

February 7th, 2025

Notice Of Meeting

You are requested to attend the Economy, Regeneration & Tourism Committee meeting to be held on Monday, 10th February 2025 at 6:00 pm in Council Chamber, O' Hagan House, Monaghan Row, Newry.

**Committee Membership 2024-2025**

Councillor A Lewis **Chairperson**

Councillor W Clarke **Deputy Chairperson**

Councillor T Andrews

Councillor K Feehan

Councillor C Galbraith

Councillor M Gibbons

Councillor G Hanna

Councillor O Hanlon

Councillor V Harte

Councillor G Kearns

Councillor D Lee-Surginor

Councillor S Murphy

Councillor A Quinn

Councillor M Ruane

Councillor J Truesdale

# Agenda

## 1.0 Apologies and Chairperson's Remarks

## 2.0 Declarations of Interest

## 3.0 Action Sheet : Economy, Regeneration & Tourism - Committee Meeting Monday 20th January 2025

*For Approval*

📄 *Historic Actions & ERT Action Sheet Jan 2025.pdf*

*Page 1*

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### *For Discussion/Decision*

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## 4.0 Downpatrick Public Realm Schemes: Church Street & DeCourcy Place

*For Decision*

📄 *ERT Report - Downpatrick Public Realm Schemes -Church St & De Courcy Place.pdf*

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### *Exempt Appendicies*

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### 4.1 Appendix - Downpatrick Public Realm Schemes: Church Street & DeCourcy Place

*For Information*

This is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business

📄 *Appx. RESTRICTED - Downpatrick Public Realm OBC Dec 2024.pdf*

*Not included*

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### *Items deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (NI) 2014*

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## 5.0 Partnership Agreements for 2025/26

*For Decision*

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business

📄 *ERT Report - Partnership Agreements SLAs, MoUs, LoOs 2025-26.pdf*

*Not included*

## 6.0 Tourism Events Programme 2025/26

### *For Decision*

This item is deemed to be exempt under paragraph 3 of Part 1 of Schedule 6 of the Local Government Act (Northern Ireland) 2014 - Information relating to the financial or business affairs of any particular person (including the Council holding that information) and the public may, by resolution, be excluded during this item of business

- |  |                     |
|--|---------------------|
| <a href="#">ERT Report - Tourism Event Programme 2025-26.pdf</a> | <b>Not included</b> |
| <a href="#">Appx 1 - Tourism Events Budget RESTRICTED.pdf</a>    | <b>Not included</b> |
| <a href="#">Appx 2 - Tourism Events Third Party Events.pdf</a>   | <b>Not included</b> |

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### ***For Noting***

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## 7.0 PEACEPLUS Theme 1.1

### *For Information*

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|---|----------------|
| <a href="#">ERT Report - PEACEPLUS Theme 1.1.pdf</a>      | <b>Page 10</b> |
| <a href="#">Appx 1 PEACEPLUS - Minutes 19 12 2024.pdf</a> | <b>Page 13</b> |
| <a href="#">Appx 2 - PEACEPLUS launch invite.pdf</a>      | <b>Page 16</b> |

# Invitees

- Cllr Terry Andrews
- Cllr Callum Bowsie
- Ms Michelle Boyle
- Fionnuala Branagh
- Cllr Jim Brennan
- Ms Sonya Burns
- Cllr Pete Byrne
- Mr Gerard Byrne
- Cllr Philip Campbell
- Cllr William Clarke
- Cllr Laura Devlin
- Ms Louise Dillon
- Cllr Cadogan Enright
- Cllr Killian Feehan
- Cllr Doire Finn
- Cllr Aoife Finnegan
- Ms Joanne Fleming
- Cllr Conor Galbraith
- Cllr Mark Gibbons
- Cllr Oonagh Hanlon
- Cllr Glyn Hanna
- Cllr Valerie Harte
- Cllr Roisin Howell
- Cllr Tierna Howie
- Ms Catherine Hughes
- Cllr Jonathan Jackson
- Cllr Geraldine Kearns
- Miss Veronica Keegan
- Mrs Josephine Kelly
- Mrs Sheila Kieran
- Cllr Cathal King
- Cllr Mickey Larkin
- Cllr David Lee-Surginor
- Cllr Alan Lewis
- Cllr Oonagh Magennis
- Mr Conor Mallon
- Cllr Aidan Mathers
- Cllr Declan McAteer
- Cllr Leeanne McEvoy
- Jonathan McGilly
- Cllr Andrew McMurray
- Ms Aveen McVeigh

