	4,101,293	4,101,293	0
015	GOVERNMENT GRANTS	(22,659,642)	(23,685,441)	1,025,799
017	OTHER INCOME	(3,291,318)	(3,066,244)	(225,074)
		1,916,565	2,155,420	(238,855)
<b>Total</b>		<b>1,916,565</b>	<b>2,155,420</b>	<b>(238,855)</b>

<b>Report to:</b>	Strategy, Policy and Resources Committee
<b>Date of Meeting:</b>	13 October 2016
<b>Subject:</b>	Dates for Annual Meetings of Council
<b>Reporting Officer (Including Job Title):</b>	Liam Hannaway Chief Executive
<b>Contact Officer (Including Job Title):</b>	Eileen McParland Democratic Services Officer

<b>Decisions required:</b>	
<b>1.0</b>	<b>Purpose and Background:</b>
1.1	To consider and agree arrangements for Council's Annual meetings in 2017 and 2018. This will enable dates to be reserved in the Council's diary.
<b>2.0</b>	<b>Key issues:</b>
2.1	Following discussion at Party representatives' Forum on 29 September 2016, Members are asked to consider and agree the arrangements outlined in point 3 for Annual and Mock Annual Meetings for the remainder of this Council term.
<b>3.0</b>	<b>Recommendations:</b>
3.1	Annual Meetings to be held on the following dates: Thursday 1 June 2017 Thursday 31 May 2018
3.2	Mock Annual Meetings to be held prior to the Annual Meetings – with dates being: Thursday 25 May 2017 Thursday 24 May 2018
<b>4.0</b>	<b>Resource implications</b>
4.1	None (as proposed arrangements reflect practice for 2015 and 2016).
<b>5.0</b>	<b>Equality and good relations implications:</b>
5.1	None anticipated.
<b>6.0</b>	<b>Appendices</b>
	None

<b>Report To:</b>	Strategic Policy and Resources Committee
<b>Date of Meeting:</b>	13 October 2016
<b>Subject:</b>	Disposal of legacy Down District Council's Chairman's Portraits
<b>Reporting Officer:</b>	Alison Robb Assistant Director Corporate Services (Administration)
<b>Contact Officer:</b>	Alison Robb Assistant Director Corporate Services (Administration)

<b>Decision Required:</b>	Approval of the recommendations set out in 3.0 below.
<b>1.0</b>	<b>Purpose and Background:</b>
1.1	<p>The Marketing Department has been working on replacing the legacy Down District Council's Chairman's Portraits.</p> <p>The originals have been copied and digitised and the new digitised versions will be hung in the Downshire Civic Centre.</p> <p>The original portraits are therefore surplus to requirements and are currently being stored in Down County Museum.</p> <p>A number of approaches have been made to the Council with a view to obtaining the original portraits and therefore a decision is required on what the Council does with the original portraits.</p> <p>This matter was discussed at the Party Representatives Forum on 29 September 2016 and the consensus view was that approval should be sought to proceed as recommended below.</p>
<b>2.0</b>	<b>Key Issues:</b>
2.1	Down County Museum do not wish to retain the original portraits as they have digitised them so they do not have to store large items which will likely never be displayed again and take up valuable storage space which is at a premium.
2.2	The original portraits are therefore surplus to requirements.
2.3	In terms of disposing of the original portraits they, as assets, are not held at any value on the Council's Asset Register or in its ledgers which should alleviate any audit concerns in terms of disposal.
2.4	The Museum Curator has provided a Schedule of the portraits currently held in Down County Museum and 26 original portraits are listed.

2.5	I have looked at various options of disposal and in particular a method which is fair and robust to challenge and would recommend the procedure below.
<b>3.0</b>	<b>Recommendation:</b>
	<b>Proposed Disposal Method:</b>
3.1	Many of the subjects of the original portraits are still alive and the portraits should therefore be offered to them at nil consideration. If an individual does not respond or does not wish to accept his/her portrait the Council will hold it for a period of 3 months and then arrange for appropriate disposal.
3.2	If the subject of a portrait is deceased the original portrait should be offered to his/her personal representatives in line with the distribution of estates priority list as set out in the Administration of Estates Act (NI) 1955 at nil consideration.
3.3	If there is more than one eligible person in an entitled group eg. if the deceased has no surviving married or civil partner and there are children and more than one child wishes to obtain the original portrait then the matter will be resolved by the drawing of lots.
3.4	Either the original portrait subject or any person claiming a portrait on his/her behalf will be responsible for collection of the portrait from Down County Museum and its care and maintenance thereafter, and will accept the portrait as seen i.e. in its existing condition.
3.5	If there is no interested party in obtaining a portrait the Council will hold same for a period of 3 months and then arrange for appropriate disposal.
3.6	The above process to be facilitated by Down County Museum.
<b>4.0</b>	<b>Resource implications:</b>
4.1	Financial – limited – may be small disposal costs.
4.2	Administrative – staff time in administering and facilitating the process.
<b>5.0</b>	<b>Equality and Good Relations implications:</b>
5.1	None identified.
<b>6.0</b>	<b>Appendices:</b>
6.1	None.

<b>Report to:</b>	Strategy, Policy and Resources Committee
<b>Date of Meeting:</b>	13 October 2016
<b>Subject:</b>	United Nations Charter
<b>Reporting Officer (Including Job Title):</b>	Liam Hannaway Chief Executive
<b>Contact Officer (Including Job Title):</b>	Eileen McParland Democratic Services Manager

<b>Decisions required:</b>	
<b>1.0</b>	<b>Purpose and Background:</b>
1.1	To consider request from United Nations Association NI, for reconsideration of its invitation to Council to receive a copy of the United Nations Charter to mark the UN 70th anniversary year.
<b>2.0</b>	<b>Key issues:</b>
2.1	The Council previously considered this matter at its Meeting on 7 September 2015 and agreed to mark the correspondence as 'noted'.
2.2	The United Nations Association NI has contacted the Council to ask for reconsideration of this matter and, following discussion at Party Representatives Forum on 29 September 2016, Members are asked to consider proceeding as outlined in paragraph 3 below.
<b>3.0</b>	<b>Recommendations:</b>
3.1	Agree in principle to receive the Charter, subject to agreement by Committee and Council. If the decision is to receive the Charter, then a presentation event be organised for both Downpatrick and Newry, with local schools/s being invited by the United Nations Association NI, in line with their original letter to Council dated 22 July 2015.  The format of the presentation is that local young people from the Council area, present the Charter to the Chairperson/Chairperson and Councillors and they may also give presentations on their outlook on the United Nations through their proactive work in school.
<b>4.0</b>	<b>Resource implications</b>
4.1	Minimal as a modest reception for the Presentation is anticipated.
<b>5.0</b>	<b>Equality and good relations implications:</b>
5.1	None anticipated.
<b>6.0</b>	<b>Appendices</b>
	I. Extract from minute of SPR Committee Meeting September 2015, approved Council Meeting October 2015 II. Letter dated 22 July 2015 from UNA Northern Ireland



SPR September 2015. Approved Council 2015 (October)

SPR/130/2015:- INVITATION TO MARK THE UNITED NATIONS 70<sup>TH</sup>  
ANNIVERSARY YEAR

73

**Read:** Correspondence received from United Nations Association, Northern Ireland asking that Council consider marking the 70<sup>th</sup> Anniversary of the United Nations. (Copy circulated)

**Noted:** The correspondence was noted.

---

---



## UNA NORTHERN IRELAND

Website: [unani.weebly.com](http://unani.weebly.com)

Mr Liam Hannaway  
Chief Executive  
Newry, Mourne and Down Council

22 July 2015

Dear Mr Hannaway

We would like to invite you to join us in marking the 70th anniversary year of the founding of the United Nations (UN) organisation, starting from 24 October 2015.

The United Nations Association of Northern Ireland (UNA-NI), a branch and region of UNA-UK, is a non-governmental, voluntary organisation. We exist to encourage public and governmental support for the goals of the UN, to seek a safer, fairer and more sustainable world.

# We are in the process of contacting a local school in your area and would request that representatives from that school, along with local UNA-NI members, could be present at a reception or meeting or photo call in the Council Office, at which you would be presented with a commemorative copy of the UN Charter for your Council.

The UN Charter declared that 'We the Peoples of the United Nations determined:

- to save succeeding generations from the scourge of war, which twice in our lifetime has brought untold sorrow to mankind and
- to reaffirm faith in fundamental human rights, in the dignity and worth of the human person, in the equal rights of men and women and of nations large and small, and
- to establish conditions under which justice and respect for the obligations arising from treaties and other sources of international law can be maintained, and
- to promote social progress and better standards of life in larger freedom.'

We hope that you will consider participating in this historic year and we will give you more information, if required. You may be interested to know that we also hope to document local reaction to the implementation of the UN Charter on 24 October 1945, through seeking accounts, memories and photographs. We have asked local newspaper editors to carry our request for help in creating such an archive by inviting their readers to contact UNA-NI through our email address: [unassocni@gmail.com](mailto:unassocni@gmail.com).

Yours sincerely

*Carol Conlin*

Carol Conlin  
Hon. Secretary UNA-NI

Tel. 028 37522070

*Judith Fawcett*

Judith Fawcett  
Chairperson UNA-NI

Tel: 028 90665063

<b>Report to:</b>	Strategy, Policy and Resources Committee
<b>Date of Meeting:</b>	13 October 2016
<b>Subject:</b>	NI Human Rights Commission
<b>Reporting Officer (Including Job Title):</b>	Liam Hannaway Chief Executive
<b>Contact Officer (Including Job Title):</b>	Eileen McParland Democratic Services Manager

<b>Decisions required:</b>	
<b>1.0</b>	<b>Purpose and Background:</b>
1.1	To consider and agree way forward in relation to request received from the NI Human Rights Commission on engagement with Council and our community.
<b>2.0</b>	<b>Key issues:</b>
2.1	Letters dated 7 July and 5 September 2016 from the Human Rights Commission are attached, requesting to meet with the Council in order that the Council may inform the Commission about our priorities for the community and any human rights issues in our district.
2.2	The Commission in their letter of 5 September 2016 suggest a number of potential elements to their visit and following discussion at Party Representatives Forum on 29 September 2016, Members are asked to consider and agree the arrangements outlined in paragraph 3.
<b>3.0</b>	<b>Recommendations:</b>
3.1	NI Human Rights Commission be requested to make a presentation to Special Council Meeting on Monday 23 January 2017.
3.2	The Commission be granted use of Council premises on 23 January 2016, prior to the Council meeting, to enable them to organise and host various groupings as suggested by them in their correspondence: <ul style="list-style-type: none"> <li>• Session with Councillors and relevant Senior Officers</li> <li>• Session with local Schools</li> <li>• Session with other public bodies and local groups</li> <li>• Clinics for members of the public to receive free legal advice on potential human rights concerns</li> </ul>
<b>4.0</b>	<b>Resource implications</b>
4.1	Cost of providing Council premises for Commission's use
<b>5.0</b>	<b>Equality and good relations implications:</b>
5.1	None anticipated.
<b>6.0</b>	<b>Appendices</b>
	Letters dated 7 July and 5 September 2016 from Human Rights Commission



The Mayor & Chief Executive  
 Newry & Mourne District Council  
 Monaghan Row  
 Newry  
 BT35 8DJ  
 E: [administration@newryandmourne.gov.uk](mailto:administration@newryandmourne.gov.uk)  
[dairehughes@sinnfein.ie](mailto:dairehughes@sinnfein.ie)

*Liam O'Leary*

7<sup>th</sup> July 2016

Dear Mr Hughes & Mr Hannaway

I am writing to you to request a meeting at the Council Office with yourselves and Councillors to inform the Commission about your priorities for the community and any human rights issues arising in your council area. This meeting usually lasts between 45 minutes and one hour and forms part of the ongoing community engagement programme which has been in operation for a number of years moving across Council areas.

The Commission strategically has a particular interest in issues in homelessness, mental health, self-harm and suicide and building tolerance in communities.

The Commission can make a legal clinic available on the day of the visit for members of the public or indeed your staff.

The Commission will include a visit with the PSNI, community projects and potentially school children on the day. Should you have any advice on places where Commission engagement would be particularly useful we would appreciate your guidance.

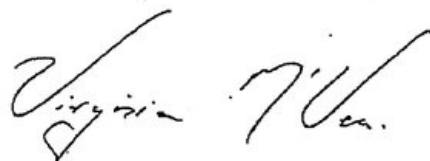
Commissioners were hopeful of securing such a meeting during the month of November 2016. At present, Monday 28<sup>th</sup> November 2016 is the only unavailable date for the Commission.

Temple Court, 39 North Street, Belfast, BT1 1NA  
 Telephone: 028 9024 3987 Fax: 028 9024 7844 Textphone: 028 9024 9066  
 SMS: 07786 202075 Email: [information@nihrc.org](mailto:information@nihrc.org)  
 Online: [nihrc.org](http://nihrc.org) [twitter.com/nihrc](https://twitter.com/nihrc) [facebook.com/nihrc](https://facebook.com/nihrc) [youtube.com/nihrc](https://youtube.com/nihrc)

*virginia.mee@nihrc.org*

I look forward to hearing from you soon and should you have any queries please do not hesitate to contact me to chat them through.

Yours sincerely

A handwritten signature in black ink, appearing to read "Virginia McVea". The signature is fluid and cursive, with the first name "Virginia" written in a larger, more prominent script than the surname "McVea".

**Virginia McVea**  
**Director**



5<sup>th</sup> September 2016

Eileen McParland  
Democratic Services Manager  
Newry, Mourne and Down District Council  
O'Hagan House  
Monaghan Row  
Newry  
BT35 8DJ

Dear Eileen

The NIHRC has been running community engagement projects in this form for around five years. Prior to 2010 the Commission ran various programmes of community engagement which were usually thematic, across Northern Ireland.

Of recent years the programme has contained a number of key elements in each visit:

- Meeting with Mayor and Councillors as well as Council staff;
- Meeting with local public interest groups – often in the Townhall;
- Meeting with PSNI local Commander;
- Meeting with local community groups in a number of settings;
- School visits;
- Hosting legal clinics in order that members of the public can receive free legal advice on potential human rights concerns.

### **Strategic Issues of Potential Interest to Councils**

In recent times the Commission has been liaising with NILGA to ensure that we identify any relevant areas of concern for Councils. We have been discussing the new complaints handling system we designed with NIPSO to ensure a human rights based approach to complaints handling. The Commission is now working with a regional group of all health and social

care trusts to roll out complaints handling training. This may be of interest to the Council.

Linked to this are the human rights issues engaged in the new accountability process with NIPSO for Councillors. Councillors may wish to discuss issues of rights pertaining to that system, including protection of their own human rights.

NILGA had identified another area of work on which the Commission has been providing key guidance in Northern Ireland and internationally for some years which is devolution and participation. These matters arise in relation to Council powers and the potential for Councils to initiate more significant development programmes locally themselves. There is considerable coverage in UN Treaties which the UK government has ratified speaking to the issues arising in this area of consideration which may be of interest to Councils.

### **Thematic Issues**

A number of areas of concern in this business year for the Commission include:

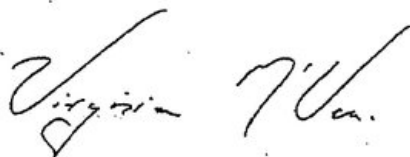
- Social need and tax justice
- Housing
- Mental health and self-harm
- Health and social care services
- Dealing with the past

The Commission is currently preparing a UN report on the Rights of Persons with a Disability in Northern Ireland.

Should you have any queries arising in relation to the overview above please give me a call.

I await hearing from you in relation to how the day with your Council should be planned.

Yours sincerely



**Virginia McVea**  
Director

<b>Report to:</b>	Strategy ,Policy and Resources Committee Meeting
<b>Date of Meeting:</b>	13 <sup>th</sup> October 2016
<b>Subject:</b>	Video Conferencing facility between Council Chambers for Full Council Meetings and Streaming of Full Council Meetings
<b>Reporting Officer</b>	Eddy Curtis, Director of Strategic Planning & Performance
<b>Contact Officer</b>	Kevin Scullion, Assistant Director Facility Management & Maintenance, Gavin Ringland, IT Manager, Eileen McParland, Democratic Services Manager

**Decisions required:** Members are asked to note the contents of the report, and provide direction on whether to progress with either project as detailed within the report.