Maureen/Joanne Morgan/Johnston  
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Cllr Declan Murphy  
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Sinead Murphy  
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Cllr Kate Murphy  
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Cllr Selina Murphy  
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Cllr Siobhan O'Hare  
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Mr Andy Patterson  
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Cllr Áine Quinn  
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Cllr Henry Reilly  
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Cllr Michael Rice  
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Cllr Michael Ruane  
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Cllr Gareth Sharvin  
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Mrs Amanda Smyth  
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Donna Starkey  
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Nicola Stranney  
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Sarah Taggart  
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Cllr David Taylor  
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Cllr Jarlath Tinnelly  
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Cllr Jill Truesdale  
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Mrs Marie Ward  
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Cllr Helena Young  
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ACTION SHEETECONOMY, REGENERATION & TOURISM COMMITTEE MEETING – MONDAY 12 AUGUST 2024

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/069/2024	Castlewellan Forest Park – Café and mobile vendor provision	it was agreed that the Council undertake a tender process to appoint a suitably experienced operator to deliver catering services at Castlewellan Forest Park as set out in section 2.1 of the officer's report.	A Smyth	In progress – tender being issued	N
<b>END</b>					

ECONOMY, REGENERATION & TOURISM COMMITTEE MEETING – MONDAY 9 SEPTEMBER 2024

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/080/2024	Down County Museum Café	it was agreed that Council undertake a tender process to appoint a suitably experienced operator to deliver catering services at Down County Museum.	A Smyth	In progress	N
ERT/084/2024	Sub Regional Economic Plans	it was agreed that the Council engage Newry and Mourne Enterprise Agency and Down Business Centre through a Service Level Agreement to scope and shape a concept paper and proposals on relevant investment areas aligned to a sub-regional economic action plan.	A Smyth	Completed and first meeting of LEP – 27 <sup>th</sup> Jan 2025.	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/087/2024	Small Settlement Schemes	<p>the following was agreed:</p> <ul style="list-style-type: none"> <li>• Council Officials engage with the Scheme Funding Departments to identify options to utilise the unallocated budget within scheme eligibility criteria.</li> <li>• To agree utilisation of unallocated budget reported back to Economy Regeneration and Tourism Committee.</li> </ul>	A Smyth	In progress	N
ERT/089/2024	Cross Border Teaching Registration	it was agreed for the Council to await the findings from the All-Island Labour Market Mobility and engage with cross border stakeholders to support the progression of recommended actions to harmonise the registration process for teachers.	A Smyth	In progress	N
<b>END</b>					

## ECONOMY, REGENERATION &amp; TOURISM COMMITTEE MEETING – MONDAY 9 DECEMBER 2024

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/121/2024	Accessible Beaches SLA	<p>the following was agreed:</p> <ul style="list-style-type: none"> <li>To enter into an SLA with the organisation outlined within the Officer's Report to provide Accessible Beach equipment for Tyrella and Cranfield Beaches project by 31st March 2025.</li> <li>To extend and update the Partnership agreement with the organisation outlined within the Officer's Report to operate Beach Loan Equipment service at Tyrella Beach in addition to Cranfield Beach</li> </ul>	A Smyth	Completed – works underway, to be completed 31/3/25.	Y
ERT/122/2024	Lecale Way SLA	It was agreed to enter into a Service Level Agreement with the organisation outlined within the officer's report to deliver key recommendations from the Audit and Development Plan of the Lecale Way by March 2025, as funded by DAERA, and as outlined in Section 2.1 of the Officer's Report and Appendix.	A Smyth	In Progress	N
ERT/123/2024	St Patricks Day 2025 SLA	It was agreed to issue SLAs to the organisations outlined within the officer's report to deliver schools engagement and enhancing float and parade content for Downpatrick and Newry St Patricks Day 2025 events.	A Smyth	Completed	Y



Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/125/2024	Procurement for Tourism & Culture Events	<p>it was agreed to approve a competitive tender process as outlined in Section 2.1 of the Officer's Report for a period of 3 years, renewed annually for the purpose of appointing suitably qualified and experienced contractors to deliver the 4 following contracts:</p> <ul style="list-style-type: none"> <li>• Provide sand to the foreshore at Warrenpoint Beach</li> <li>• Deliver a Visitor Experience Activation Programme at Forest / Country Parks and Beaches</li> <li>• Videography and photography for tourism and tourism events</li> <li>• Traffic management company for annual tourism events</li> </ul>	A Smyth	In Progress – tender documents being drafted	N
ERT/126/2024	Slieve Gullion Upland Path Erosion Control	it was agreed to approve the Business Case for path repairs on section of Slieve Gullion mountain path, and to approve the procurement and delivery of the project outlined within the Officer's Report, subject to NIEA funding being secured.	A Smyth	In progress, tender to be issued.	N
ERT/127/2024	Tree Tops Walk Proposal	It was agreed to note the signing of the letter of intent, and to proceed to the procurement and appointment of an economist and technical team to develop an outline business case for the project	A Smyth	In progress	N
END					

## ECONOMY, REGENERATION &amp; TOURISM COMMITTEE MEETING – MONDAY 20 JANUARY 2025

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/003/2025	Action sheet of meeting held 20/12/2024	The action sheet was noted	C Mallon	Noted	Y
ERT/004/2025	BRC D Regional Hub Report	The following was agreed: <ul style="list-style-type: none"> <li>- To approve the attached business case</li> <li>- To approve the procurement of consultancy support for the development of an outline business case for a regional innovation hub within Newry Civic &amp; Regional Hub</li> <li>- To approve the appointment of consultancy support following the BRC D Digital Advisory Board Approval</li> </ul>	A Smyth	In progress	N
ERT/005/2025	Financial Assistance Call 2	It was agreed to proceed with Financial Assistance Call 2 – capital as detailed in the officer’s report	A Smyth	In Progress	N
ERT/006/2025	Geopark Strategy	It was agreed to approve the geopark strategy.	A Smyth		Y
ERT/007/2025	LMP Additional Funding	The following was agreed: <ul style="list-style-type: none"> <li>- It was agreed to note Council’s acceptance of additional funding from Dept for Economy via Dept for Communities for an Upskilling for Growth Course Level 3 Diploma in Childcare on behalf of NMD Labour Market Partnership</li> <li>- It was agreed to approve that Council appoint SERC through an SLA to deliver the Level 3 diploma in Childcare on behalf of NMD Labour Market Partnership</li> </ul>	A Smyth	Underway	Y

Minute Ref	Subject	Decision	Lead Officer	Actions taken/ Progress to date	Remove from Action Sheet Y/N
ERT/008/2025	PEACE Plus	<p>The following was agreed:</p> <ul style="list-style-type: none"> <li>- To approve the minutes of the PEACEPLUS Partnership on 24 October 2024, attached at Appendix 1</li> <li>- To establish a Project Partnership and update the Partnership Board in line with that required for each of the pillars to ensure representation is current and no duplication with the Partnership Board</li> <li>- To approve the attached business case for procurement of Appendix 2 (Strand 1.1 Transforming and reimaging project) and Appendix 3 (Strand 1.4 Community Navigation Programme and Stand 1.5 Co-designed cross community place making plans)</li> </ul>	A Smyth	Actions underway & further update Feb 25 ERT.	Y
ERT/009/2025	Financial Assistance Basic Eligibility	It was agreed to approve the recommendations of the Officer's Report	A Smyth	Completed	Y
ERT/010/2025	Ulster Fleadh	<p>The following was agreed</p> <ul style="list-style-type: none"> <li>-to support the organisation noted in the Officer's Report through an SLA arrangement for the hosting of the Ulster Fleadh in Warrenpoint in 2025 as outlined within the Officer's Report.</li> <li>-that officers would meet with the organisation to discuss the application that they be invited to make a presentation to Committee.</li> </ul>	A Smyth	SLA to be issued, additional update on Events Feb ERT	Y
ERT/011/2025	Inspiring Sustainable Tourism Conference	it was agreed to note that Council will collaborate with and sponsor the Sustainable Tourism Network to ring the 2026 Inspiring Sustainable Tourism annual conference to Newry, Mourne and Down. This will help showcase the destination and raise awareness of the Mourne Gullion Strangford UNESCO Global Geopark	A Smyth	Underway	Y

<b>Report to:</b>	Economy, Regeneration and Tourism Committee
<b>Date of Meeting:</b>	Monday 10 <sup>th</sup> February 2025
<b>Subject:</b>	Downpatrick Public Realm Scheme - Church Street & De Courcy Place
<b>Reporting Officer (Including Job Title):</b>	Amanda Smyth, Assistant Director, Economy, Growth and Tourism
<b>Contact Officers (Including Job Title):</b>	Seamus Crossey, Project Manager, Regeneration & Aven McVeigh, Head of Regeneration and Business Development