<b>1.0</b>	<b>Purpose and Background:</b>
1.1	<p>This paper concerns two proposals which Council has instructed Officials to investigate.</p> <ol style="list-style-type: none"> <li>1. Having the ability to hold, under specified conditions using the technology of video conferencing, full council meetings with attendees located at both Council Chambers in Newry and Downpatrick.</li> <li>2. Having the ability to record Full Council Meetings at Council Chamber, Downpatrick, and to make these recordings available to the public.</li> </ol> <p>The purpose of this report is to seek direction from the Council as to whether to proceed with either of these projects based on the information provided within the report.</p> <p>In relation to video conferencing of Full Council Meetings with attendees located at both Council Chambers in Newry and Downpatrick, the Council has already agreed to progress the drawing up of a specification for the implementation of such a facility. Technical advice has been obtained and this indicates that such a facility is possible with an estimated installation cost of £17,000.00 plus annual maintenance cost of £1000.00.</p> <p>Should video conferencing of Council meetings proceed, the following is recommended:</p> <ul style="list-style-type: none"> <li>• Video conferencing of Meetings take place only in exceptional circumstances, such as severe weather conditions, or other emergency situations.</li> <li>• Only full Council Meetings be conducted by video-conference.</li> <li>• The decision to declare "exceptional circumstances" and use video conferencing be taken by the Chairperson and Deputy Chairperson of Council in consultation with the Chief Executive and Director of Corporate Services (who holds the remit of emergency planning).</li> <li>• A protocol for the use of video-conferencing, taking account of arrangements for voting, be presented to Council for consideration and this would then have to be referenced within Council's Standing Orders.</li> </ul>



	<p>In relation to creating the ability to record Full Council Meetings at Council Chamber, Downpatrick, and to make these recordings available to the public, this is already possible. However, there is presently no ability to stream this footage "live", but it could potentially be made available on the Internet for retrospective viewing.</p> <p>The existing video recording equipment does not allow recording to be paused during "In Committee" items and therefore retrospective editing of the footage would need to be undertaken. Alternatively a replacement unit could be installed at a cost of approximately £2,500 which would allow the Committee Clerks to pause and resume recording as and when required.</p> <p>If Council decided to proceed with this project then it would be recommended that a service level agreement is established on the audio visual equipment in the Council Chamber in order to ensure that it is maintained and made "highly available" going forward.</p>
<b>2.0</b>	<b>Key issues:</b>
2.1	<ul style="list-style-type: none"> <li>• It is technically feasible to meet the aims of both projects but there is an initial set up cost and on-going maintenance cost to be considered.</li> <li>• In relation to video conferencing Full Council Meetings between both sites, legal advice is that nothing exists within legislation to prevent Meetings taking place under this type of arrangement.</li> <li>• Implementation of the projects would require agreement on their use and implementation.</li> </ul>
<b>3.0</b>	<b>Recommendations:</b> Members are asked to note the contents of the report, and provide direction on whether to progress with either project as detailed within the report.
3.1	
<b>4.0</b>	<b>Resource implications</b>
4.1	<p>Cost to set up video conferencing £17,000.00 plus £1000.00 annual maintenance costs.</p> <p>Cost to set up streaming capability (not Live) £Nil.</p> <p>Cost to set up streaming capability (Live) £2500.00 plus SLA costs (unknown).</p>
<b>5.0</b>	<b>Equality and good relations implications:</b>
5.1	None
<b>6.0</b>	<b>Appendices</b>
	Appendix I: None

<b>Report to:</b>	Strategy ,Policy and Resources Committee Meeting
<b>Date of Meeting:</b>	13 <sup>th</sup> October 2016
<b>Subject:</b>	Video Conferencing facility between Council Chambers for Full Council Meetings and Streaming of Full Council Meetings
<b>Reporting Officer</b>	Eddy Curtis, Director of Strategic Planning & Performance
<b>Contact Officer</b>	Kevin Scullion, Assistant Director Facility Management & Maintenance, Gavin Ringland, IT Manager, Eileen McParland, Democratic Services Manager

**Decisions required:** Members are asked to note the contents of the report, and provide direction on whether to progress with either project as detailed within the report.

<b>1.0</b>	<b>Purpose and Background:</b>
1.1	<p>This paper concerns two proposals which Council has instructed Officials to investigate.</p> <ol style="list-style-type: none"> <li>1. Having the ability to hold, under specified conditions using the technology of video conferencing, full council meetings with attendees located at both Council Chambers in Newry and Downpatrick.</li> <li>2. Having the ability to record Full Council Meetings at Council Chamber, Downpatrick, and to make these recordings available to the public.</li> </ol> <p>The purpose of this report is to seek direction from the Council as to whether to proceed with either of these projects based on the information provided within the report.</p> <p>In relation to video conferencing of Full Council Meetings with attendees located at both Council Chambers in Newry and Downpatrick, the Council has already agreed to progress the drawing up of a specification for the implementation of such a facility. Technical advice has been obtained and this indicates that such a facility is possible with an estimated installation cost of £17,000.00 plus annual maintenance cost of £1000.00.</p> <p>Should video conferencing of Council meetings proceed, the following is recommended:</p> <ul style="list-style-type: none"> <li>• Video conferencing of Meetings take place only in exceptional circumstances, such as severe weather conditions, or other emergency situations.</li> <li>• Only full Council Meetings be conducted by video-conference.</li> <li>• The decision to declare "exceptional circumstances" and use video conferencing be taken by the Chairperson and Deputy Chairperson of Council in consultation with the Chief Executive and Director of Corporate Services (who holds the remit of emergency planning).</li> <li>• A protocol for the use of video-conferencing, taking account of arrangements for voting, be presented to Council for consideration and this would then have to be referenced within Council's Standing Orders.</li> </ul>

	<p>In relation to creating the ability to record Full Council Meetings at Council Chamber, Downpatrick, and to make these recordings available to the public, this is already possible. However, there is presently no ability to stream this footage "live", but it could potentially be made available on the Internet for retrospective viewing.</p> <p>The existing video recording equipment does not allow recording to be paused during "In Committee" items and therefore retrospective editing of the footage would need to be undertaken. Alternatively a replacement unit could be installed at a cost of approximately £2,500 which would allow the Committee Clerks to pause and resume recording as and when required.</p> <p>If Council decided to proceed with this project then it would be recommended that a service level agreement is established on the audio visual equipment in the Council Chamber in order to ensure that it is maintained and made "highly available" going forward.</p>
<b>2.0</b>	<b>Key issues:</b>
2.1	<ul style="list-style-type: none"> <li>• It is technically feasible to meet the aims of both projects but there is an initial set up cost and on-going maintenance cost to be considered.</li> <li>• In relation to video conferencing Full Council Meetings between both sites, legal advice is that nothing exists within legislation to prevent Meetings taking place under this type of arrangement.</li> <li>• Implementation of the projects would require agreement on their use and implementation.</li> </ul>
<b>3.0</b>	<b>Recommendations:</b> Members are asked to note the contents of the report, and provide direction on whether to progress with either project as detailed within the report.
3.1	
<b>4.0</b>	<b>Resource implications</b>
4.1	<p>Cost to set up video conferencing £17,000.00 plus £1000.00 annual maintenance costs.</p> <p>Cost to set up streaming capability (not Live) £Nil.</p> <p>Cost to set up streaming capability (Live) £2500.00 plus SLA costs (unknown).</p>
<b>5.0</b>	<b>Equality and good relations implications:</b>
5.1	None
<b>6.0</b>	<b>Appendices</b>
	Appendix I: None

<b>Report to:</b>	Strategy Policy & Resources Committee
<b>Date of Meeting:</b>	13 October 2016
<b>Subject:</b>	Elected Member Application to undertake Accredited Training
<b>Reporting Officer</b>	Catrina Miskelly Assistant Director Corporate Services (Human Resources)
<b>Contact Officer</b>	Aveen Magorrian, Learning & Development Manager

<b>Decisions required:</b>	
Members are asked to note the contents of the report and consider an application for financial assistance for a Councillor to undertake a part time Diploma in Irish Language at Southern Regional College, Newry.	
<b>1.0</b>	<b>Purpose and Background:</b>
1.1	The Elected Member Development Policy adopted by Council on 02.12.14, encourages Members to identify their own development needs and Section 10 of the Policy makes provision for Elected Members to avail of 'accredited training' through a 'Procedure for Elected Members wishing to undertake Accredited Training Programmes'.
<b>2.0</b>	<b>Key issues:</b>
2.1	Members should note the information provided by the Councillor on Appendix 1 when considering approval based on the following criteria: <ol style="list-style-type: none"> <li>1. <i>What is/are the learning objective(s)?</i></li> <li>2. <i>What Corporate Objective(s) does it relate to?</i></li> <li>3. <i>What's the benefit to the Elected Member?</i></li> <li>4. <i>What's the benefit to the Council?</i></li> <li>5. <i>What's the benefit to the Community?</i></li> </ol>
2.2	Applications for financial assistance to attend Accredited Training must be approved by Council and is entirely at the discretion of the Council and availability of funds.
<b>3.0</b>	<b>Recommendations:</b>
3.1	Committee Members are asked to consider the enclosed application (Appendix 1) from the Councillor to undertake a Diploma in Irish Language at Southern Regional College, Newry and recommend whether or not approval should be granted by Council to undertake this course; the detail of which is provided at Appendix 2.
<b>4.0</b>	<b>Resource Implications</b>
4.1	The cost of year 1 (i.e. 2016/2017 academic year) of this part time Diploma in Irish Language is £473.00.
4.2	The fee rate for year two (i.e. 2017/2018 academic year) is approximately £473.00.
4.3	For courses which last more than one academic year, applications must be made for each year of the course and approval for year one does not automatically guarantee approval for the second year of this course.

4.4	The Councillor has already commenced this course in September 2016 and has paid the related course fees of £473.00.
4.5	Where Council approval is given and upon successful completion of year one of the course, the costs related to this year would be reimbursed to the Councillor.
<b>5.0</b>	<b>Equality and good relations implications:</b>
5.1	None
<b>6.0</b>	<b>Appendices</b>
	Appendix I: The Councillor's Application Form for Accredited Training Appendix 2. Diploma in Irish Language Programme Content

Appendix 1



Comhairle Ceantair  
**an Iúir, Mhúrn  
 agus an Dúin**  
**Newry, Mourne  
 and Down**  
 District Council

27 SEP 2016

PERSONNEL DEPARTMENT

**Elected Member Application Form for Accredited Training Programmes**

Name:	[Redacted]
E-mail Address	[Redacted]
Contact Tel No:	[Redacted]
Name of Course:	Diploma Irish language
Name & Address of College:	Newry
*Course Start Date:	26/09/16
*Course End Date:	5/5/17
*Course Fees:	£ 473.00
*Tuition Fees (if not included above)	£
*Registration with Examining Bodies (only where this is an essential requirement of the course):	£
*Exam fees:	£ 44
*Accommodation Fees (only if compulsory residential study periods)	£
*Reading materials- (only where these are prescribed reading - receipts required)	£
<b>TOTAL FINANCIAL SUPPORT REQUESTED</b>	£

<b>Please complete the following relating to your *course:</b>	
What is/are the learning objective(s)?	IRISH Language

\*Please attach documentation from Educational Establishment to confirm 1) Course costs 2) Programme duration to achieve qualification 3 ) Duration of course for this academic year in months 4) Course content

What Corporate Objective(s) does it relate to? <i>All.</i>	
What's the benefit to the Elected Member? <i>New Language</i>	
What's the benefit to the Council? <i>info.</i>	
What's the benefit to the Community? <i>info.</i>	

Duration of course in months (for this academic year)	Total Cost (as above)	LGTC or other subsidy / bursary if available	Amount of Financial support required from the Council	Monthly deduction from Councillor Allowance
	£ <i>473.00</i>	£ <i>/</i>	£ <i>473.00</i>	£ <i>/</i>

<p><b>Signed:</b></p> <p>I have attached documentation from the relevant educational establishment to confirm:</p> <ol style="list-style-type: none"> <li>1) Course costs</li> <li>2) Programme duration to achieve qualification</li> <li>3) Duration of course for this academic year in months</li> <li>4) Course content</li> </ol>	<p><b>Date:</b></p> <div style="background-color: yellow; width: 100%; height: 100%;"></div>
---	--

\*Please attach documentation from Educational Establishment to confirm 1) Course costs 2) Programme duration to achieve qualification 3 ) Duration of course for this academic year in months 4) Course content

**COURSE TITLE:** ULSTER UNIVERSITY DIPLOMA IN IRISH LANGUAGE

**COURSE CODE:** CT4IRI

**DURATION:** 2 evenings per week for 2 years

**LOCATION:** Newry Campus

### OVERVIEW / COMPOSITION OF THE COURSE

This course represents an exciting opportunity for a wide range of people to study the Irish language from a completely new beginning. Over the two years you will receive a solid grounding in the key areas of Irish pronunciation, conversation, grammar and reading and writing skills. On completion, you will be able to display fundamental oral and written communicative skills in Irish, demonstrate a knowledge of Irish grammatical structure and be able to read selected items from the literature.

The course is aimed primarily at those who have not had the opportunity to study Irish in the past but who would like to acquire key skills in the language. It will also be of interest to those who have studied Irish previously but who would like a complete refresher course. The programme will start with the basics and build from there. Mature students are particularly welcome. The course will consist of 5 hours of class onsite per week. Students will receive additional online support and assistance throughout the duration of the course. It is important that each student has an email address and is able to send and receive documents via email. Students will have three pieces of coursework to complete in Years 1 and 2. In addition, there will be two written class tests and an oral exam to complete at the end of Years 1 and 2. The course is delivered to a very high standard by a lecturer who has over 12 years experience of teaching Irish at this level.

### CORE MODULES

#### Year 1 Modules

Spoken Irish 1

Reading Comprehension and Grammar 1

Written Irish 1

#### Year 2 Modules

Spoken Irish 2

Reading Comprehension and Grammar 2

Written Irish 2

### ENTRY REQUIREMENTS

Applicants must:

- have attained grades A, B or C at GCSE level in five subjects or an equivalent standard in an approved alternative qualification; and
- provide evidence of competence in written and spoken English (GCSE grade C or equivalent – this requirement may be met within (a)); or, as an alternative to (a) and/or (b):
- provide evidence of their ability to undertake the programme through the accreditation of prior experiential learning.
- In some cases the Essential Skills qualification at Level 2 may not be a suitable alternative to a GCSE.
- You will be called for a pre-enrolment and advice session (PEAS). These sessions will be informal and you will be able to discuss your course choices. You will get the opportunity to ask questions to make sure that you are making the right decision. Our staff are here to help and you can count on their confidentiality.
- If you have a disability or special need, please contact the College's Campus Services Team and they will be able to suggest alternative ways for you to apply.



### ASSESSMENT

Students will be assessed through examinations and coursework. Coursework can take the form of the academic essay or group and individual projects. There is a strong emphasis on peer learning and support.

### TUITION FEES

For further information please see <http://www.src.ac.uk/tm-courses/higher-education-courses>

### OTHER FEES ASSOCIATED WITH COURSE

None, although students are advised to purchase a recommended dictionary. In addition, students may wish to visit the Gaeltacht.

### ACCREDITED BY

Ulster University

### TERMS AND CONDITIONS

Students must successfully complete both Year 1 and Year 2 coursework and exams to be awarded the Diploma. However, students who complete Year 1 but do not wish to progress to Year 2 will be eligible for the award of Certificate in the Irish Language.

### PROGRESSION

On successful completion of this course students may be permitted (subject to interview and the APL process) to transfer into Year 2 of Ulster University's part time [BA Irish Language and Literature](#) course or Year 1 of Ulster University's full time BA course.

It is the responsibility of the applicant to check each University's progression requirements before enrolling on a course at the College.

### CONTACT

John McCaul  
[mccaulj@src.ac.uk](mailto:mccaulj@src.ac.uk)

June, July & August please email [mail\\_asac@src.ac.uk](mailto:asac@src.ac.uk) or telephone 028 3025 9616

# Corporate Services

## Directorate Business Plan 2016-2017



<b>Contents</b>	<b>Pages</b>
1.0 Introduction	3
2.0 Background	3
3.0 Purpose & Values	4
4.0 Challenges & Opportunities	5
5.0 Alignment with the Corporate Plan	6-7
6.0 Key Actions for 2016-17	8-10
7.0 Performance	11
8.0 Directorate Structure	12-13
9.0 Financial Information	14
10.0 Political Governance	15-16

## 1.0 Introduction

- 1.1 The Corporate Services Directorate is a Department of Newry, Mourne & Down District Council which is responsible for supporting the organisation to achieve the strategic objectives as set out in the Corporate Plan. The Directorate is responsible for the overall management of the Council's staff and finances and plays a key role in providing professional advice and guidance to support and improve the services provided. The Directorate is often the first point of contact for the public providing registration, digital and telephony, emergency advice and customer services.
- 1.2 The core responsibilities of the Department are:
  - Finance
  - Human Resources
  - Administration
  - Information Technology
  - Health and Safety and Emergency Planning

## 2.0 Background

- 2.1 The Corporate Plan sets out in strategic terms what the Council intends to achieve over the lifetime of the Council (2015-19). In doing so, it guides our own activities and how we as a Department allocate the resources at our disposal.
- 2.2 Whilst the Corporate Plan focuses on issues which cut across the organisation and are strategic in nature, the Directorate Business Plan is more focused on the operational delivery of those issues, as well as those services which are provided on an on-going and continual basis.
- 2.3 This Plan describes how the Corporate Services Directorate's proposed actions and targets for the year 2016-17 complements those in the Corporate Plan by explicitly linking Directorate activity with the desired outcomes of the Corporate Plan. It is also the basis upon which the Directorate is managed by the Strategic Policy and Resources Committee and the Directorate Management Team (DMT).

### 3.0 Purpose & Values

#### 3.1 Purpose

- 3.1.1 The Corporate Service Directorate’s primary purpose is to provide the resources and support required to the organisation to enable delivery of the strategic (corporate) outcomes for the Council.
- 3.1.2 As a result, the bulk of Departmental activity is aligned with the Council’s strategic objective: *"By 2019, we will have transformed and modernised the Council, providing accessible as well as value for money services"*.
- 3.1.3 However, there are other important Council strategic objectives where the Department makes a significant contribution in supporting the achievements of the objectives. Further, more detailed information is provided in Sections 5.0 (Alignment with the Corporate Plan) and 6.0 (Key Actions) of this Plan.

#### 3.2 Values

3.2.1 The Department adheres to the Council’s values which state:

We Will Be	What This Means
Citizen Focused	We will actively encourage citizen and community engagement, as well as be a listening and responsive Council.
Accountable	We will make decisions based on an objective assessment of need and operate in a transparent way as well as openly report on our performance.
Collaborative	We will actively encourage and pursue working in partnership and at all levels to deliver for our District.
Sustainable	We will take into account the social, economic and environmental impacts of our decisions on current and future generations.
Fairness	We will proactively target actions at those which are marginalised in our community.

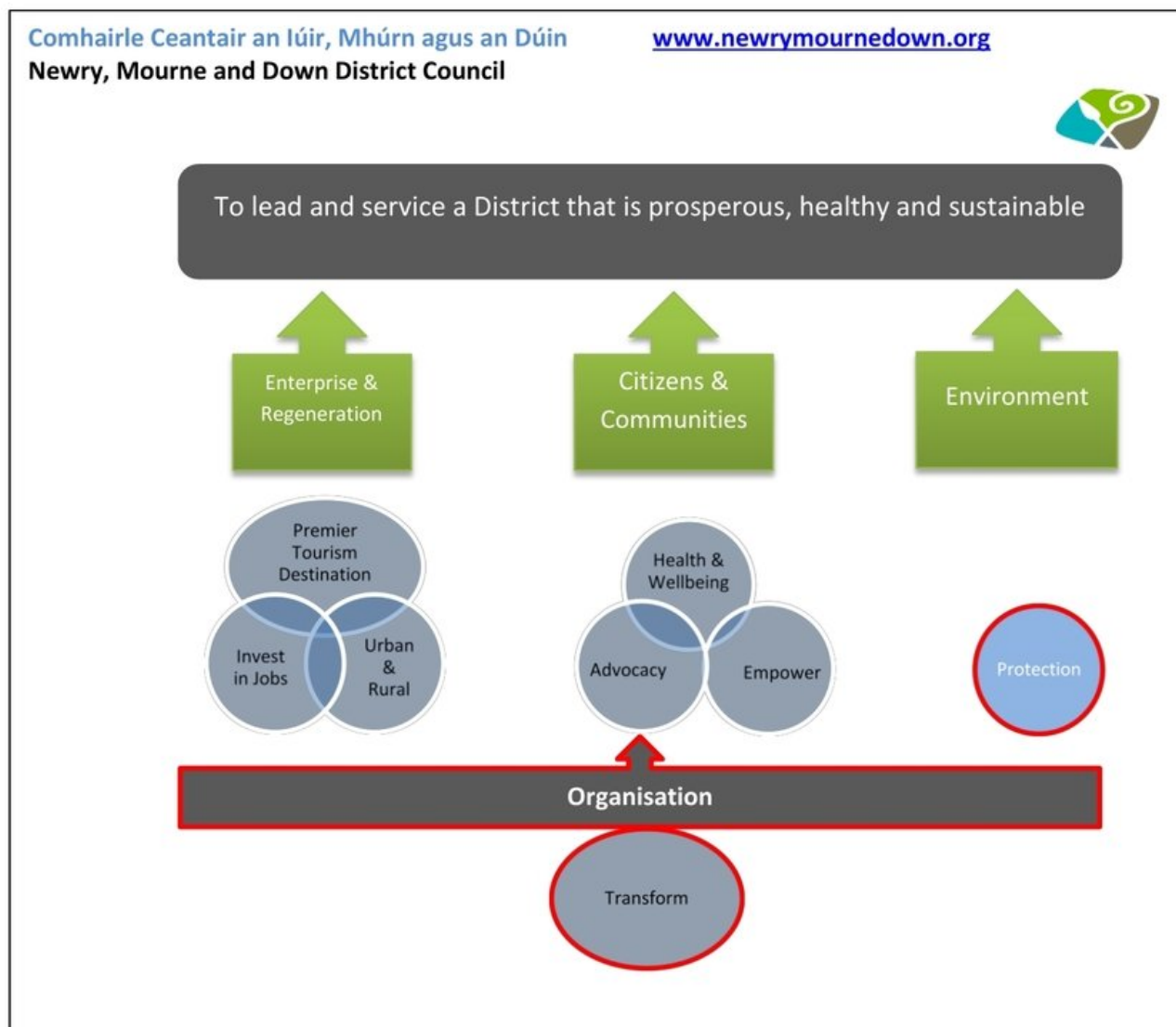
3.2.2 We are also committed to delivering on the promotion of equality of opportunity and good relations in accordance with our statutory duties as laid out in Section 75 of The Northern Ireland Act (1998).

## 4.0 Challenges & Opportunities

- 4.1 The Corporate Services Directorate was established in December 2014, as part of the organisational design of the new Council, to centralise the management of a number of existing Council functions as well as support new powers which were transferred to the Council on the 1 April 2015.
- 4.2 It is still in its developmental stage, however over the course of this financial year, the Directorate will continue to develop the necessary corporate frameworks, policies, processes and systems to deliver strategic improvement across the organisation, specifically in the areas of human resources, finance, administration and information technology.
- 4.3 The various (internal and external) challenges and opportunities for the Department are summarised as follows:
- **Management** – successfully establishing the new Directorate in terms of its structure, governance and internal processes.
  - **Resources** – identifying and securing the financial and non-financial resources needed for the Directorate to successfully develop.
  - **Financial Planning** – establishing the necessary financial plans within which Members' priorities for the District will be delivered.
  - **Transformation & Efficiencies** – successfully developing and implementing transformational change that drives out the efficiencies and improvements that both Members and the public demand.
  - **Legal Services** – successfully developing and implementing the necessary frameworks to support effective conduct of Council business in accordance with relevant legislation.
  - **Information Management** – ensuring adequate policies and procedures are in place to effectively manage our information in accordance with legislative requirements.
  - **Information Technology** – establishing robust information technology infrastructure to support business transformation.
  - **Compliance** – establishing the necessary policies and procedures to ensure corporate legislative compliance in respect of key statutory obligations, including Health & Safety, Employment and Procurement legislation.

## 5.0 Alignment with the Corporate Plan (2015-19)

5.1 The Corporate Services Directorate contributes to the achievement of the following Council strategic objectives (as represented in the strategy map below):



5.2 Further alignment is demonstrated by the strategic read-across in Figure 1 (overleaf) which summarises the key Directorate actions that will support the realisation of the Council’s strategic objectives.

5.3 More specific information concerning the timetabling of key Directorate actions during 2016-17 is provided in section 6.0 of this Plan.

Figure 1

	<b>Strategic Objective</b>	<b>Supporting Directorate Objective</b>	<b>Key Directorate Actions</b>
1	<p><b>Protected our natural and built environment</b></p> <p><i>Developing clear and attractive places with increase in biodiversity and renewable energy sources and lower energy costs.</i></p>	<p><b>Reduce the risk of flooding in high risk areas</b></p>	<p>1. <b>Directorate</b> – establishing a dedicated SHE Unit within the directorate, with responsibility for Emergency Planning to include planning for flood risk.</p>
2	<p><b>Transformed and modernised the Council, providing accessible as well as value for money services</b></p> <p><i>Establish the new Council as an efficient, effective and equitable organisation that people (employees and citizens) are proud of.</i></p>	<p><b>Develop a strategic financial plan to meet the capital and revenue needs of the Council.</b></p> <p><i>Comprehensively review existing models of delivery to identify more efficient ways of doing business.</i></p>	<p>1. <b>Human Resources</b> – continuing the implementation of organisational design and securing necessary resources to deliver services.</p> <p>2. <b>Finance</b> – developing a medium term financial plan to ensure members priorities for the District are delivered.</p> <p>3. <b>Information Technology</b> – establishing robust information technology infrastructure and technological solutions to support the transformation of services.</p> <p>4. <b>Administration</b> – developing and implementing policies and procedures to support business administration.</p>



## 6.0 Key Actions for 2016-17

### 6.1 Corporate Objective:

#### Protected our natural and built environment.

- 6.1.1 A key role of the Corporate Services Safety, Health and Emergency Planning (S.H.E.) Unit will be to ensure adequate provision is in place to protect our environment from the risk of natural and man-made disasters. The S.H.E Unit will lead on ensuring emergency planning arrangements are in place to protect our District and our citizens.

Key Directorate Actions	Timetable / Measures of Success
1. Ensure updated Emergency Planning protocols in place and staff adequately trained	December 2016
2. Establish links with Emergency Services and regional emergency planning groups	October 2016
3. Establishment of an adequately resourced dedicated SHE Unit	December 2016

## 6.2 Corporate Objective:

**Transformed & modernised the Council, providing accessible as well as value for money services.**

- 6.2.1 The Directorate will support the transformation, modernisation and improvement of the Council and its services. All the Directorate's services will perform an important role in this regard.

Key Directorate Actions	Timetable / Measure of Success
1. Develop a Corporate IT Strategy	September 2016
2. Develop a Medium Term Financial Plan	December 2016
3. Introduce a Procurement Manual incorporating a standardised suite of documentation, with appropriate training	December 2016
4. Implement streamlined payments processes in order to improve prompt payment of suppliers	December 2016
5. Establish fully embedded Risk Management procedures throughout the Council	December 2016
6. Continue implementation of organisation design: <ul style="list-style-type: none"> <li>- Commencing Tier 4 appointments process</li> <li>- Commencing agreed Tier 5 appointments process</li> </ul>	August 2016 December 2016
7. Enter into negotiations with recognised trade unions in respect of proposed key terms and conditions of employment	January 2017
8. Implement standardised absence management procedures	December 2016
9. Develop and introduce Learning and Development strategy for staff and members	December 2016
10. Review and centralisation of budgets	October 2016

## Corporate Services Directorate Business Plan 2016-17

99

11. Continued review and update of key Corporate Service's policies, administering training where required	Throughout 2016-17
12. Design and implement Register of Interests for staff	December 2016
13. Establish appropriate legal services provision for Council	October 2016
14. Establish centralised complaints monitoring and reporting	November 2016
15. Obtain reaccreditation to the Elected Member Development Charter	December 2016

## 7.0 Performance

- 7.1 The Directorate has developed the following set of performance metrics for collection, monitoring and reporting of Directorate performance throughout the 2016-17 financial year.

The metrics are a combination of project activity as well as project outcomes and are aligned with the strategic objectives of the Council, which the Directorate makes a significant contribution to.

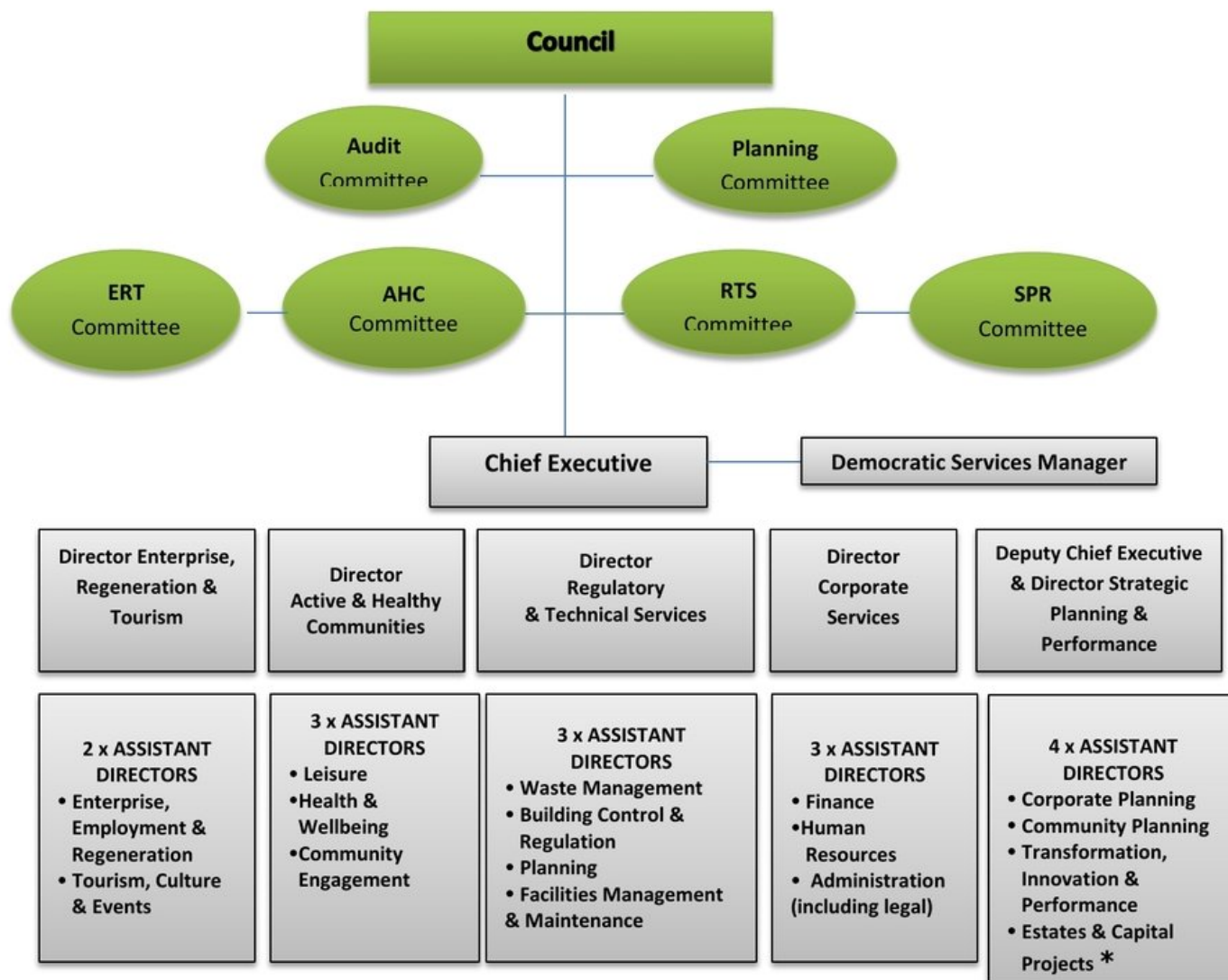
During 2016-17 work will continue to baseline performance across the main functional areas. This information will be used to identify other suitable performance metrics (for other functions) as well as performance targets for future years.

<b>Corporate Objective</b>	<b>Action</b>
Protected our natural and built environment	Adequately plan for the risk of flooding in high risk areas
Transformed and modernised the Council, providing accessible as well as value for money services	Develop a strategic financial plan to meet the capital and revenue needs of the Council

## 8.0 Directorate Structure

8.1 The Corporate Services Directorate is one of five service Departments, which together, comprise the management structure of the Council. The management structure of the Council is set out in Figure 2 whereas for the Directorate it is set-out in Figure 3.

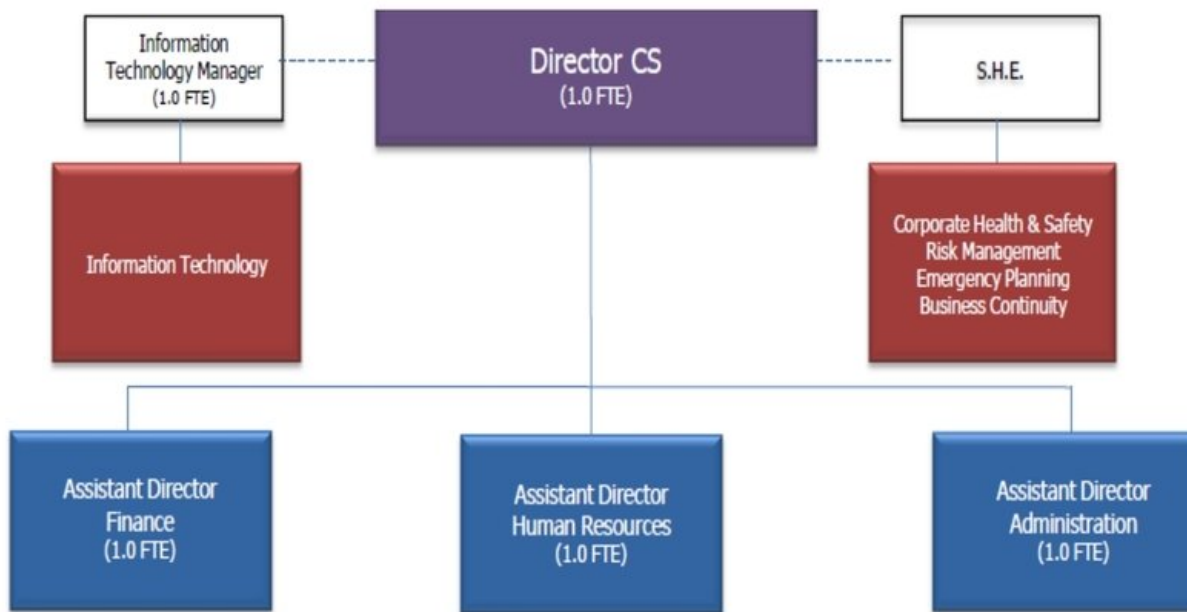
8.2 Figure 2 - Council Management Structure



\* From 1 April 2017 Estates and Capital Projects will move into the Corporate Services directorate. The S.H.E. Unit (see page 13) will report to the Assistant Director, Estates and Capital Projects.