Confirm how this Report should be treated by placing an x in either -

<b>For decision</b>	<input checked="" type="checkbox"/>	<b>For noting only</b>	<input type="checkbox"/>
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<b>1.0</b>	<b>Purpose and Background</b>
1.1	<p><u>Purpose</u> To approve the recommendations in 3.1 of this report.</p> <p><u>Background</u> Following Council approval (ERT June 2024) to proceed with (1) Church Street (2) De Courcy Place Public Realm Schemes; a consultant was appointed to develop the schemes through the RIBA Design Stages 1 – 3.</p> <p>Following Concept Design and Consultation, two planning applications were submitted in mid-September 2024 to progress the regeneration scheme in Church Street, Downpatrick (From the Down Recorder Office to Pillar Well Lane) and De Courcy Place (Lower English Street) as identified in the Living High Streets Framework.</p>
<b>2.0</b>	<b>Key issues</b>
2.1	<p>Following Business Case approval by DfC, DfC have now issued a conditional Letter of Offer for Church Street &amp; De Courcy Place Public Realm Scheme subject to planning approval.</p> <p>Overview of the proposed works:</p> <ul style="list-style-type: none"> <li>- Laying of new paving and kerbing on the footways</li> <li>- Erection of new decorative street lighting</li> <li>- Installation of street furniture, tree planting and interpretation</li> <li>- Under-grounding of overhead services</li> </ul> <p>Project governance will continue via the Steering Committee with Elected Members, Businesses, Council Officers, and Department for Communities (DfC)</p>

	representatives to assist in the delivery of the scheme and updates will be brought to Committee.
<b>3.0</b>	<b>Recommendations</b>
3.1	<ul style="list-style-type: none"> <li>a) To accept DfC Letter Of Offer for Downpatrick Church Street and De Courcy Place Public Realm Scheme.</li> <li>b) To re-appoint design consultants via framework procurement to take forward the RIBA Design Stages 4-7</li> <li>c) To approve commencement of the required procurement and appointment of contractor to deliver the capital scheme.</li> </ul>
<b>4.0</b>	<b>Resource implications</b>
4.1	<p>Council Capital contribution within current capital plan of £400,000 in 2025/26 (£200,000) and 2026/27 (£200,000) for Downpatrick Church Street and De Courcy Place Public Realm Scheme.</p> <p>DfC Letter of Offer - £2,569,042.</p>
<b>5.0</b>	<b>Due regard to equality of opportunity and regard to good relations (complete the relevant sections)</b>
5.1	<p><b><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></b></p> <p>The project did not have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/></p>
5.2	<p><b><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></b></p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/></p> <p>The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/></p>
5.3	<p><b><i>Proposal initiating consultation</i></b></p> <p>Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/></p>

	<p>Consultation period will be 12 weeks <input type="checkbox"/></p> <p>Consultation period will be less than 12 weeks (rationale to be provided) <input checked="" type="checkbox"/></p> <p><i>Rationale: Consultation relating to the project has been undertaken.</i></p>
<b>6.0</b>	<b>Due regard to Rural Needs (please tick all that apply)</b>
6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
<b>7.0</b>	<b>Appendices</b>
	Business Case ( <b>Restricted</b> )
<b>8.0</b>	<b>Background Documents</b>
	n/a



<b>Report to:</b>	Economy, Regeneration and Tourism Committee
<b>Date of Meeting:</b>	Monday 10 <sup>th</sup> February 2025
<b>Subject:</b>	PEACEPLUS Theme 1.1
<b>Reporting Officer (Including Job Title):</b>	Amanda Smyth Assistant Director - Economy, Growth and Tourism
<b>Contact Officer (Including Job Title):</b>	Sonya Stephenson – Head of Programmes Sarah McClory – Project Coordinator