8.3 Figure 3 – Corporate Services Management Structure

**Corporate Services – Overview**



## 9.0 Financial Information

	<b>Net Estimated Expenditure (2016-17)</b>
Finance	2,297,261
Human Resources	1,133,540
Administration	1,413,630
Information Technology	1,107,466
Health & Safety & Emergency Planning	152,995
<b>Total</b>	<b>6,104,892</b>

## 10.0 Political Governance

### **Strategic Planning & Resources Committee**

Chairman:	Councillor Patrick Brown
Vice-Chairman:	Councillor Cadogan Enright
Councillors:	Councillor Terry Andrews
	Councillor Naomi Bailie
	Councillor Robert Burgess
	Councillor Pete Byrne
	Councillor Michael Carr
	Councillor William Clarke
	Councillor Sean Doran
	Councillor Mark Murnin
	Councillor Barra Ó'Muirí
	Councillor Brian Quinn
	Councillor Michael Ruane
	Councillor Gareth Sharvin
	Councillor William Walker



**Audit Committee**

Chairman:	Mr Joseph Campbell
Councillors:	Councillor Paddy Brown
	Councillor Charlie Casey
	Councillor Laura Devlin
	Councillor Cadogan Enright
	Councillor Terry Hearty
	Councillor Mark Murnin
	Councillor Pol Ó Gríbin
	Councillor Mickey Ruane
	Councillor Gareth Sharvin
	Councillor John Trainor

**Ag freastal ar an Dún  
agus Ard Mhacha Theas**  
**Serving Down  
and South Armagh**

0300 013 2233 (Council)  
0300 200 7830 (Planning)  
council@nmandd.org  
www.newrymournedown.org

**Oifig an Iúir**  
**Newry Office**  
O'Hagan House  
Monaghan Row

Newry BT35 8DJ

**Oifig Dhún Pádraig**  
**Downpatrick Office**  
Downshire Civic Centre  
Downshire Estate, Ardglass Road

Downpatrick BT30 6GQ

# Strategic Planning & Performance

## Directorate Business Plan 2016-2017



Comhairle Ceantair  
an Iúir, Mhúrn  
agus an Dúin  
**Newry, Mourne  
and Down**  
District Council

<b>Contents</b>	<b>Pages</b>
1.0 Introduction	3
2.0 Background	3
3.0 Purpose & Values	4
4.0 Challenges & Opportunities	5
5.0 Alignment with the Corporate Plan	6-9
6.0 Key Results in 2015-16	10
7.0 Key Actions for 2016-17	10-14
8.0 Performance	15
9.0 Directorate Structure	16-17
10.0 Financial Information	18
11.0 Political Governance	19
ANNEX A – Key achievements in 2015-16	20-24

## 1.0 Introduction

- 1.1 The Strategic Planning & Performance Directorate is responsible for leading strategic planning, policy and performance management in the organisation. The Directorate is also currently responsible for the management of the Council's property and land assets along with the delivery of its strategic capital projects, as well as overall responsibility for the programme management of the Social Investment Fund (SIF) in the District. The Directorate also performs a lead role in the development and implementation of a transformational programme of change across the new organisation.
- 1.2 The core responsibilities of the Department are:
- **Corporate Planning & Policy**
  - **Community Planning**
  - **Transformation, Innovation & Performance**
  - **Estates & Capital Projects**
  - **Strategic Programmes**

## 2.0 Background

- 2.1 The Corporate Plan sets-out in strategic terms what the Council intends to achieve over the lifetime of the Council (2015-19). In doing so, it guides our own activities and how we as a Department allocate the resources at our disposal.
- 2.2 Whilst the Corporate Plan focuses on issues which cut across the organisation and are strategic in nature, the Directorate Business Plan is more focused on the operational delivery of those issues, as well as those services which are provided on an on-going and continual basis.
- 2.3 This Plan describes how the Strategic Planning & Performance Directorate's proposed actions and targets for the year 2016-17 complements those in the Corporate Plan by explicitly linking Directorate activity with the desired outcomes of the Corporate Plan. It is also the basis upon which the Directorate is managed by the Strategic Planning & Resources Committee and the Directorate Management Team (DMT).

## 3.0 Purpose & Values

### 3.1 Purpose

- 3.1.1 The Strategic Planning & Performance Directorate's primary purpose is to develop, implement and monitor key corporate (strategic) frameworks to deliver strategic (corporate) planning, policy and performance outcomes for the Council.
- 3.1.2 As a result, the bulk of Departmental activity is aligned with the Council's strategic objective: *"By 2019, we will have transformed and modernised the Council, providing accessible as well as value for money services"*.
- 3.1.3 However, there are other important Council strategic objectives where the Department makes a significant contribution. Further, more detailed information is provided in Sections 5.0 (Alignment with the Corporate Plan) and 6.0 (Key Actions) of this Plan.

### 3.2 Values

- 3.2.1 The Department adheres to the Council's values which state:

We Will Be	What This Means
Citizen Focused	We will actively encourage citizen and community engagement, as well as be a listening and responsive Council.
Accountable	We will make decisions based on an objective assessment of need and operate in a transparent way as well as openly report on our performance.
Collaborative	We will actively encourage and pursue working in partnership and at all levels to deliver for our District.
Sustainable	We will take into account the social, economic and environmental impacts of our decisions on current and future generations.
Fairness	We will proactively target actions at those which are marginalised in our community.

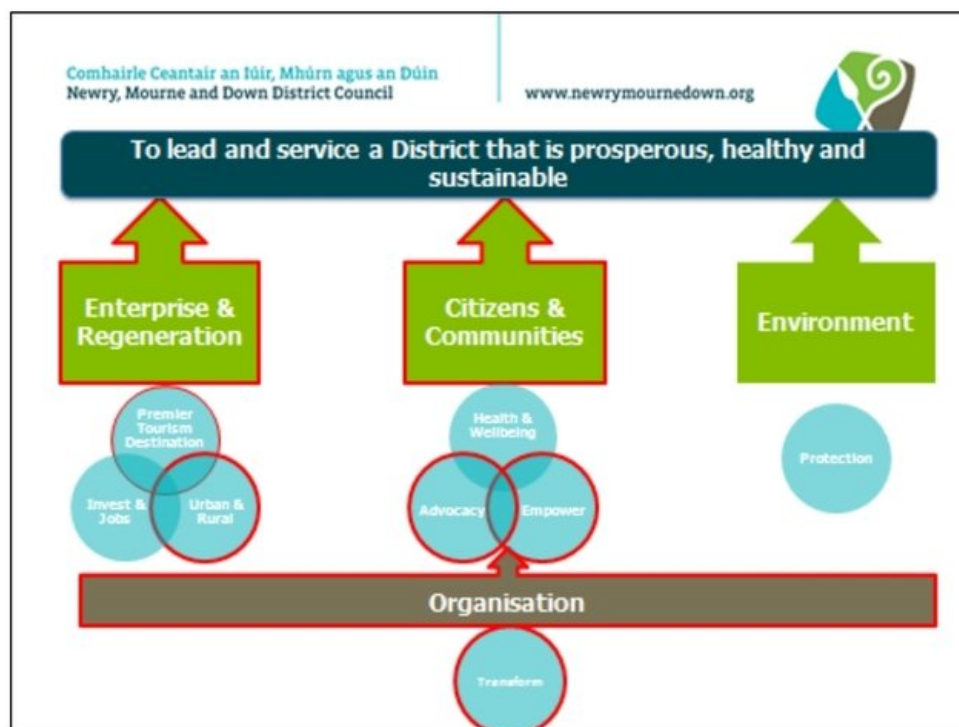
- 3.2.2 We are also committed to delivering on the promotion of equality of opportunity and good relations in accordance with our statutory duties as laid out in Section 75 of The Northern Ireland Act (1998).

## 4.0 Challenges & Opportunities

- 4.1 The Strategic Planning & Performance Directorate is still in its developmental stage however over the course of this financial year, the Directorate will continue to develop the necessary corporate frameworks, policies, process and systems to deliver strategic improvement across the organisation, specifically in the areas of strategic planning (Community & Corporate), policy, performance as well as asset and project management. Changes in the external environment reflect heavily upon the operations of the Directorate.
- 4.2 The various (internal and external) challenges and opportunities for the Department are summarised as follows:
- **Management** – successfully establishing the new Directorate in terms of its structure, governance and internal processes.
  - **Resources** – identifying and securing the financial and non-financial resources needed for the Directorate to successfully develop, as well as implement, the key corporate frameworks that will drive organisational performance and improvement.
  - **Legislation** – ensuring corporate legislative compliance in respect of key statutory obligations, including Equality (Section 75), Performance Improvement as well as Community Planning.
  - **Community Planning** – identifying the evidence base, as well as putting in place the necessary partnerships and plans, to deliver on the District's Community Planning ambitions.
  - **Corporate Planning & Policy** – establishing the necessary corporate planning and policy frameworks within which Members' priorities for the District will be delivered and statutory obligations met.
  - **Performance Management** – continually monitoring and reviewing Council performance, highlighting areas of high-performance as well as identifying areas for intervention.
  - **Transformation & Improvement** – successfully developing and implementing a transformational programme of change that drives out the efficiencies and improvements that both Members and the public demand.
  - **Strategic Projects** – ensuring the management and delivery of the Council's strategic projects within time, cost and quality parameters.
  - **Property & Land Assets** – successfully developing and implementing the necessary frameworks, policies and processes to support the effective and efficient management of the Council's estate. Responding to a stagnant property base across the District.
  - **Strategic Programmes** – ensuring the management and delivery of the Council's strategic projects within time, cost and quality parameters.
  - **Social Investment Fund** – the programme is in the early stages of implementation and good governance is required to ensure its successful delivery; and
  - **Brexit** – identifying and analysing the implications for the Council, not least in the area of EU funding

## 5.0 Alignment with the Corporate Plan (2015-19)

- 5.1 The Strategic Planning & Performance Directorate contributes to the achievement of the following Council strategic objectives (as represented in the strategy map below):



- 5.2 This is reflected in a combination of the management of specific programmes and projects, as well as the delivery of business as usual services. Further alignment is demonstrated by the strategic read-across in Figure 3 (overleaf) which summarises the key Directorate actions that will support the realisation of the Council's strategic objectives.
- 5.3 More specific information concerning the timetabling of key Directorate actions during 2016-17 is provided in section 6.0 of this Plan.



Directorate Business Plan 2016-17 v1.7 (SP&amp;R Committee – 13.10.16)

113

Figure 3

	<b>Strategic Objective</b>	<b>Supporting Directorate Objective</b>	<b>Key Directorate Actions</b>
1	<p><b>Become one of the premier tourism destination on the island of Ireland</b></p> <p><i>Ensuring that we have a cultural and tourism infrastructure that will attract and serve the expectations of a growing number of local and international visitors.</i></p>	<p><b>Ensured the creation of a culturally diverse tourism destination</b></p>	<ol style="list-style-type: none"> <li>1. <b>Corporate Planning &amp; Policy</b> – facilitating the development of an enriched cultural offering of the District (e.g. events etc.) through the medium of the Irish Language.</li> <li>2. <b>Community Planning</b> – supporting collaborative working between Council, its partners and the community to agree and address tourism priorities.</li> <li>3. <b>Estates &amp; Capital Projects</b> – managing the delivery of major capital projects to improve tourism infrastructure.</li> </ol>
2	<p><b>Led the regeneration of our urban and rural areas</b></p> <p><i>Ensuring that our city, towns, villages and surrounding rural areas are great places for people to live, work, and visit.</i></p>	<p><b>Facilitated the District's regeneration through the delivery of outcomes-focused programmes and projects</b></p>	<ol style="list-style-type: none"> <li>1. <b>Strategic Programmes</b> – implementing and delivering Social Investment Fund programmes and projects across the District, as well as the co-ordination of the Council's financial assistance programme and the design and delivery of a PEACE IV strategy.</li> <li>2. <b>Community Planning</b> – supporting collaborative working between Council, its partners and the community to agree and address regeneration priorities.</li> <li>3. <b>Estates &amp; Capital Projects</b> – managing the initiation and delivery of the Council's strategic (capital) projects.</li> </ol>

Directorate Business Plan 2016-17 v1.7 (SP&amp;R Committee – 13.10.16)

114

	<b>Strategic Objective</b>	<b>Supporting Directorate Objective</b>	<b>Key Directorate Actions</b>
3	<p><b>Advocated on your behalf specifically in relation to those issues which really matter to you</b></p> <p><i>Advocate for the District, lobby and campaign with government and others and establish partnerships to enhance the quality of life for all within our District.</i></p>	<p><b>In partnership with others, led the establishment of the necessary structures to advocate on the District's behalf</b></p>	<p>1. <b>Community Planning</b> - establishing a new Community Planning Partnership as a means to engage and involve statutory partners as well as communities in developing the District.</p>
4	<p><b>Empowered and improved the capacity of our communities</b></p> <p><i>Encourage and empower employees to make decisions within the bounds of agreed strategy, service plans and budgets. In the community setting, promote leadership and responsible community ownership of programmes and assets.</i></p>	<p><b>In partnership with others, developed and implemented needs-driven programmes and projects to support improved community capacity</b></p>	<p>1. <b>Community Planning</b> – undertake capacity building activity to encourage participation by our communities in the community planning process.</p> <p>2. <b>Strategic Programmes</b> – developing and delivering capacity building programmes through PEACE IV, SIF and Financial Assistance, as well as the establishment of a Social Inclusion Unit.</p>

Directorate Business Plan 2016-17 v1.7 (SP&amp;R Committee – 13.10.16)

115

	<b>Strategic Objective</b>	<b>Supporting Directorate Objective</b>	<b>Key Directorate Actions</b>
5	<p><b>Transformed and modernised the Council, providing accessible as well as value for money services</b></p> <p><i>Establish the new Council as an efficient, effective and equitable organisation that people (employees and citizens) are proud of.</i></p>	<p><b>Led, facilitated and supported the transformation and improvement of the Council and its services</b></p>	<ol style="list-style-type: none"> <li>1. <b>Directorate</b> – using strategic planning processes (through the Community and Corporate Plans) to support and embed the development of other Council strategies, plans and frameworks.</li> <li>2. <b>Corporate Planning &amp; Policy</b> – developing and implementing the necessary corporate policies and frameworks to support effective policy development, business planning as well as ensuring we meet our statutory obligations, while communicating in an effective, efficient and accessible manner.</li> <li>3. <b>Community Planning</b> – using and embedding the use of research, data and evidence to inform future decision-making across the Council and the wider District.</li> <li>4. <b>Transformation, Innovation &amp; Performance</b> - implementing an improvement plan and supporting performance management framework to transform, as well as improve, Council operations.</li> <li>5. <b>Estates &amp; Capital Projects</b> – developing and implementing the necessary corporate policies and frameworks to support the effective and efficient use of the Council’s land and property assets.</li> <li>6. <b>Strategic Programmes</b> – developing, managing and implementing programmes and projects linked to the Social Investment Fund, as well as proactively maximising all areas of external funding for the District.</li> </ol>

## 6.0 Key Results for 2015-16

**Annex A** provides information on the results the SPP Directorate achieved during 2015-16:

## 7.0 Key Actions for 2016-17

### 7.1 Corporate Objective:

**Become one of the premier tourism destinations on the island of Ireland.**

- 7.1.1 A key role of Corporate Planning & Policy will be to ensure the provision of an increasingly culturally diverse tourism destination through the work of the Irish Language Unit. This will be done in collaboration with the Council's Enterprise, Regeneration & Tourism Directorate. Community Planning will support collaborative working between the Council, its partners and the community to support the delivery of agreed tourism priorities. Estates & Capital Projects will lead on the delivery of a number of capital schemes that will support the development of tourism infrastructure within the District.

Key Directorate Actions	Timetable / Measures of Success
1. Participate in the Sister Cities Summit	April 2016
2. Phase 1 - Newry to Victoria Local Greenway	January 2017

## 7.2 Corporate Objective:

### Led the regeneration of our urban and rural areas.

- 7.2.1 The work of the Strategic Programmes Unit will help to facilitate the District's regeneration by establishing a number of outcomes-focused partnerships, as well as deliver a number of key programmes and projects in support of both urban and rural regeneration. Estates & Capital Projects will perform a lead role in the delivery of a number of important strategic capital projects in support of regeneration across the District. Community Planning will support collaborative working between the Council, its partners and the community to support the delivery of agreed regeneration priorities.

Key Directorate Actions	Timetable / Measures of Success
1. Phase II, Newry Leisure Centre	April 2017
2. Downpatrick Leisure Centre	Well advanced by March 2017
3. Secure match funding & commence procurement for South Eastern Capital schemes	April 2016 onward
4. Implement a minimum of two external calls for financial assistance	April 2016 onward
5. Implementation of Louth Memorandum of Understanding Action Plan	April 2016 onward
6. Formation of the PEACE IV Partnership and Partner Delivery Agents	June 2016
7. Submission of the Eurocities application	Review pending due to Brexit
8. Submission of the PEACE IV Action Plan	June 2016
9. Warrenpoint & Rostrevor Community Health Hubs	June 2017 (TBC)
10. Saintfield Community Centre	Commencement April – June 2017

11. Commence delivery of the PEACE IV Action Plan	January 2017
12. Continued delivery of the Work It revenue programme	On-going

**7.3 Corporate Objective:**

**Advocated on your behalf, specifically in relation to those issues which really matter to you.**

7.3.1 Community Planning, working in partnership with statutory and community organisations in the District, will establish the necessary structures, programmes and projects to address those issues which have been identified as important for the District. Corporate Planning and Policy will also perform a key role taking forward the establishment of District-wide Older and Younger Peoples Fora.

Key Directorate Actions	Timetable / Measures of Success
1. Finalise Community Plan for the District	March 2017

**7.4 Corporate Objective:**

**Empowered and improved the capacity of our communities.**

7.4.1 The Community Planning process will help empower and improve the capacity of our communities by actively involving them in the identification of the issues, as well as the development of our Community Plan. The Strategic Programmes Unit will perform a key role in developing and delivering capacity building programmes

Key Directorate Actions	Timetable / Measures of Success
1. Build capacity of the Community and Voluntary Sector Stakeholder Forum members and associated groups	On-going

## 7.5 Corporate Objective:

**Transformed & modernised the Council, providing accessible as well as value for money services.**

- 7.5.1 The Directorate will perform a lead role in leading, as well as supporting, the transformation, modernisation and improvement of the Council and its services. All the Directorate's services will perform an important role in this regard.

Key Directorate Actions	Timetable / Measure of Success
1. Prepare and implement targeted efficiency plan for 2016-17	June 2016 onwards
2. Publish annual performance improvement plan	June 2016
3. Implementation of Irish Language Strategy 2016-19 & establishment of Irish Language Strategy Working Group	October 2016 onwards
4. Ensure legislative compliance with the Duty of Performance Improvement	October 2016
5. Audit of inequalities and subsequent development of an action measures plan	December 2016
6. Compile a performance baseline across all the Council's functions and services	December 2016
7. Refine corporate performance management framework so that it is aligned with Community Planning outcomes	December 2016
8. Develop an intranet facility for accessing Council policies	March 2017
9. "In House" management of Corporate Advertising Service	March 2017
10. Implementation of Digital Communications	March 2017
11. Provision of Corporate Graphic Design Service	March 2017

## Directorate Business Plan 2016-17 v1.7 (SP&amp;R Committee – 13.10.16)

120

12. Finalise corporate transformation and improvement programme	March 2017
13. Roll-out phases 4 & 5 for organisational design for the SPP Directorate	March 2017
14. Prepare an action plan for surplus land & property assets	March 2017
15. Councillors' Equality & Good Relations Reference Group	On-going (monthly)
16. Ensure legislative compliance with Corporate statutory duties in relation to Section 75 NI Act 1998 Statutory Duties and Section 49A of the Disability Discrimination Order (DDO)2006	On-going
17. Equality Screening of Council Policies	On-going
18. Ensure replacement/renewal of Council signage and all Council visual communications reflects corporate identity	On-going



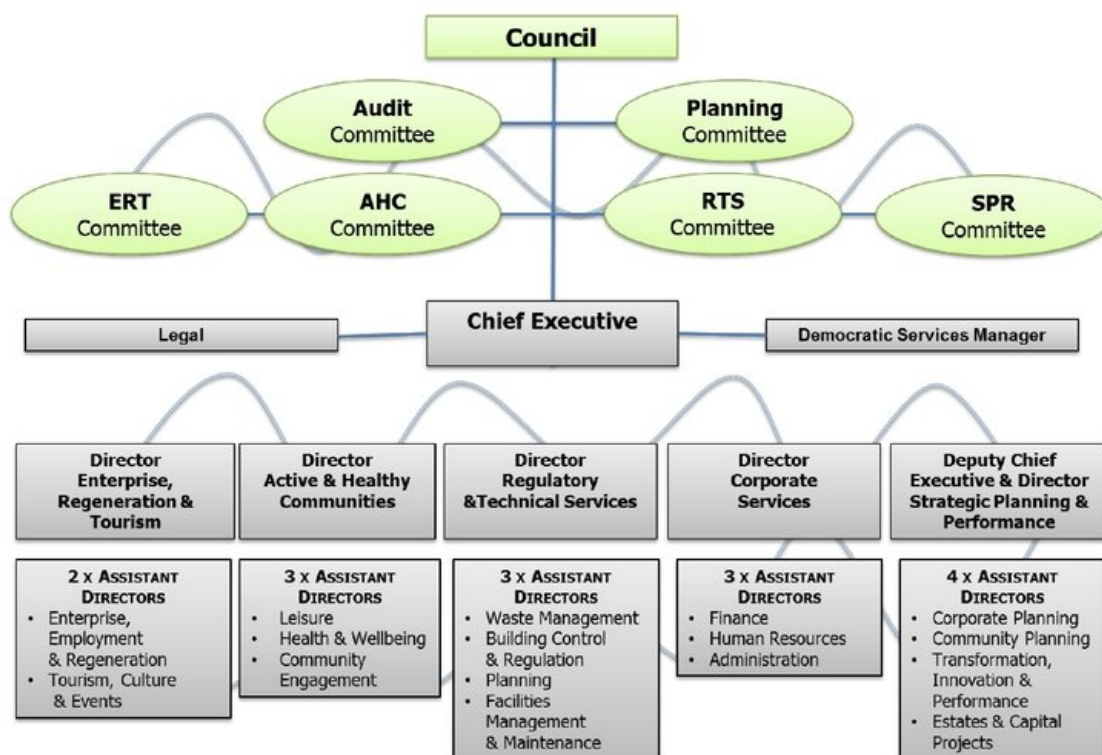
## 8.0 Performance

- 8.1 During 2016-17 the Directorate will lead on developing a number of robust and meaningful performance metrics across the entire organisation. This exercise will also identify suitable performance metrics for the Directorate.

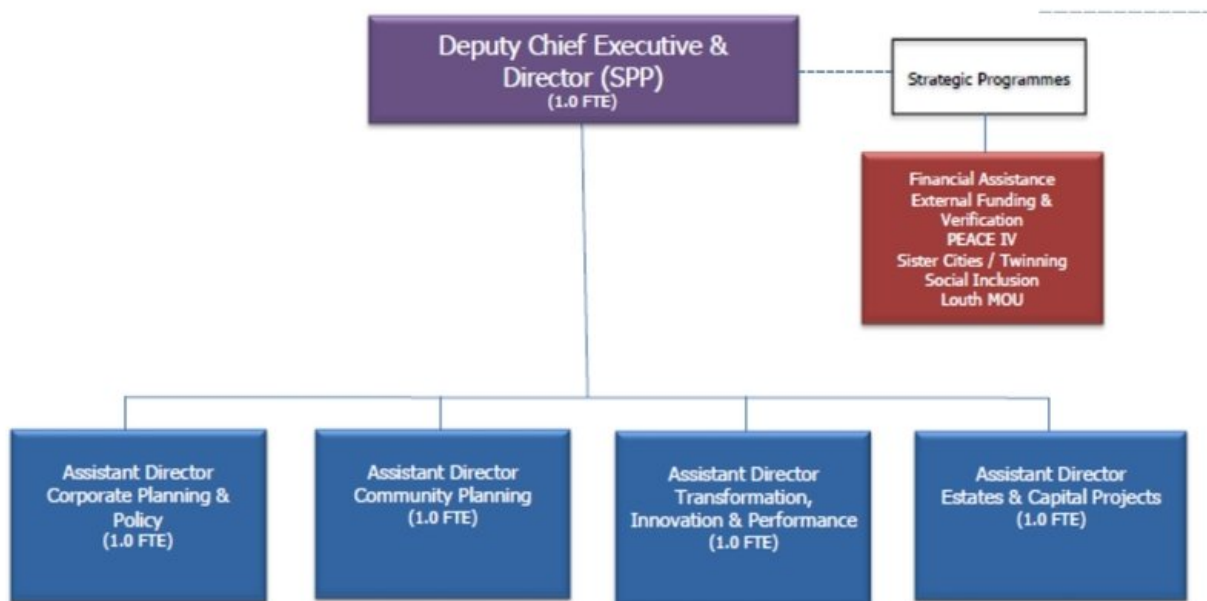
## 9.0 Directorate Structure

9.1 The Strategic Planning & Performance Directorate is one of five service Departments, which together, comprise the management structure of the Council. The management structure of the Council is set-out in Figure 1 whereas for the Directorate it is set-out in Figure 2.

9.2 Figure 1 - Council Management Structure



9.3 Figure 2 - SPP Management Structure



## 10.0 Financial Information

	<b>Net Budgeted Expenditure (2016-17)</b>
Corporate Planning & Policy	475,130
Community Planning	421,424
Transformation, Innovation & Performance	141,000
Estates & Capital Projects	495,222
Strategic Programmes	144,453
<b>Total</b>	<b>1,477,229</b>

The Department is also responsible for the delivery of the Council's key capital projects (agreed as part of the Capital Programme) as well the management of its financial assistance programmes and the leveraging of external funding.

The current portfolio of capital projects for 2016-17 managed by Estates & Capital Projects equates to an investment of **£21.1 Million**. The value of the financial assistance programme for 2016-17 as well as the value of funds leveraged into the Council by the Strategic Programmes Unit equates to **£10.1 Million**. This can be broken down as follows:

- Peace IV £4.8 Million
- Social Investment Fund - Work It £2.7 Million
- Social Investment Fund – Letters of Offer £2.2 Million
- Financial Assistance (excluding Christmas) £613,000
- Service Level Agreements (SLAs) £452,000

## 10.0 Political Governance

### **Strategy, Policy & Resources Committee**

#### **Chairperson**

Councillor Patrick Brown (ALL)

#### **Deputy Chairperson**

Councillor Cadogan Enright (IND)

Councillor Terry Andrews (SDLP)

Councillor Naomi Bailie (SF)

Councillor Robert Burgess (UUP)

Councillor Pete Byrne (SDLP)

Councillor Michael Carr (SDLP)

Councillor William Clarke (SF)

Councillor Sean Doran (SF)

Councillor Mark Murnin (SDLP)

Councillor Barra Ó Muirí (SF)

Councillor Brian Quinn (SDLP)

Councillor Michael Ruane (SF)

Councillor Gareth Sharvin (SDLP)

Councillor William Walker (DUP)

Directorate Business Plan 2016-17 v1.7 (SP&amp;R Committee – 13.10.16)

126

**ANNEX A**

Corporate Objective 1: Become one of the premier tourism destinations on the island of Ireland				
Ref.	Key Actions.	Owner.	2015/16	Explanatory Note
SPP1	Establish the necessary internal and external partnerships to ensure Irish language events are integral to Council (tourism) events planning	R Mackin	G	Working partnerships established i.e. Ring of Gullion Feile Lunasa Festival
SPP2	Establish an economic, regeneration and tourism thematic partnership as part of Community Planning governance arrangements	H McKee	G	Commenced and on-going
SPP3	Completion of repairs to canal banks as part of Newry Canal Greenway scheme (Phase I)	E McManus	G	Contract awarded for Repairs to 45 metre long section of Canal Bank- Feb 2016. Contract to be completed May 2016

## Directorate Business Plan 2016-17 v1.7 (SP&amp;R Committee – 13.10.16)

127

Corporate Objective 5: Led the regeneration of urban and rural areas				
Ref.	Key Actions.	Owner.	2015/16	Explanatory Note
SPP4	Tender for design and build of the new Newry Leisure Centre (Phase II)	E McManus	G	Contract awarded Jan 2016 and commenced 1st Feb 2016. Good progress made by 31 March 2016 on the 15 month Contract
SPP5	Tender for the design and build of the new Down Leisure Centre	E McManus	G	Contract awarded Jan 2016 and commenced end of Feb 2016. Enabling works progressed by 31 March 2016
SPP6	Delivery of the South Eastern Capital SIF projects.	S Burns	G	Letter of Offer for 3 Community Operated Sports Facilities received by Council in March 2016. Preparation work for delivery of SIF Projects started
SPP7	Development of the Social Inclusion Unit.	S Burns	A	To be completed
SPP8	Commencement of the Work It SIF programme.	S Burns	G	Commenced and on-going
SPP9	Completion of Victoria Locks refurbishment scheme	E McManus	G	Scheme completed by 31 March 2016
SPP10	Development of the PEACE IV programme.	S Burns	G	Commenced and on-going
SPP11	Delivery of the Councils Financial Assistance programme.	S Burns	G	Commenced and on-going
SPP12	Tender for the design and build of the new Saintfield Community Centre	E McManus	G	Currently subject to community consultation. Process to seek Expressions of Interest started
SPP13	Tender for the design and build of Ballynahinch Community Centre	E McManus	G	Currently subject to community consultation

## Directorate Business Plan 2016-17 v1.7 (SP&amp;R Committee – 13.10.16)

Corporate Objective 6: Advocated on your behalf specifically in relation to those issues that really matter to you				
Ref.	Key Actions.	Owner.	2015/16	Explanatory Note
SPP14	Establish a new Community Planning Partnership as a means to engage and involve statutory partners as well as communities in developing the District	H McKee	G	Structure agreed. Final membership of Strategic Partnership and Thematic Groups to be agreed by October 2016.
SPP15	Draft Age Friendly Action Plan for 2016-19	R Mackin	G	Completed August 2016.

Corporate Objective 7: Empowered and improved the capacity of our communities				
Ref.	Key Actions.	Owner.	2015/16	Explanatory Note
SPP16	Developing and delivering capacity building programmes	S Burns	G	28 capacity building workshops were delivered directly by the section and they assisted the DEA Coordinators in the delivery of another 6 sessions



## Directorate Business Plan 2016-17 v1.7 (SP&amp;R Committee – 13.10.16)

Corporate Objective 8: Transformed and modernised the Council, providing accessible as well as value for money services				
Ref.	Key Actions.	Owner.	2015/16	Explanatory Note
SPP17	Establish an Equality & Good Relations Reference Group	R Mackin	G	Established and six meetings held
SPP18	Audit of (Council-owned) public signage across the District	R Mackin	G	Completed – SPRC requested only Boundary Signage implemented in 2015-16
SPP19	Ensure legislative compliance with the Duty of Performance Improvement	J McBride	G	Letter of Assurance received from NIAO in October 2015
SPP20	Development of an interim Irish Language strategy for the period up to 31 March 2016	R Mackin	G	Interim Irish Language Strategy adopted by Council November 2015
SPP21	Audit of inequalities and the subsequent development of an action measures plan	R Mackin	A	Not complete – report currently in draft and to be finalised
SPP22	Development of an integrated marketing and communications strategy	R Mackin	G	Completed. Approved SP&R October 2015
SPP23	Equality screening of Council policies	R Mackin	G	Quarterly reports prepared
SPP24	Centralisation of key strategic programmes and projects to be delivered across the District and in Partnership with other statutory agencies	S Burns	A	Initial coordination activity commenced. This will be an on-going process.
SPP25	Design and produce guidelines for the use of the Irish Language in the Council	R Mackin	G	Completed March 2016
SPP26	Establish Member Improvement Board (corporate transformation programme)	J McBride	G	Inaugural Efficiency Working Group established March 2015
SPP27	Business case for the provision of graphic design and print management services	R Mackin	G	Completed and tabled at SP&R February 2016

## Directorate Business Plan 2016-17 v1.7 (SP&amp;R Committee – 13.10.16)

SPP28	Scope Council functions to ensure effective implementation of Bilingualism Policy (managed through the establishment of an internal Liaison Committee)	R Mackin	A	Not completed until structures are more finalised
SPP29	Audit of Irish Language community across District to establish needs and inform strategy development for 2016-19.	R Mackin	G	Audit conducted January- March 2016. Presented to SP&R in June 2016. Adopted by Council in July 2016.
SPP30	Development of a corporate transformation programme & performance improvement plan	J McBride	A	Worked commenced but likely to continue through 2016-17
SPP31	Development of a corporate consultation and engagement strategy	R Mackin	A	On-going
SPP32	Establishment of a new and fully interactive corporate website	R Mackin	A	Work on-going
SPP33	Centralisation of photography services in the Council	R Mackin	R	Not actioned due to budgetary constraints
SPP34	Development of Research and Evidence Team for Community Planning	H McKee	A	Structure agreed by Council but not populated due to job matching timeframe.
SPP35	Annual review & update of the Corporate Plan (2015-19)	R Mackin & J McBride	G	Corporate scorecard presented to SP&R Committee in June 2016

**Ag freastal ar an Dún  
agus Ard Mhacha Theas**  
**Serving Down  
and South Armagh**

0300 013 2233 (Council)  
0300 200 7830 (Planning)  
council@nmandd.org  
www.newrymournedown.org

**Oifig an Iúir**  
**Newry Office**  
O'Hagan House  
Monaghan Row

Newry BT35 8DJ

**Oifig Dhún Pádraig**  
**Downpatrick Office**  
Downshire Civic Centre  
Downshire Estate, Ardglass Road

Downpatrick BT30 6GQ



## IMPORTANT – THIS AFFECTS YOUR PROPERTY

Newry, Mourne and Down District Council  
Downshire Civic Centre,  
Ardglass Road,  
Downpatrick,  
BT30 6GQ



**Historic Environment Division**  
Heritage Buildings Designation Branch  
Klondyke Building  
Cromac Avenue  
Gasworks Business Park  
Malone Lower  
Belfast  
BT7 2JA  
Tel: (028) 9056 9216

Our Ref: HB18/14/038

Date: 16/09/2016

Dear Sir/Madam

### NOTICE OF LISTING OF BUILDINGS OF SPECIAL ARCHITECTURAL OR HISTORIC INTEREST

**ROCK POOL, 165-167 CENTRAL PROMENADE  
NEWCASTLE  
CO. DOWN, BT33**

I refer to previous correspondence regarding the above property.

Following consultation with Historic Buildings Council and your local district council it has been decided to list the above property under section 80 of the Planning Act (Northern Ireland) 2011 which states that *'the Department shall compile lists of buildings of special architectural or historic interest'*. Your building has been listed at grade B2 and the extent of the listed structure is outlined in red on the map attached to the enclosed formal Notice of Listing. Where this letter refers to building(s), this term includes all types of structures.

I would draw your attention to the explanatory notes on the reverse of the Notice which places certain responsibility on the owner, for example, a listed building has to be maintained in a way appropriate to its character and can not be altered or demolished without prior approval. It also explains that certain controls also apply to structures which are within the curtilage of a listed building.

I attach a copy of the report previously sent to you which explains our understanding of the current heritage value of the building in more detail. This report, which may have been amended to reflect comments received during the consultation period, will be published (with the exclusion of internal information) on our website in due course. If you have details of the history of the property additional to that contained in the report, I should be most grateful if you would make this information available to me and I will ensure that it is considered by the appropriate architect.



Buildings such as yours make a particular contribution to Northern Ireland's heritage and to the character of our communities. One of the main purposes of placing them on the List is to ensure that they receive special consideration.

The Department provides advice on maintenance in the form of technical notes which can be accessed from our website ([www.communities-ni.gov.uk](http://www.communities-ni.gov.uk)) or forwarded to you upon request. Our network of area conservation architects would also be happy to discuss proposals for repair or change with you at an early stage.

If you would like to find out more about Northern Ireland's historic buildings in general and the work of this Department to protect and promote this legacy in particular, this information is also available on our website.