		For decision	For noting only	X
<b>1.0</b>	<b>Purpose and Background</b>			
1.1	<p><u>Purpose</u> To note recommendations of the PEACEPLUS Partnership outlined in section 3 and as per attached appendices.</p> <p><u>Background</u> The PEACEPLUS Partnership met on 19<sup>th</sup> December 2024 and recommendations arising from these meetings are for noting by ERT Committee.</p> <p>Minutes are attached and recommendations outlined in the recommendations section below.</p>			
<b>2.0</b>	<b>Key issues</b>			
2.1	<p><u>Local Action Plan – Letter of Offer</u></p> <ul style="list-style-type: none"> <li>• A formal launch of PEACEPLUS local action plan “Thriving Together” will take place 25th February 2025, Millbrook Lodge, Ballynahinch to which elected members are invited.</li> <li>• In anticipation of receipt of a Letter of Offer, officers are continuing to forward plan to ensure that on receipt of Letter of Offer delivery of the Action Plan can commence immediately.</li> </ul> <p>Partnership meeting Recommendations: December 2024</p> <ul style="list-style-type: none"> <li>• To continue to liaise with SEUPB Communications department regarding the official launch event on the 25th of February 2025.</li> <li>• Online questionnaire to be issued to DEA forum members for project suggestions under each indicative activity in the PEACEPLUS Action Plan.</li> <li>• To establish a Project Partnership and update the Partnership Board in line with that required for each of the pillars to ensure representation is current and no duplication with the Partnership Board.</li> </ul>			

	<ul style="list-style-type: none"> <li>To provide training to the updated Partnership Board members on the PEACEPLUS programmes, roles and responsibilities and conflict of interest policies and procedures.</li> <li>To procure the below strands from the Action Plan on receipt of the Letter of Offer: <ul style="list-style-type: none"> <li>1.4 – Community Navigation Programme</li> <li>1.5 – Co-Designed Cross-community place making plans</li> </ul> </li> </ul>
<b>3.0</b>	<b>Recommendations</b>
3.1	To note the minutes of the PEACEPLUS Partnership Board which took place on 19 <sup>th</sup> December 2024, and ratified by the Peace Plus Partnership on 23 <sup>rd</sup> January 2025.
<b>4.0</b>	<b>Resource implications</b> SLA with our Delivery Partner SERC to the value of €983,912.37
4.1	<b>Revenue/Payroll:</b> Project 85% funded by the EU and 15% by the two Governments
<b>5.0</b>	<b>Due regard to equality of opportunity and regard to good relations (complete the relevant sections)</b>
5.1	<b><i>General proposal with no clearly defined impact upon, or connection to, specific equality and good relations outcomes</i></b> It is not anticipated the proposal will have an adverse impact upon equality of opportunity or good relations <input checked="" type="checkbox"/>
5.2	<b><i>Proposal relates to the introduction of a strategy, policy initiative or practice and / or sensitive or contentious decision</i></b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>  If yes, please complete the following:  The policy (strategy, policy initiative or practice and / or decision) has been equality screened <input type="checkbox"/>  The policy (strategy, policy initiative or practice and / or decision) will be subject to equality screening prior to implementation <input type="checkbox"/>
5.3	<b><i>Proposal initiating consultation</i></b>  Consultation will seek the views of those directly affected by the proposal, address barriers for particular Section 75 equality categories to participate and allow adequate time for groups to consult amongst themselves <input type="checkbox"/>  Consultation period will be 12 weeks <input type="checkbox"/>  Consultation period will be less than 12 weeks (rationale to be provided) <input type="checkbox"/>  <i>Rationale:</i>
<b>6.0</b>	<b>Due regard to Rural Needs (please tick all that apply)</b>



6.1	<p>Proposal relates to developing, adopting, implementing or revising a policy / strategy / plan / designing and/or delivering a public service</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>If yes, please complete the following:</p> <p>Rural Needs Impact Assessment completed <input type="checkbox"/></p>
<b>7.0</b>	<b>Appendices</b>
	<ol style="list-style-type: none"><li>1. PEACEPLUS Partnership minutes 19<sup>th</sup> December 2024 (ratified on 23<sup>rd</sup> January 2025).</li><li>2. Invite to Launch</li></ol>
<b>8.0</b>	<b>Background Documents</b>
	n/a

**NEWRY, MOURNE & DOWN DISTRICT COUNCIL**

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**MINUTES OF PEACEPLUS PARTNERSHIP MEETING  
Thursday 19<sup>th</sup> December 2024 @ 6pm  
Council Chamber, Monaghan Row**

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**CHAIRPERSON:** Cllr Terry Andrews**Others Present:**

Cllr Cathal King, NMDDC  
Cllr Declan Murphy, NMDDC  
Cllr Declan McAteer, NMDDC  
Cllr David Taylor, NMDDC  
Catherine Shipman, SERC  
Gerard Rocks, SHSCT  
Nicholas McCrickard,  
Sarah McClory, NMDDC  
Sonya Stephenson, NMDDC  
Elaine Carr, NMDDC

**Apologies:**

Cllr David Lee-Surginor  
Rosemarie McDonnell, Advice NMD  
Brian Beattie, SHSCT  
Paul Yam, Social Partner  
Andy Hall, Social Partner  
Claire Crainey, NIHE  
Lynda Vladeanu, SEHSCT  
Breige Jennings, Social Partner  
Martina Flynn, NMDDC  
Theresa McLaverty, NMDDC  
Julie-Anne Harte, NMDDC

**1. WELCOME AND APOLOGIES:**

Cllr Terry Andrews chaired the meeting and welcomed everyone in attendance. Apologies noted.