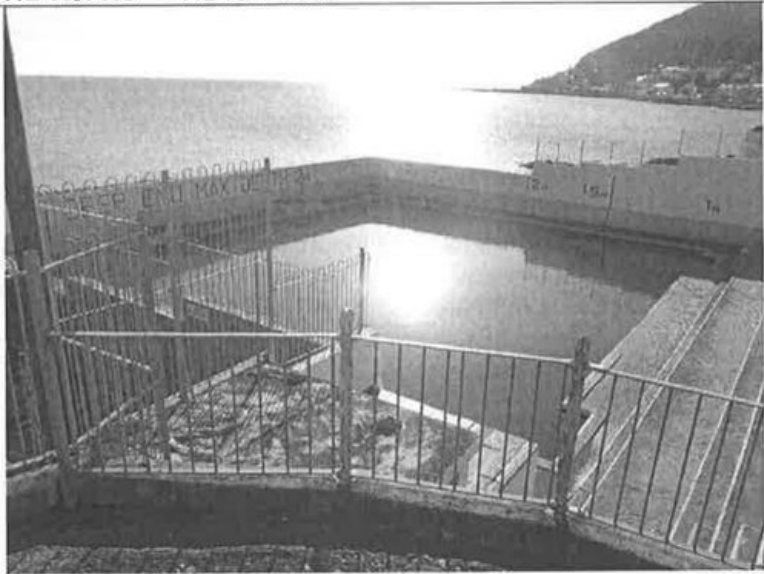
Yours faithfully



**G BROWN**

Enc      Listing Notice  
            Map  
            Second Survey Report (HBC)



<b>Address</b> Rock Pool 165-167 Central Promenade, Newcastle, Co. Down BT33	<b>HB Ref No</b> HB18/14/038
<b>Extent of Listing</b> Public Baths	
<b>Date of Construction</b> 1920 - 1939	
<b>Townland</b> Ballaghbeg	
<b>Current Building Use</b> Public Baths	
<b>Principal Former Use</b> Public Baths	

<b>Conservation Area</b>	No	<b>Survey 1</b>	Not_Listed	<b>OS Map No</b>	255/15NW
<b>Industrial Archaeology</b>	No	<b>HED Evaluation</b>	B2	<b>IG Ref</b>	J3764 3034
<b>Vernacular</b>	No	<b>Date of Listing</b>		<b>IHR No</b>	
<b>Thatched</b>	No	<b>Date of Delisting</b>		<b>HGI Ref</b>	
<b>Monument</b>	Yes			<b>SMR No</b>	DOW 049:022
<b>Area of Townscape Character</b>	No				
<b>Local Landscape Policy Area</b>	No				
<b>Historic Gardens Inventory</b>	No				
<b>Vacant</b>	No				
<b>Derelict</b>	No				

**Owner Category****Building Information****Exterior Description and Setting**

An outdoor public swimming pool, filled with sea water, built 1932, located on the coastline at the south end of Central Promenade, Newcastle. The pool and enclosure are almost square, and formed from in-situ mass concrete rising directly from the rocky shoreline.

The enclosure has been raised in height, and is generally untreated to outer elevations, with the exception of the road-facing elevation, which is painted and rendered. The enclosure is accessed from Central Promenade at west via a pair of modern doors, leading to twin cast-iron turnstiles (makers mark 'Bailey'). A rectangular entrance platform leads to cast-concrete steps descending to a changing area which spans the west side. It comprises a series of changing booths with painted sheeted doors, and



central showering area, with painted concrete basin.

Between the changing area and the pool are a series of five deep steps, which also serve as a viewing area; the uppermost riser is taller, and is painted with murals c.2003. The pool is surrounded by a narrow perimeter path and accessed via steps at each corner; to the east (seaward) side are two raised diving platforms. The pool ranges from 1m depth at the west side to 2m at the 'deep' (east) side, and depth markers are painted onto the enclosing walls in red on yellow ground.

#### Setting:

The Rock Pool is set along the roadside at the southern end of the town, with the Irish Sea to east and the Mountains of Mourne forming a dramatic backdrop when viewed from the north. The pool itself is concealed from public view by the high road-facing wall.

To immediate north, also rising from the rock, is a scheduled WW2 concrete pillbox (DOW049:022).

#### Materials:

Roof -	N/A
Walls -	Concrete
Windows -	N/A
RWG -	N/A

---

#### Interior Description

N/A

---

#### Architects

---

#### Historical Information

Opened in 1933 and first shown on the fifth edition OS map (1919-38), captioned 'Swimming Pond', the pool and 'dressing boxes' were added to the Annual Revisions (1930-35) in 1934, initially valued at £40 but on appeal, this was reduced to £36.

Throughout the late 19th and early 20th centuries Newcastle grew into a popular seaside resort. However, by the 1920s there were concerns raised over the adequacy of the public bathing facilities within the town, which at that time comprised a bathing jetty and female changing boxes at the 'Black Rock', and a diving board with changing boxes at the harbour to the south. At each of these locations, there were no provisions for spectator events and the water was deep, making them unsuited to inexperienced swimmers and children.

A scheme was proposed 1926 to link a new pool with the existing baths, but the high cost of £8,500 was rejected. Modern outdoor swimming pools were being built in similar seaside towns across the country, and therefore the provision of suitable swimming facilities was thought to be an essential factor in attracting visitors to Newcastle, enabling it to compete against resorts such as Bangor and Whitehead. In light of this, Newcastle Urban District Council made proposals for a new tidal seawater bathing pond in 1928. The initial site chosen was at the rear of, and running parallel to the public baths (the location of the present Tropicana pool), however, following feasibility discussions, the present site, to the south of the Black Rock, was deemed more suitable, despite opposition from the Ratepayers Association who declared that pool would amount to no more than a 'puddle'. Indeed further objections were raised concerning the site at Black Rock, which was not located within the centre of the town, featured a dangerous bend in the road and would not have adequate accommodation for spectators, which would reduce possible revenue.

Despite the concerns of the opposition, the Council were keen to ensure that Newcastle did not fall behind other resorts and in 1931 the Ministry of Home Affairs sanctioned a loan of £3,500 for construction of this new swimming pond. The contract, amounting to £3,367 13s and executed to the designs of Ferguson & McIlveen, was undertaken by Isaac Hamilton of Annalong. Commencing in February 1932, the work was overseen by the Clerk of Works, a Mr. H.W. Verner. Doors were opened to the public on 10th June 1933, by Chairman of the Council Mr. R. Hastings and Lady Elizabeth Annesley. Open from everyday from 9am to 9pm between June and September, the full price admission was not to exceed 6d and included use of the pool, a changing box, swimming costume and a towel.

Originally intended to be 100 ft long by 50 ft wide, the 38th Report of the Ulster District of the Irish Amateur Swimming Association (April 1933) noted that a fault in the foundation rock necessitated the alteration of the dimensions to 60 ft long by 75 feet wide. The Report further commented that the layout of the completed scheme was 'excellent, the site having been used to the fullest possible advantage', incorporating 'adequate accommodation for spectators', whilst the inserted pump would 'maintain the water level during neap tides'. Additionally the diving stage conformed to the 'latest requirements of the International Federation for spring-board diving' ('the only one of its kind in Ireland'), and the needs of younger users were accommodated by a slide located at the shallow end. By 12th August 1933, a total of 23,949 spectators and bathers were recorded, amounting to an income of £261.

The first swimming gala was held on Saturday 25th August 1934 by the newly formed Newcastle Swimming Club and in the coming decades the galas formed a staple part of social life within the town. Originally the eastern wall, where the diving stage was located, was at a low-level providing views out to sea. With a rise in foreign holidays and provision of heated indoor pools, the popularity of the Rock Pool declined.

Due to increasing health and safety standards the higher diving boards and slide were removed in the 1980s, while the overall facilities had fallen into poor condition. The pump system was severely outdated and as it took four tides to refill, sometimes there was no water within the pool. The ticket office subsequently closed and access for casual swimmers ceased. At risk of closure, vigorous local campaigning persuaded the council spent £22,000 on improvements during the mid 1980s, including the raising of the back (east) wall to provide protection against high winds and seas, which subsequently increased the water temperature of the pool. Additionally, a faster and more efficient pump installed which also ensured that the water was always fresh. Visitor numbers rapidly rose, once again securing the future of the facility.

The outdoor conditions better replicate those of the open sea, in comparison to a heated indoor pool and subsequently the Rock Pool was highly suited for the teaching of lifesaving skills. The pool continues to function as a summer-season open-air public pool with swimming and life saving lessons, however it has again faced the threat of closure in recent years.

## Resources

### Primary Sources

1. PRONI CAB9/B/188/1 (1931)
2. PRONI OS/6/3/49/4 Fourth edition OS map (1919-20)
3. PRONI OS/6/3/49/5 Fifth edition OS map (1919-38)
4. PRONI VAL/12/E/111/4/2 Valuation Map (1907-36)
5. PRONI VAL/12/F/4/13/1 Annual Revisions (1930-35)
6. PRONI VAL/3/C/4/27 First General Revaluations Annual Revisions (1936-57)
7. HB File (HB18/14/038)

### Secondary Sources

1. Hanna, Deirdre 'The History of the Rock Pool 1933-1993' Flix Graphics, 1993

## Criteria for Listing

NB: In March 2011, revised criteria were published as Annex C of Planning Policy Statement 6. These added extra criteria with the aim of improving clarity in regard to the Department's explanation of historic interest. For records evaluated in advance of this, therefore, not all of these criteria would have been considered. The criteria used prior to 2011 are published on the Department's website under 'listing criteria'.

### Architectural Interest

- J. Setting
- A. Style
- B. Proportion
- D. Plan Form

### Historical Interest

- Y. Social, Cultural or Economic Importance
- S. Authenticity
- R. Age
- Z. Rarity

---

**Second Survey Database – HBC Consultation Report**    **HB18/14/038**


---

**139**


---

X. Local Interest

---

**Evaluation**

The Rock Pool, located at the south end of Central Promenade, Newcastle, was constructed c.1932 as a seawater swimming pool intended to provide enhanced leisure and sporting facilities at the popular seaside resort. The pool employs relatively simple construction techniques, in mass concrete built off the natural rock shore, and is filled by the twice-daily tidal flow, with back-up pump. It is thought to be unique in the context of Ulster, and is of considerable social value, reflective of a more relaxed, liberated and family-friendly approach to seaside leisure activities, an increased interest in physical fitness, and the increasing popularity of swimming during the inter-war years. It also reflects the adaptation and continuity of Newcastle's seaside economy, which had its origins in the mid-nineteenth century development of the seaside as a place of leisure and pleasure. Although the original diving boards and children's slide were dismantled in the years of its decline, the basic structure and facilities remain intact, and the Rock Pool is held in notable local affection as a place of social gathering and positive association over generations. It is further enhanced by a fine location with the iconic silhouette of the Mountains of Mourne forming a dramatic backdrop.

**Replacements and Alterations**

None

**If inappropriate, Why?****General Comments**

Also HB18/LQ122

**Monitoring Notes – since Date of Survey**


---

**Date of Survey**    23/02/2016

---

**NOTICE THAT A BUILDING HAS BECOME LISTED****IMPORTANT ---- This communication affects YOUR PROPERTY**

Planning Act (Northern Ireland) 2011

**Buildings of special architectural or historic interest**

Newry, Mourne and Down District Council  
Downshire Civic Centre,  
Ardglass Road,  
Downpatrick,  
BT30 6GQ

NOTICE IS HEREBY GIVEN that the building known as Rock Pool

situate in 165-167 Central Promenade  
Newcastle  
Co. Down, BT33

has been included in the list of buildings of special architectural or historic  
interest in that area, compiled by the Department for Communities  
under section 80 of the Planning Act (Northern Ireland) 2011  
on 16/09/2016

Dated 16/09/2016

  
.....  
Authorised Officer

For Explanatory Note see Page 2

## EXPLANATORY NOTE

*Listing of buildings of special architectural or historic interest*

This notice is addressed to you as owner or occupier of the building named, which has been included in one of the lists of buildings of special architectural or historic interest prepared under section 80 of the Planning Act (Northern Ireland) 2011 (the "Act") by the Department for Communities ("the Department"). The lists are compiled by the Department as a statutory duty, on the advice of a committee of people including architects and historians interested in historic buildings ---- the Historic Buildings Council.

This notice does not call for any action on your part unless you propose at any time to demolish the building or to do any works (either to the exterior or to the interior) which would affect its character. In that event you will need to seek "listed building consent", that is to say, the consent of the council to the work you wish to do. Certain buildings are exempt from this requirement, notably ecclesiastical buildings in use for the time being for ecclesiastical purposes.

You should however note that it is an offence under section 85(1) of the Act to carry out any of those works without obtaining listed building consent. It is also an offence under section 85(5) to fail to comply with any condition attached to a listed building consent. A conviction for an offence could result in a fine, imprisonment or both.

Where works which are urgently necessary in the interests of safety or of health or for the preservation of the buildings are carried out without consent it is a defence to prove that ----

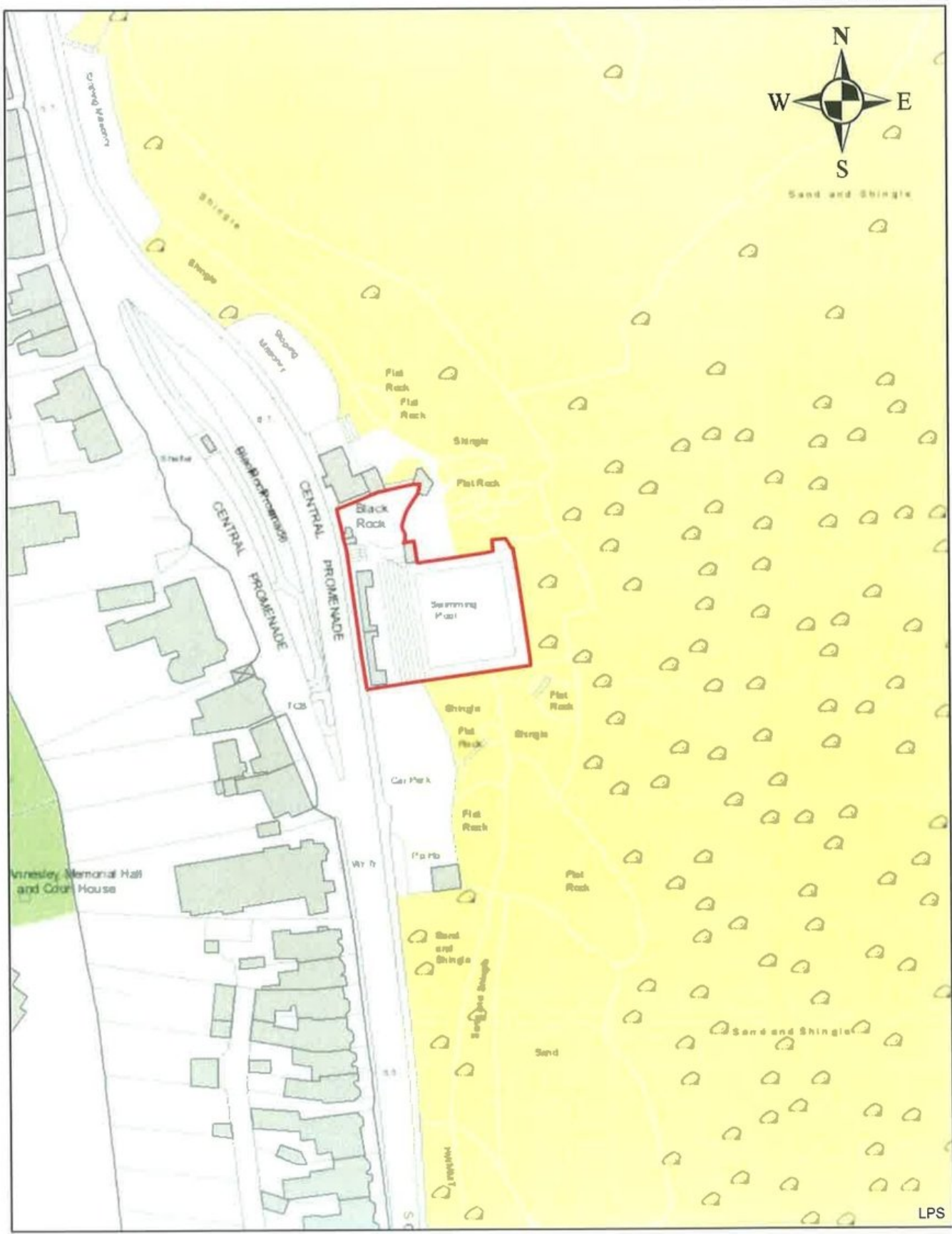
- (a) it was not practicable to secure safety or health or the preservation of the building by works of repair or works for affording temporary support or shelter;
- (b) the works carried out were limited to the minimum measures immediately necessary; and
- (c) notice in writing justifying in detail the carrying out of the works was given to the council as soon as reasonably practicable. (section 85(7) of the Act).

Your attention is drawn to section 80(7) of the Act which provides that objects or structures described in that section within the curtilage of a listed building are entitled to the same protection as the building.

There is no right of appeal as such against the listing of a building but if the council should refuse consent for the carrying out of any proposed works, or grant it subject to condition, section 96 of the Act provides a right of appeal to the Planning Appeals Commission. You are not precluded at any time from writing to the Department claiming that the building should cease to be listed on the ground that it is not in fact of special architectural or historic interest; and any such claim, with the evidence supporting it, will be carefully considered.

If at any time you propose to take any action which may affect the character of your building, you should refer to the provisions of Chapter 1 Part 4 of the Act and the Planning (Listed Buildings) Regulations (Northern Ireland) 2015. Further details can be obtained from your council.

Coordinates: 337,652 , 330,346



*This is based upon Crown Copyright and is reproduced with the permission of Land & Property Services under delegated authority from the Controller of Her Majesty's Stationery Office, © Crown copyright and database right 2013 EMOU206.2*

*Unauthorised reproduction infringes © Crown copyright and may lead to prosecution or civil proceedings*

**Title: HB18/14/038**  
**Scale: 1:1,250**  
**Drawn by: JM**  
**Date: 05 August 2016**  
**Description:**  
 Listing Map





6/4/37



## Land &amp; Property Services 144

Land & Property Services  
Central Advisory Unit  
Lanyon Plaza  
7 Lanyon Place  
Town Parks  
BELFAST, BT1 3LP

Telephone: 028 9033 6172  
(call charged at local rate)  
If outside NI, dial +44 28 9033 6172  
Text Relay: 18001 0300 200 7801

Date: 21<sup>st</sup> September 2016

Our Ref: 138/16

Mr Liam Hannaway  
Newry, Mourne & Down Council  
Monaghan Row  
Newry  
BT35 8DL

Dear Mr Hannaway,

**DISPOSAL OF LAND AT SUGAR ISLAND, NEWRY**

I enclose copies of a D1 form and map giving details of land and property which have been declared surplus by the owning Department.

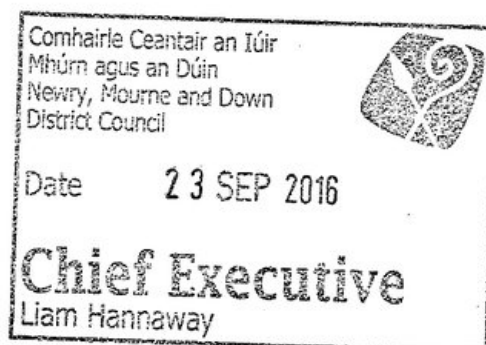
Disposal procedures have been initiated. If the land is of interest to your Department or Agency please contact me in writing at Central Advisory Unit within **15 working days** from the date of this letter.

If I receive no reply before then I will assume you have no interest in acquiring the property. If you know of any other body which may be interested in the property please pass this letter on to them as soon as possible.

Yours sincerely,

*Collette Quinn*

Mrs C Quinn  
Central Advisory Unit





①. A Robb- Athletica + Reply -

# DISPOSAL OF SURPLUS LAND REQUEST FOR PRELIMINARY ADVICE (D1)



Land &  
Property  
Services.

N.B.: This form is for use by public sector organisations only.

FOR LPS USE ONLY

LPS Reference:

Email completed PDF form to: [clientservices.lps@dfpni.gov.uk](mailto:clientservices.lps@dfpni.gov.uk). Refer to Sections 6 and 7 below.

Or please complete all sections and send **two signed hard copies** to:

**Land & Property Services**  
Central Advisory Unit (CAU)  
Queen's Court  
56-66 Upper Queen Street  
Town Parks  
Belfast, BT1 6FD

## SECTION 1 – DECLARATION

**Note:** Public Bodies should not declare property surplus until any problems or disputes about access, ownership, title or boundaries, etc, have been resolved.

Name of organisation

- 1.1  has declared the land described below as surplus to its requirements and intends to dispose of it.

- 1.2 In accordance with the CAU Disposal of Surplus Public Sector Property Guidelines (the Guidelines\*), the LPS Valuation Directorate is requested to provide the following to the above organisation:

- preliminary marketing advice,
- a report, including if possible an estimate of value,
- and to commence the public sector trawling process as set out in the Guidelines.

\* For a copy of the Guidelines please visit [www.lpsni.gov.uk](http://www.lpsni.gov.uk)

## SECTION 2 – DESCRIPTION OF THE SURPLUS PROPERTY

- 2.1 Address or location (street, townland etc)

- Site area (in hectares)

- 2.2 Description (please tick):

- Land only     Land and House     Land and Commercial Building     Commercial Building
- Other (please describe)

- 2.3 Please provide contact details to arrange an inspection:

Name

Telephone number

Email address

2.4 Has there been any indication of private sector demand for the surplus land for a particular use?  Yes  No  
 If Yes, please give details

2.5 Has any other government department or public body expressed an interest in acquiring this property?  Yes  No  
 If Yes, please give details

2.6 Is the land zoned in the local area plan for a particular use?  Yes  No  
 If Yes, please state permitted use

2.7 Is the land completely vacant, disused and free of any illegal or unauthorised uses?  Yes  No  
 If Yes, please go straight to Section 3 (taking note of 2.10 below)  
 If No, is it scheduled to be fully vacated?  Yes  No  
 If Yes, Please give the date (if known)  or Date Unknown

2.8 If still in use is the land legally occupied in whole or in part?  Yes  No  
 Name of legal occupier(s)/tenant(s)   
 Type of tenure?  Lease  Licence (Term & Rent)   
 Were any present tenants in occupation at the date of acquisition?  Yes  No  
**N.B.** If more than one occupier or tenant, please provide details on a separate page.

2.9 Is the land or any part(s) of it illegally occupied or used for any unauthorised purposes?  Yes  No  
 If Yes, please give details

2.10 Please attach a map identifying the property  
**Map Instructions:**

- Maps should be A4 size, with an appropriate, identified scale;
- The surplus land should be clearly identified; and
- Its access and relationship to any surrounding land in the vendor's ownership should be indicated.

**SECTION 3 – NATURE OF VENDOR'S INTEREST**

3.1 Nature of Vendor's Interest  
 Freehold  
 Leasehold (give term and rent)   
 Other (give details)

3.2 Is the land registered?  Yes  No  
 If Yes, please provide folio number:   
 If No, please provide a copy of evidence of title.  
 Who holds title documents?

**Note:** LPS can assist with land registration queries, including if the land is registered and, if so, in providing a folio and entry number. The relevant LPS contact details are:

**Land & Property Services**  
 Lincoln Building  
 27-45 Great Victoria Street  
 MALONE LOWER  
 Belfast, BT2 7SL

**Telephone:** 028 9025 1515  
**Email:** customerinformation.landregistration@dfpni.gov.uk

**SECTION 4 – DETAILS OF WAYLEAVES AND EASEMENTS**

**Wayleave** is used to describe rights acquired to construct, use, inspect and maintain pipes, cables etc through another person’s land. When acquired formally by deed these are usually referred to as easements.

**Easement** is a formal right to use or restrictive use of another person’s land in some way. The most frequently encountered easements are rights of way, rights of light, rights to abstract water and rights to support buildings.

**Restrictive covenants** are explicit obligations in a deed usually included to regulate matters such as the use of the property or the type of development to be carried out. Restrictive covenants can be positive or negative, eg to use or not to use for a particular purpose or to construct or not construct.

4.1 Does the disposal body have a wayleave or easement over other lands to give access to the surplus land? .....  Yes  No

If Yes, please give details and show on the map

4.2 Does any department or public body need to reserve a right of way or other easement over the surplus land? .....  Yes  No

If Yes, please give details and show on the map

BT, NIE and NI Water have plant at this location - see attached Stat Body Trawls.

4.3 Has a wayleave or easement over the surplus land been granted to any person or body? .....  Yes  No

If Yes, please give details and show on the map

4.4 Does any person claim possessory title/rights/ easements over the surplus land? .....  Yes  No

If Yes, please give details and show on the map

4.5 Does the disposing body wish to make any exceptions or reservations in relation to the surplus land? .....  Yes  No

If Yes, please give details and show on the map

4.6 Are the lands subject to a public right of way? .....  Yes  No

4.7 Are there any restrictive covenants or other encumbrances which materially affect the vendor’s interest? .....  Yes  No

**SECTION 5 – ACQUISITION DETAILS**

5.1 Date of acquisition from the private sector

How was the land acquired?  Agreement  Blight Notice  Vesting

Purpose of acquisition

5.2 Has the land been developed (ie. materially changed in use or character) since it was acquired? .....  Yes  No

If Yes, please give details

5.3 Is the land within the current development limits of the Area Plan? .....  Yes  No

5.4 Name of former owner or successor

Address of former owner or successor

**SECTION 6 – AUTHORISATION BY THE INSTRUCTING PUBLIC BODY**

Name of Authorised Officer (usually at least DP Grade or equivalent)

Your reference number

Address or location (street, townland etc)

Telephone Number  Ext.

E-mail address

Signature

Date

Any other comments

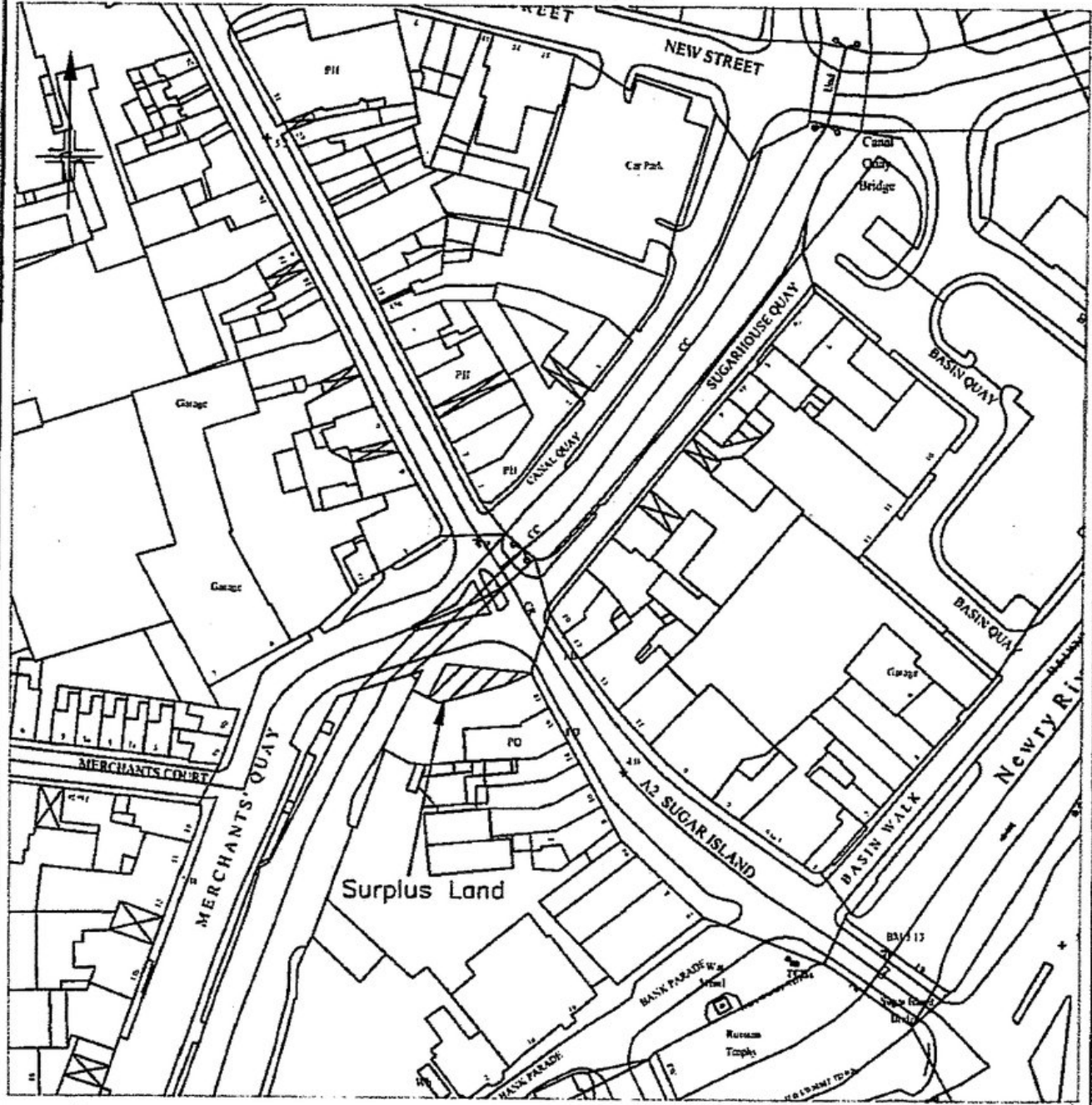
**SECTION 7 – CHECKLIST**

Please be sure you have:

- Included a map indicating the land
- Marked any easements/wayleaves on map
- Supplied all required supplementary information (eg copy evidence of title/folio)

- Submitted either two hard copies signed by an authorised officer or an electronic copy with a scanned map from the authorised officer's email account

# Ordnance Survey of Northern Ireland ACE MAP



OWNER	Folio No	Area
DRD	DN4997 Nol	96 sqm

## SURPLUS LAND AT SUGAR ISLAND, NEWRY

**Ref No: SLD/12/15/EM**

**Date: September 2015**

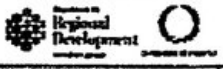
**Map Ref: 266-07 NW3**

**Scale: 1:1250**

**transportni**  
Southern Division

Traffic & Network Development  
Merborough House  
Central Way  
Craigavon  
BT84 1AD

Tel: 028 3834 1144  
Email: Traffic2.South@drdni.gov.uk  
Web: www.drdni.gov.uk







Land & Property Services  
 Central Advisory Unit  
 Lanyon Plaza  
 7 Lanyon Place  
 Town Parks  
 BELFAST, BT1 3LP

Telephone: 028 9033 6172  
 (call charged at local rate)  
 If outside NI, dial +44 28 9033 6172  
 Text Relay: 18001 0300 200 7801

Date: 22<sup>nd</sup> September 2016

Our Ref: 141/16

Mr Liam Hannaway  
 Newry, Mourne & Down Council  
 Monaghan Row  
 Newry  
 BT35 8DL

G/4/37.

Dear Mr Hannaway,

#### DISPOSAL OF LAND AT CARNBANE ROAD, NEWRY

I enclose copies of a D1 form and map giving details of land and property which have been declared surplus by the owning Department.

Disposal procedures have been initiated. If the land is of interest to your Department or Agency please contact me in writing at Central Advisory Unit within **15 working days** from the date of this letter.

If I receive no reply before then I will assume you have no interest in acquiring the property. If you know of any other body which may be interested in the property please pass this letter on to them as soon as possible.

Yours sincerely,

*Collette Quinn*

Mrs C Quinn  
 Central Advisory Unit





# DISPOSAL OF SURPLUS LAND REQUEST FOR PRELIMINARY ADVICE (D1)

N.B.: This form is for use by public sector organisations only.



Land &  
Property  
Services.

153

FOR LPS USE ONLY

LPS Reference:

Email completed PDF form to: [clientservices.lps@dfpni.gov.uk](mailto:clientservices.lps@dfpni.gov.uk). Refer to Sections 6 and 7 below.

**Land & Property Services**  
Central Advisory Unit (CAU)  
Queen's Court  
56-66 Upper Queen Street  
Town Parks  
Belfast, BT1 6FD

Or please complete all sections and send **two signed hard copies** to:

## SECTION 1 – DECLARATION

**Note:** Public Bodies should not declare property surplus until any problems or disputes about access, ownership, title or boundaries, etc, have been resolved.

Name of organisation

1.1  has declared the land described below as surplus to its requirements and intends to dispose of it.

1.2 In accordance with the CAU Disposal of Surplus Public Sector Property Guidelines (the Guidelines\*), the LPS Valuation Directorate is requested to provide the following to the above organisation:

- preliminary marketing advice,
- a report, including if possible an estimate of value,
- and to commence the public sector trawling process as set out in the Guidelines.

\* For a copy of the Guidelines please visit [www.lpsni.gov.uk](http://www.lpsni.gov.uk)

## SECTION 2 – DESCRIPTION OF THE SURPLUS PROPERTY

2.1 Address or location (street, townland etc)

Site area (in hectares)





2.2 Description (please tick):

- Land only  
  Land and House  
  Land and Commercial Building  
  Commercial Building  
 Other (please describe)

2.3 Please provide contact details to arrange an inspection:

Name

Telephone number

Email address

2.4 Has there been any indication of private sector demand for the surplus land for a particular use?  Yes  No  
 If **Yes**, please give details

2.5 Has any other government department or public body expressed an interest in acquiring this property?  Yes  No  
 If **Yes**, please give details

2.6 Is the land zoned in the local area plan for a particular use?  Yes  No  
 If **Yes**, please state permitted use

2.7 Is the land completely vacant, disused and free of any illegal or unauthorised uses?  Yes  No  
 If **Yes**, please go to straight to Section 3 (taking note of 2.10 below)  
 If **No**, is it scheduled to be fully vacated?  Yes  No  
 If **Yes**, Please give the date (if known) when the land will be fully vacated  or Date Unknown

2.8 If still in use is the land legally occupied in whole or in part?  Yes  No  
 Name of legal occupier(s)/tenant(s)   
 Type of tenure?  Lease  Licence (Term & Rent)   
 Were any present tenants in occupation at the date of acquisition?  Yes  No  
**N.B.** If more than one occupier or tenant, please provide details on a separate page.

2.9 Is the land or any part(s) of it illegally occupied or used for any unauthorised purposes?  Yes  No  
 If **Yes**, please give details

2.10 Please attach a map identifying the property  
**Map Instructions:**  
 • Maps should be A4 size, with an appropriate, identified scale;  
 • The surplus land should be clearly identified; and  
 • Its access and relationship to any surrounding land in the vendor's ownership should be indicated.

**SECTION 3 – NATURE OF VENDOR'S INTEREST**

3.1 Nature of Vendor's Interest  
 Freehold  
 Leasehold (give term and rent)   
 Other (give details)

3.2 Is the land registered?  Yes  No  
 If **Yes**, please provide folio number:   
 If **No**, please provide a copy of evidence of title.  
 Who holds title documents?