**2. CONFLICT OF INTEREST:**

None declared.

**3. MINUTES OF PREVIOUS MEETING 24<sup>th</sup> October 2024**

Minutes of previous meeting were accepted as a true and accurate record of proceedings.

Proposed: Cllr Cathal King

Seconded: Gerard Rocks, SHSCT

#### 4. MANAGEMENT REPORT

Sarah McClory presented the management report.

SEUPB provided an update on the letter of offer, which will hopefully be received in early January 2025. Additionally, they have issued guidance on the organisational governance structures for delivery of the Action Plan. They require Council to have a Project Partnership and a Partnership Board. The Project Partnership comprises of the lead partner (Council), Project Partners (SERC) and Associate Partners. The Partnership Board is the governance and support structure for the delivery of the programme and membership cannot duplicate with the Project Partnership. Therefore, in line with this we will undertake to establish a Project Partnership and update the Partnership Board in line with that required for each of the pillars to ensure representation is current and no duplication with the Partnership Board.

Sarah advised that SEUPB have provided an updated programme manual, along with a JEMS user manual. SEUPB plan to run training on the new JEMS portal in the New Year. The JEMS portal is the online system by which all European programmes are managed and the mechanism through which each project partner will report on activities performed, deliverables achieved, and costs incurred by the partner during a reporting period. We are still awaiting guidance on the monitoring and evaluation requirements for the programme.

Sarah advised members an official launch of the PEACEPLUS programme will take place on 25<sup>th</sup> February 2025 from 11am-2pm. A 'save the date' has been issued to partnership members and relevant government departments.

Sarah advised Procurement training for the community/voluntary sector has taken place, 8 sessions were delivered, one in each DEA and one online session, with 58 attendees across all sessions.

#### Recommendations

- **To continue to liaise with SEUPB Communications department regarding the official launch event on the 25<sup>th</sup> February 2025.**
- **Online questionnaire to be issued to DEA forum members for project suggestions under each indicative activity in the PEACEPLUS Action Plan.**
- **To establish a Project Partnership and update the Partnership Board in line with that required for each of the pillars to ensure representation is current and no duplication with the Partnership Board.**

Proposed: Cllr Declan Murphy

Seconded: Cllr Declan McAteer

#### 5. PARTNERSHIP PROJECT SUGGESTIONS REPORT

Sarah McClory presented the Partnership Projects Suggestion Report. Sarah highlighted some of the projects that have been identified to date. Sarah advised members that consultation for project suggestions would continue through the entire lifespan of the programme, and during delivery phase of the programme projects being delivered would be reported on to members through the officers reports at monthly meetings.

## **6. DELIVERY REPORT (STRAND 1 ONLY)**

Elaine Carr presented the delivery report for Strand 1.

Reports for Strands 2 and 3 have not been included as previously agreed actions have been undertaken, but there is currently nothing new to report.

### **Approval sought to Procure under strand 1:**

1.4 – Community Navigation Programme

1.5 – Co-Designed Cross-community place making plans

Proposed: Cllr Declan McAteer

Seconded: Cllr Cathal King

## **7. AOB**

None Noted

## **8. DATES AND VENUES OF NEXT MEETING**

Next meeting: Thursday 23<sup>rd</sup> January 2025 @ 12pm via Teams



You are officially invited to the launch of Newry, Mourne and Down District Council  
PEACEPLUS co-designed Local Action Plan

# 'Thriving Together'

In Millbrook Lodge, 5 Drumaness Rd, Ballynahinch BT24 8LS  
On Tuesday 25th February at 11am

Guests are invited to attend for 10.30am.  
The Official launch will commence at 11am.

Refreshments to follow so please advise of any dietary requirements.  
**RSVP by Tuesday 18th February 2025 via [peace@nmandd.org](mailto:peace@nmandd.org)**

A project supported by PEACEPLUS, a programme managed by the Special EU Programmes Body (SEUPB).