**Note:** LPS can assist with land registration queries, including if the land is registered and, if so, in providing a folio and entry number. The relevant LPS contact details are:

**Land & Property Services**  
Lincoln Building  
27-45 Great Victoria Street  
MALONE LOWER  
Belfast, BT2 7SL

**Telephone:** 028 9025 1515  
**Email:** customerinformation.landregistration@dfpni.gov.uk

### SECTION 4 – DETAILS OF WAYLEAVES AND EASEMENTS

**Wayleave** is used to describe rights acquired to construct, use, inspect and maintain pipes, cables etc through another person's land. When acquired formally by deed these are usually referred to as easements.

**Easement** is a formal right to use or restrictive use of another person's land in some way. The most frequently encountered easements are rights of way, rights of light, rights to abstract water and rights to support buildings.

**Restrictive covenants** are explicit obligations in a deed usually included to regulate matters such as the use of the property or the type of development to be carried out. Restrictive covenants can be positive or negative, eg to use or not to use for a particular purpose or to construct or not construct.

4.1 Does the disposal body have a wayleave or easement over other lands to give access to the surplus land?  Yes  No

If **Yes**, please give details and show on the map

4.2 Does any department or public body need to reserve a right of way or other easement over the surplus land?  Yes  No

If **Yes**, please give details and show on the map

BT, NI Water have plant at this location - see attached Statutory Body Trawls

4.3 Has a wayleave or easement over the surplus land been granted to any person or body?  Yes  No

If **Yes**, please give details and show on the map

4.4 Does any person claim possessory title/rights/ easements over the surplus land?  Yes  No

If **Yes**, please give details and show on the map

4.5 Does the disposing body wish to make any exceptions or reservations in relation to the surplus land?  Yes  No

If **Yes**, please give details and show on the map

Transport NI require an easement over the surplus land.

4.6 Are the lands subject to a public right of way?  Yes  No

4.7 Are there any restrictive covenants or other encumbrances which materially affect the vendor's interest?  Yes  No

### SECTION 5 – ACQUISITION DETAILS

5.1 Date of acquisition from the private sector

How was the land acquired?  Agreement  Blight Notice  Vesting

Purpose of acquisition

5.2 Has the land been developed (ie. materially changed in use or character) since it was acquired?  Yes  No

If Yes, please give details

5.3 Is the land within the current development limits of the Area Plan?  Yes  No

5.4 Name of former owner or successor

Address of former owner or successor

### SECTION 6 – AUTHORISATION BY THE INSTRUCTING PUBLIC BODY

Name of Authorised Officer (usually at least DP Grade or equivalent)

Your reference number

Address or location (street, townland etc)

Telephone Number  Ext.

E-mail address

Signature

Date

Any other comments

### SECTION 7 – CHECKLIST

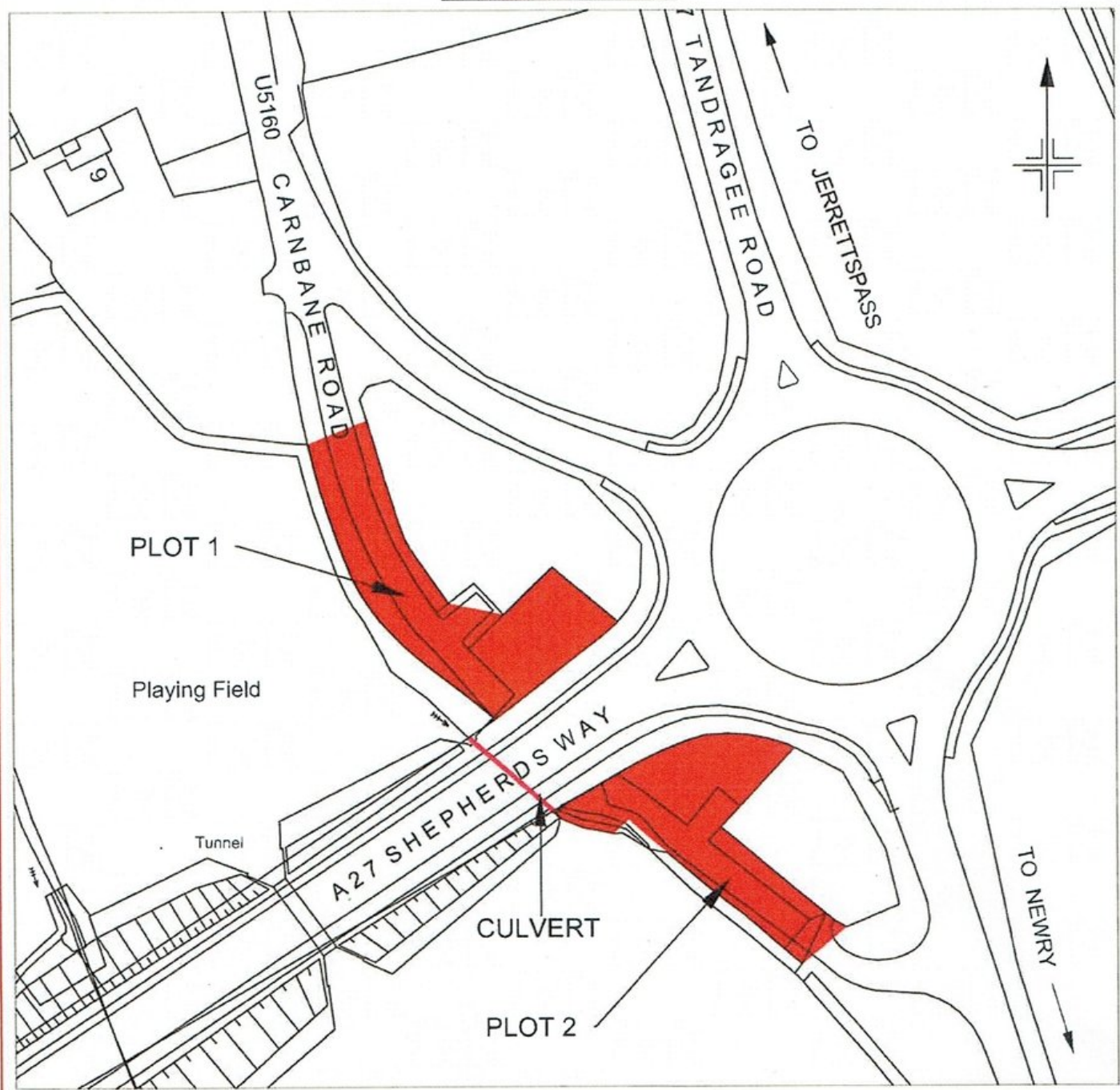
Please be sure you have:

- Included a map indicating the land
- Marked any easements/wayleaves on map
- Supplied all required supplementary information (eg copy evidence of title/folio)

- Submitted **either** two hard copies signed by an authorised officer **or** an electronic copy with a scanned map from the authorised officer's email account

# Ordnance Survey of Northern Ireland

## ACE MAP



FOLIO	LAND
AR107568 PLOT 1	<span style="display: inline-block; width: 15px; height: 15px; background-color: red; vertical-align: middle;"></span> 1306 sq m
AR107568 PLOT 2	<span style="display: inline-block; width: 15px; height: 15px; background-color: red; vertical-align: middle;"></span> 1062 sq m

### SURPLUS LAND AT CARNBANE ROAD NEWRY

File Ref: SLD/04/16/JW

Date: APR 2016

Map Ref: 252-14 SE, 252-14 NE

Scale: 1:1250

**ROADS Service**

ROADS SERVICE CONSULTANCY

Marborough House  
Central Way  
Craigavon  
BT64 1AD

Telephone: 02838 341144  
Fax: 02838 341867

**DRD**

Crown Copyright: Reserved



**ГЛАВА ГОРОДА КИРОВСКА  
С ПОДВЕДОМСТВЕННОЙ ТЕРРИТОРИЕЙ**

184250, г. Кировск Мурманской области, пр. Ленина, д. 16, тел. (815-31) 9-30-18, факс 5-84-36, email: sovet@gov.kirovsk.ru

20.09.2016 № 04-01с/232

на № \_\_\_\_\_ от \_\_\_\_\_

Dear Mr. Edwin Curtis,

Kirovsk municipality invites you to take part in celebration the 85th Anniversary of Kirovsk city in the period from 28 to 30 October 2016.

We are grateful for the active support and assistance in the cooperation between our countries and cities.

We are honored to see your municipality delegation participants and spectators of celebrations dedicated to the 85th Anniversary of Kirovsk city.

We are very pleased to include in the program of celebration urban events creative team from your municipality, which will decorate and cultural gift for the residents and visitors.

We are ready to pay the costs of accommodation and meals of the official delegation (consisting of 3 persons) and one of the creative team (5 people) in the period from 28 to 30 October 2016.

Please inform us about your decision till September 30, 2016.

Delegation visit program will be sent to you later.

We hope for further successful cooperation between our municipalities

With best regards

Mayor of Kirovsk city

Head of Kirovsk city administration

Vladimir Dyadik

Marya Borodina

<b>Report to:</b>	Strategy, Policy and Resources Committee
<b>Date of Meeting:</b>	13 October 2016
<b>Subject:</b>	Scheme of Delegation
<b>Reporting Officer (Including Job Title):</b>	Eddy Curtis, Director of Strategic Planning and Performance
<b>Contact Officer (Including Job Title):</b>	Eddy Curtis, Director of Strategic Planning and Performance

<b>Decisions required:</b>	
<b>1.0</b>	<b>Purpose and Background:</b>
1.1	Attached is the Schedule of Decision and Authorisations delegated to Eddy Curtis, Director of Strategic Planning and Performance under Categories 1 and 6 of Newry, Mourne and Down District Council's Scheme of Delegation for the period April 2016 to October 2016.
<b>2.0</b>	<b>Key issues:</b>  <b>To inform Members.</b>
2.1	
<b>3.0</b>	<b>Recommendations:</b>  <b>To note the report.</b>
3.1	
<b>4.0</b>	<b>Resource implications</b>  <b>None</b>
4.1	
<b>5.0</b>	<b>Equality and good relations implications:</b>  <b>None</b>

Category 1.

**Engaging consultancy assistance below the designated level of £2,000**

Purpose of Engagement	Name of Consultancy	Cost ex VAT
Appointment of Geotechnical Expert to carry out an Independent Review of the available Geotechnical Information re Down Leisure Centre	WYG	£4,300 plus £75 per hour for additional work
Report on Geotechnical Review of Permanent Works – April 2016 – Down Leisure Centre	Cassidy Geotechnical	£2500 plus £70 per hour for additional work
Victoria Lock – Surface Dressing at Victoria Lock, Omeath Road, Newry	Collins Engineering	£1,645
Removal of Japanese Knotweed at Victoria Lock Phase 1.	Quinn Automatic	£4067.62
Provision of Temporary Car Parking for the public at the Down Leisure Centre	Kennedy Fitzgerald	£21,836.70
Fee Proposal – Down Leisure Centre	KFA	-(£36,515.67)



## Category 6

**Any other decisions such as those with political, media or industrial relations implications that Directors consider Members should be aware of.**

1. Use of part of the Car Park at Chapel Street, Newry to facilitate works compound to facilitate works to St Mary's Chapel- approved
2. Request by St Peter's GAA Club, Warrenpoint to use the Park in Warrenpoint for part of their community celebrations on Sunday 8 May 2016 from 3.30 pm to 5.00 pm - approved
3. Use of 16 The Square, Rostrevor for the Fiddlers Green Festival Committee from Friday 22 July 2016 to Sunday 31 July 2016 approved
4. Renewal of Annual Copyright Licence – renewed at a cost of £2,664
5. Licence for Datahub between Newry, Mourne and Down District Council and Planning Palette Ltd – signed and approved
6. Works to be carried out by NIE at Playing Fields at Bearna Park, Meigh – approved subject to full reinstatement of area.
7. Use of Cardinal O'Fiach Square, Crossmaglen by Crossmaglen Rangers Camogie Club to car wash to raise funds for the Camogie Club – 11 June 2016 - approved
8. Use by Bessbrook Community Residents Association to use the Bessbrook Community Centre Grounds for a Community Fun Day and Scarecrow Fete – 28 May 2016 - approved
9. Use of Twelve Arches Recreation Area by Cairde for a Duck Race – 5 June 2016 - approved
10. Request by Mott MacDonald to install a storm sewer connection works for the new Ballynahinch integrated Primary – approved subject to reinstatement
11. Use of St Patrick's Square, Downpatrick by Youth Initiatives – 27 May 2016 6.00 pm – 9.00 pm – approved.
12. Use of Warrenpoint Park by the Maiden of Mourne International Festival Committee on various dates/events – approved.

13. Use of Albert Basin by Duffy Circus Ltd to locate their Circus – 10 June – 12 June 2016 – approved to a rental charge of £200 per day, to be paid in advance.
14. Use of Albert Basin by Fossett's Circus – 18 to 23 April 2017 - approved to a rental charge of £200 per day, to be paid in advance.
15. Use of Quay's Side on Fathom Line and Albert Basin for water based activities by the Intercommunity Youth Event – approved subject to to the Group not requiring access into St Christopher's Park site and Middlebank.
16. Use of the Events Space on Hill Street, Newry for the Magnet Centre to hold a Homeless Sit-Out – 10 September 2016 and 11 September 2016 – approved subject to the Event Management Plan, Risk Assessment etc
17. Use of Albert Basin by PIPS for parking during the Up the Canal in a Bubble – 1 October 2016 – approved.
18. Use of Albert Basin Car Parking by the Quays Shopping Centre 6 weeks prior to Christmas.

<b>Report to:</b>	<b>Strategy, Policy &amp; Resources Committee</b>
<b>Date of Meeting:</b>	13 October 2016
<b>Subject:</b>	<b>Age Factor Project</b>
<b>Reporting Officer (Including Job Title):</b>	Justyna McCabe, Diversity & Inclusion Projects Co-Ordinator
<b>Contact Officer (Including Job Title):</b>	Eddy Curtis, Director of Strategic Planning & Performance

**Decisions required:**

- Report is to inform members about project approval by the European Commission.
- To consider recommendations outlined in 3.0

**1.0****Purpose and Background:**

Programme: ERASMUS +  
 Key Action: Strategic partnership in the field of adult education  
 Project TITLE: AGE FACTOR  
 Timeframe: 1/11/16 – 30/04/19

The AGE FACTOR Project focuses on addressing the issue of social exclusion through increasing the competences of people over 50 in the use of social media. The project consortium is made up of an alliance of 10 partners covering 9 EU countries.

Project activities will include:

- Baseline analysis
- Development of training tools
- Testing and evaluation of the tools
- 9 national events in each of the participating country
- 1 short-term joint staff training
- 4 project meetings to share, evaluate and make strategic decisions on the progress of the project
- 1 final event to share and disseminate the results of the project

**2.0****Key issues:**

## 2.1

- The project activity will benefit the Council, its stakeholders and the district by learning from best practice, engagement with other EU regions and advancing solutions to local and global challenges in the area of social inclusion.
- The project will deliver demonstrable and practical benefits for people of Newry, Mourne and Down and enhance the reputation of our district internationally.

<b>3.0</b>	<b>Recommendations:</b>
3.1	It is recommended that relevant Council officers attend the project kick-off meeting and subsequent meetings/events as required.
<b>4.0</b>	<b>Resource implications:</b>
4.1	Project 100% funded by the EU. NMDDC budget €34,030
<b>5.0</b>	<b>Equality and good relations implications:</b>
5.1	The project will have a positive impact on equality and good relations issues in the district.
<b>6.0</b>	<b>Appendices</b>
	None

<b>Report to:</b>	<b>Strategy, Policy &amp; Resources Committee</b>
<b>Date of Meeting:</b>	13 October 2016
<b>Subject:</b>	<b>Peace IV Submission</b>
<b>Reporting Officer (Including Job Title):</b>	Sonya Burns, Programmes Manager
<b>Contact Officer (Including Job Title):</b>	Justyna McCabe, Diversity & Inclusion Projects Co-Ordinator

<b>Decisions required:</b>	
<ul style="list-style-type: none"> <li>Report is to inform members about project the submission of the Peace IV plan.</li> </ul>	
<b>1.0</b>	<b>Purpose and Background:</b>
	<p><b><u>Submission:</u></b> The Peace IV submission to SEUPB for the local action plans was due in on Wednesday 14<sup>th</sup> September. The plan was submitted on time including all required documentation. There have been three sets of clarification questions issued with the third due for submission on Tuesday 11 October. We will be meeting SEUPB on Wednesday 12 October to discuss the submission further.</p> <p>The estimated timeframe for approval is that it will be presented to a steering group in November with Letters of Offer being issued immediately.</p> <p><b><u>Partnership:</u></b> As previously reported the Partnership has held their inaugural meeting on Thursday 8<sup>th</sup> September. We still have two Social Partner Positions unallocated for the Slieve Gullion and Crotlieve areas. Discussions are on-going to try and fill these prior to the Letter of Offer being issued.</p> <p><b><u>Brexit:</u></b> Whilst the announcement by the Chancellor is welcomed there still has been no guarantee provided by the Irish Government in relation to Peace and Interrg. Having liaised with SEUPB on the matter they are going to keep us informed of any progress.</p>
<b>2.0</b>	<b>Key issues:</b>
2.1	<ul style="list-style-type: none"> <li>The uncertainty regarding the Peace programme specifically and Brexit.</li> </ul>
<b>3.0</b>	<b>Recommendations:</b>
3.1	None – report and application for noting.
<b>4.0</b>	<b>Resource implications:</b>
4.1	Project 85% funded by the EU and 15% by the two Governments.
<b>5.0</b>	<b>Equality and good relations implications:</b>

5.1	This was undertaken as part of the application process.
<b>6.0</b>	<b>Appendices</b>
	Copy of the full application will be available at the meeting.